

**CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
HELD MARCH 6, 2017**

Regular Meeting - Transact Routine Business

Mayor Barnhart called the meeting to order at 7:00 p.m. with roll call as follows:

PRESENT: Mayor Barnhart

COUNCIL: Karper, Petersen, Shepard, Fisher, Lovering and Piper

ABSENT: None

ROLL CALL

Also present were City Manager Nicosia, City Clerk Staland, City Attorney Breck and Police Chief Peters.

Pledge of Allegiance

PLEDGE

APPROVAL OF AGENDA:

Mayor Barnhart requested a motion to approve the agenda. Councilman Shepard moved to approve the agenda, second by Councilman Lovering, and the motion carried unanimously.

**AGENDA
APPROVAL**

CONSENT AGENDA:

Councilman Piper moved to approve the consent agenda noting that all claims appeared to be in order, second by Councilman Shepard and the motion carried unanimously.

**CONSENT
AGENDA
APPROVAL**

A. Approval of Claims - \$ 37,565.17, March 6, 2017

B. Approval of Payroll Claims - \$ 66,921.52- February 24, 2017 Payroll

C. Approval of Regular Meeting Minutes - February 21, 2017

VISITORS/PUBLIC COMMENTS

None.

**VISITOR/PUBLIC
COMMENTS**

PUBLIC HEARINGS/NOTICES:

Public Hearing: The Columbia Falls City Council adopted Resolution #1744 on December 19, 2016 after holding a public hearing on their Intention to Create Special Improvement District #38. Such resolution is on file with the City Clerk for the City of Columbia Falls and contains a description of the boundaries of the proposed district.

**PUBLIC
HEARINGS - SID
#38 RIVERWOOD**

Special Improvement District (SID) #38 is created to install the necessary water and sewer mains and service lines to connect all of the properties to City water and sewer services, install water hydrants, and rebuild the street surface as engineered and pay the appropriate water and sewer plant investment fees.

**CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
HELD MARCH 6, 2017**

The estimated costs of these improvements and plant investment fees are \$1.2 million with the SID 38 properties contributing a total of approximately \$340,000 or an equal per lot assessment of \$12,142/lot. If the number of benefited lots or parcels within the boundary of SID #38 increases during the term of the bonded indebtedness, the assessment per lot or parcel will be recalculated as provided in 7-12-4162(3)(b), MCA.

Property owners may protest the creation of SID #38 by writing to the City Clerk, 130 6th ST West, Room A, Columbia Falls, MT 59912 by 5 pm February 27, 2017. Each protest must be in writing, identify the property in the district owned by the protestor, and be signed by all the owners of the property. The Columbia Falls City Council will consider such written protests at their regularly scheduled meeting, to be held in Council Chambers at Columbia Falls City Hall at 7:00 pm, Monday, March 6, 2017.

Mayor Barnhart opened and closed the Public Hearing at 7:12 p.m. No one protested the creation of SID #38. Mayor Barnhart asked if the City had received any comments or correspondence. City Manager Nicosia reported no public correspondence was received. Council considered the protests and determined that there were no protests that would prevent the creation of SID #38.

ORDINANCES/RESOLUTIONS:

None.

**ORDINANCES/
RESOLUTIONS**

UNFINISHED BUSINESS

None.

**UNFINISHED
BUSINESS**

NEW BUSINESS:

A. Call for Bids - Timber Creek

City Manager Nicosia asked Council to approve calling for bids on the Timber Creek waterline project on Highway 2. Staff recommends approval to call for bids.

**NEW BUSINESS-
Call For Bids on the
Timber Creek
waterline**

Councilman Fisher motioned to call for bids on the Timber Creek project, second by Councilman Petersen. Mayor Barnhart asked what exactly are they doing and where will Timber Creek get their water from during construction. Nicosia said the temporary line will come across Hwy 2 from the O'Neil subdivision. Mayor Barnhart asked what the chances were for the City to be reimbursed for the cost of construction. City Attorney Breck said it depends on the response of the insurer. Breck said we have provided them with evidence needed. Motion passed unanimously.

**CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
HELD MARCH 6, 2017**

B. Call for Bids – 8th Ave. E/1st St East

City Manager Nicosia said this project is to reconstruct 8th Avenue E. and 1st Street East which is on the city project list. Staff recommends approval. Councilman Fisher made motion to approve the call for bids on the 8th Ave. E. and 1st Street E. project, second by Councilman Lovering and the motion passed unanimously.

**CALL FOR BIDS-
8th Ave E. and 1st St.
E.**

C. Proclamation – March 9, 2017 – MT Retired Educator Day–Mayor Barnhart
read the proclamation as requested by the area retired educators.

