CFAC

Community Liaison Panel

Columbia Falls Aluminum Company Community Liaison Panel Minutes
May 14, 2015
Freedom Bank
6:15p.m.

CLP Members Attending:	Don Barnhart, Nino Berube, Dee Brown, Chad Campbell, John Fuller, Virginia Loranger, Lyle Mitchell, Phil Mitchell, Ray Negron, Mike Nicosia, Susan Nicosia, Dave Perry, Zac Perry, Stacey Schnebel, Erin Sexton, Nikki Stephan, Shannon Stringer, Clarence Taber, Bev York.
CFAC Representatives:	Haley Beaudry, Cliff Boyd, Cheryl Driscoll, John Stroiazzo, Steve Wright.
Facilitator:	Mary Green, Ann Green Communications, Inc.
Minutes:	Kristi Moore, Ann Green Communications, Inc.

The organizational meeting of the Columbia Falls Aluminum Company Community Liaison Panel (CLP) was called to order by facilitator Mary Green at Freedom Bank, beginning at 7:47 p.m. on Thursday, May 14, 2015. A tour of the CFAC facility convened at 6:15 p.m. at CFAC prior to the organizational meeting. Mary welcomed all to the meeting and thanked those attending for their interest in the process.

She asked each member to introduce himself or herself, and the community or organization which they represent.

Mary said other community members expressed an interest in participating but could not attend the meeting because of prior commitments. They will be included in future meeting invitations.

She explained that materials such as notebooks and name tents would be prepared before the next meeting. She said meeting minutes would be prepared and distributed to members in attendance as well as those unable to attend.

Mary reviewed the agenda and materials. She reviewed the goals of the meeting--noting that the organizational meeting serves as a forum to get to know one another, to get organized, and to discuss members' expectations of the CLP. Mary said this meeting will have a shorter

duration because of the tour. Mary encouraged patience throughout the process and though many will have questions. Because of time constraints, in-depth discussions will not be able to occur during the organizational meeting. By the conclusion of the meeting, the members will have an opportunity to start to build a list of topics to be discussed at future meetings. The CLP will have set future meeting dates and identify a suitable location for future CLP meetings.

Membership Selection

Mary said she and Kristi Moore, Ann Green Communications, conducted a community assessment in late March. She said they spoke with 20 community leaders about the CLP and asked for recommendations of others who may be interested. Through the process, names were mentioned, many of whom are recognized as key leaders in the community, as those who should be considered for membership. Those identified as candidates for the CLP represent different interests and serve as a cross-section of the Columbia Falls and Flathead County community. She said one of the goals of the facilitator is to select a representative group and to develop a cross-section of the community. In the end, the purpose of a CLP is to help the community and CFAC to provide a forum for two-way dialogue and to share factual information with the community.

Welcome from Glencore

Cheryl Driscoll, has been with Glencore for 22 years and is a CFAC officer: Secretary of the Corporation. She said she believes in the panel process and is appreciative of those who have agreed to participate in the process and the time they are committing. She said she hopes this process will promote open dialogue among participants. Cheryl said she recognizes there are negative feelings about the past; however, Glencore has evolved since the merger with Xstrata. Now, the company has a tremendous amount of resources. Cheryl noted that in early years, Glencore was comprised of investors, and CFAC operated the site. Cheryl said CFAC is responsible for the clean-up and Glencore wants to help ensure the work is completed; therefore, Glencore has hired Roux Associates, Calbag Resources and Ann Green Communications to assist CFAC through the process. Cheryl mentioned that she represents Glencore's senior management in the Untied States and is also responsible for regulatory, environmental, and financial compliance for CFAC in her position.

Steve Wright, environmental manager for CFAC, also shared his appreciation for those in attendance. He thanked them for being willing to participate. Steve said he looks forward to working with the CLP in this effort.

Shannon Stringer said there isn't much trust in the community toward CFAC. Cheryl agreed that the community's experiences in the past were not good; however, she said she is committed to helping with the process. She said she hopes the CLP will help to develop a relationship between the community, CFAC, and Glencore. Mary said having Cheryl at the meeting is exceptional. In most projects like this, the project manager and environmental person

are the most senior people from the company to attend.

Purpose of the CLP

Mary said the CLP is a forum for discussion and exchange of ideas and opinions. She added that all stakeholders are equal. Mary said the focus of the CLP is on the CFAC site. She asked members to come to meetings with an open mind and to be committed to the process.

