

COLUMBIA FALLS TREE BOARD

Committee Meeting Tuesday March 3, 2020 - 5:30 PM City Hall, Public Works Dept.

Tree Board Members:

Chairman Doug Karper, Paula Robinson, Ellis Hagen,
Eric Lovering, Cameron Wohlschlegle, and
City Liaison, PWD – Tyler Bradshaw

AGENDA

1. Public Comment:

2. New Business:
 - A. DNRC offering retreat with potential travel cost assistance. March 19&20 Choteau

3. Old Business:
 - A. Arbor Day Planning –
 - i. Tree Types for RFP
 - ii. Contacts/ Notifications
 1. School
 2. Nursery
 3. Biggy's
 4. DNRC
 5. USFS

4. Board Members Comments and Reports:

5. Set Next Meeting Date – Adjourned at:



Tree Board Retreat 2020

March 19th 12-5 and 20th 8-12:30

Hosted at the Pavilion (268 3rd Ave SE) in beautiful Choteau, MT

In coordination with the Montana Urban & Community Forestry Association (MUCFA) meeting taking place on March 18th 1-5 and 19th 8-11am. Call 758-7716 for more about MUCFA.

AGENDA

Tree board retreats provide an opportunity to gather together and build a network, to identify and address challenges, to share experiences and learn from one another. This retreat will be facilitated by our very special guest Dr. Paul Ries. Dr. Ries brings a career's worth of expertise in urban and community forestry, educational leadership, training, and communication.

DAY 1 – Thursday, March 19th

12:00 - 12:15: **Welcome and thank you for being here!**

12:15 - 1:15: **Tree Boards: An Important Part of Citizen Democracy (1 hr.)- Dr. Ries**

- The Role of Volunteers and Tree Boards in Municipal UCF Programs
- The Organization and Structure of Tree Boards and Committees
- What Makes Some Tree Boards More Successful Than Others?
- How to Take Your Tree Board to Even Greater Heights

1:15 - 1:30: **Arbor Day Experiences – A time to share challenges and what works.**

1:30 - 3:00: **Strategic Planning for Tree Boards (1.5, including one activity)- Dr. Ries**

- How understaffed & overwhelmed tree boards can effectively plan
- Long and Short-Term Planning - Especially re: storm response and unexpected events/expenses, how to be proactive vs. reactive.
- Planning Tips and Tools

3:00 - 3:15: **Break**

3:15 - 4:15: **Effective Tree Boards and Committees (1 hr.) – Dr. Ries**

- How Tree Boards Obtain and Manage Resources
- Board Structure and Function
- Board Member Recruitment, Training, and Retention

4:15 – 5:00: **Management Plans 101** - Josh Stoychoff, Service Forester

- What is a Management Plan and why is having one important?
- What are the different types of management plans?
- If your community doesn't have a lot of money to spend, where do you start?

Lasagna Dinner provided. BYOB. Stay and socialize at the Pavilion!

DAY 2 – Friday, March 20th

8:00 – 8:45: **Increasing Personal Effectiveness** (45-min, including one activity) – Dr. Ries

- Building Capacity for Tree Board Achievement
- Successful Working Relationships
- Personal Leadership
- Meeting Management

8:45 – 9:45: **Publicity and Communications** (45 mins) – Panel Discussion / Dr. Ries

- How to gain support for active management of the urban forest through social media, newsletters, signage on worksite.

9:45 – 10:00: **Break**

10:00 – 10:45: **Understanding Tree Risk and Hazards** – Dr. Ries

May move to the afternoon when it may be warmer or be prepared for an indoor session with some photos, then take a walk outside.

10:45 – 11:15: **Inventory** – Karen Shelly, Urban & Community Forestry Project Coordinator

11:15 – 11:45: **Wrap-Up** (.5 hr)

- Tree Board Resources
- Commit to staying in touch, engaging with one another and available programs.

11:45 – 12:15: **Tree Planting Demo** – Patrick Plantenberg

*Pat will be prepared for a mobile **pruning demo**, he'll bring branches and his pruning gear.*

Thank you all for joining us. We look forward to maintaining contact through the year and leaning on one another as we grow our urban forestry programs across Montana!

Call Ali at 406-751-2246 or email aulwelling@mt.gov with any questions.