PROCLAMATION

D. Approval of MDT Construction Agreement – Federal Aid Project No. NH-1-2(198)135, Columbia Falls Urban

City Manager Nicosia said this agreement sets forth the responsibilities and duties of the State and the City with respect to a Federal Aid Highway and adjacent pedestrian facility project within the City of Columbia Falls. The street lights are maintained by the highway department and the sidewalks will be maintained by the adjacent property owner. There will be further discussion regarding access and traffic control during the project. Nicosia asked for Council authorization to sign the said agreement.

**MDT
CONSTRUCTION
AGREEMENT**

Sam Kavanagh inquired about the wayfinding signs being approved by MDT. Nicosia replied yes they would be approving the signs.

Councilman Piper motioned to approve the agreement and authorize City Manager Nicosia to sign the MDT Construction Agreement, second by Councilman Karper with Council voting as follows. AYES: Karper, Lovering, Petersen, Piper, Shepard, Fisher and Barnhart. NOES: None. ABSENT: None.

E. MT DOT Agreement for the Use of Salvaged Milled Materials-Columbia Falls Urban Project NH-1-2 (198)135

City Manager said this agreement goes hand in hand with the prior agreement. Public Works Director has negotiated millings with DOT. The City will be able to use the milled materials for alley way improvements.

**MDT
AGREEMENT on
Salvaged Milled
Materials**

Councilman Shepard made motion to approve the agreement and authorize the City Manager to sign the agreement for the use of salvaged milled materials, second by Councilman Lovering with Council voting as follows. AYES: Karper Lovering, Petersen, Piper, Shepard, Fisher and Barnhart. NOES: None. ABSENT: None.

**CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
HELD MARCH 6, 2017**

REPORTS/BUSINESS FROM MAYOR & COUNCIL:

Councilman Piper asked about the city's plan to clean the storm drains for spring drainage.

Councilman Karper acknowledged the High School students in the audience on the Wildkat basketball team and congratulated them for winning the State Basketball Tournament.

Councilman Shepard said he would like the City Manager draft a letter to send to the Commissioners asking for paving of the North Fork Road. Mayor suggested the letter be directed to the commissioners, senators and governor with a strongly worded statement.

Mayor Barnhart handed out the Montana Code of Ethics and asked Council to please have a look at it. Mayor Barnhart said the Executive Forum Conference in Helena was very successful with good meetings and work sessions.

Mayor Barnhart said he would like to revisit the hours of operation at the green box site. He would like the Council to formally request extended hours of operation 7:00 a.m. to 7:00 p.m. City Manager Nicosia said she would bring it up at the next scheduled Solid Waste Board meeting (March 21st).

**REPORTS FROM
MAYOR AND
COUNCIL**

REPORTS/BUSINESS FROM CITY ATTORNEY:

None.

**REPORT FORM
CITY ATTORNEY**

CITY MANAGER:

Nicosia met this morning with the Flathead County Weed Board. The meeting resulted in the Board agreeing to work with the City for a cooperative agreement. She reported that Commissioner Mitchell had recommended to Jed Fisher that the Weed Board should just give the City the approximate share of \$13,000 from the 2.1 mills levied county-wide.

Flathead County Park and Recreation had contacted the City and reported that they needed to raise the city's contribution from \$6,000 to \$18,000. Nicosia noted that the Parks Committee had discussed the request when they met and it was determined that the City could not fund that increase nor was it prudent to ask 12 businesses to each contribute \$1,000 as recommended by Jed Fisher. Nicosia said School District 6 may take over the program to continue the youth basketball and volleyball.

On March 8th, the 911 Board will review the amended interlocal agreement. We are hopeful that after the meeting we will have an agreement for signatures.

The Trust for Public Lands has not yet made their decision on whether or not Columbia Falls has been selected for their pilot program.

There is a new coordinator for the Farmers Market and they have indicated they would like to use Marantette Park for their new location. Nicosia will continue working with the Market coordinator to see if it is possible to approve the request.

**CITY MANAGER
REPORT**

**CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
HELD MARCH 6, 2017**

Public Safety Committee will meet to discuss Police Department staffing. Tuesday March 14th 6:30 will work for the committee of Mayor Barnhart, Councilman Lovering and Councilman Piper.

The Tree Board meets tomorrow at 5:30 p.m. to start planning for our Arbor Day Celebration on May 5th.

INFORMATIONAL CORRESPONDENCE - List available for Review

CORRESPONDENCE

ADJOURN: Upon motion duly made by Councilman Fisher and seconded by Councilman Shepard the meeting adjourned at 7:45 p.m.

ADJOURN

Mayor

ATTEST:

City Clerk

APPROVED BY COUNCIL ACTION: March 20, 2017