Nino Berube asked what members of the panel would receive in return for their participation. Mary said the benefit is meeting on a regular basis with the project team and to learn directly from that team what is happening at and planned for the site. She said the panel provides direct opportunity for stakeholders to share their opinions and to ask questions.

CLP Member Responsibilities

Mary reviewed responsibilities of CLP members. She asked that members commit to the meetings and attend regularly, are open and honest, and are present. She asked members to share information outside of CLP meetings, and to bring community input to the meetings. She also asked members to respect opinions of others, even if they differ from their own.

Facilitator Responsibilities

As the facilitator, Mary said her role is to keep the focus, create an open environment and ensure respect. The facilitator handles meeting logistics such as minutes and reminder notices. Ultimately, the facilitator serves the process. The Ann Green Communications' team members are Kristi, Vonda Matthews and Mary. Mary said the panel will hear many times from Vonda, who is located in West Virginia and handles meeting planning and logistics.

Review of Purpose Statement

Mary said each person should have received a copy of the CLP's Purpose Statement with his or her letter of invitation. Mary reviewed the purpose statement with the CLP:

The Columbia Falls Aluminum Company (CFAC) Community Liaison Panel will serve as a forum for open discussion between members of the greater Columbia Falls community and representatives of CFAC and Glencore.

The panel will meet regularly and will foster interaction, the exchange of facts and information, and the expression of individual views of participants, leading to consensus input. Through the panel, those performing the work will seek direct, regular and meaningful input regarding the site.

Review of Ground Rules

Mary reviewed an example of ground rules and asked members to share their ideas. The following statements were used to build the group's rules:

- Open meeting
- Speak one at a time
- Seek input from all
- Treat each other as people
- Recognize we are a community
- Be honest and respectful
- Start on time and end on time

Virginia Loranger asked that meetings be made open to the public. Mary said that is the intent. However, she added the panel discussion will be the focus of the agenda and at the end of each meeting, guests will be invited to ask questions and/or express their thoughts. Mary said this is out of respect to those who have committed their time to participate on a regular basis and to manage the agenda in an efficient manner.

Meeting Date, Time and Locations

Mary said as part of our community interview process, she asked which day of the week worked best for people in the community. It was determined that the second Thursday of the month worked with everyone's schedules; however, she did recognize that the fire department has a standing appointment on Thursdays. She said she is hopeful the department will be able to attend the meeting in the future, however. She noted that meetings for the remainder of 2015 would occur on that day. The CLP agreed that dinner will begin as a buffet at 5:30 p.m., and the meeting will follow at 6 p.m.

Mary said Freedom Bank's community room is a great meeting space; however, if all who were invited were in attendance, there would not be enough room. Mary said AGC will work to locate an alternate meeting space that can accommodate a large and guests. Mary expects to have the next meeting in a different location and will notify all CLP members in advance of the meeting.

Future Topics of Discussion/Agenda Items

Mary led the group in a discussion about future meeting topics. She asked the CLP to brainstorm topics to be discussed and noted that additional topics will be added at the June meeting. Weighted voting will be used at the June meeting to determine priority order for the topics to appear on the agenda. The following topics were suggested:

- A response to Senator Tester's letter regarding classification for the site
- Clean-up and expectations

- Goals of the project
- How will the CLP turn into action
- Identify community needs
- Site redevelopment
- Jobs
- Timeline/schedule
- RI/FS schedule
- History of site and how material was handled and disposed
- Environmental status/next steps
- Building studies
- Bullet points regarding demolition status
- Glencore's plan for the site after clean-up
- EPA's community visioning
- Superfund site vs. non-Superfund site

Next Meeting Date and Agenda

At the conclusion of the meeting, Mary reviewed the June meeting agenda. She said the agenda will include a discussion related to demolition, Remedial Investigation/Feasibility Study (RI/FS) Work Plan update, and brainstorming and voting to determine meeting topics. Mary asked the CLP if there is anything in particular they would like to learn about demolition. Members said they would like to know the schedule; traffic, noise, and dust related to demolition activities; the number of people on site during demolition; air quality control; pre-demolition assessment; soil/core samples; plans for monitoring groundwater during demolition; and whether or not EPA and Glencore have a signed agreement.

Expectations of Ann Green Communications and Its Service to the Panel

In closing, Mary mentioned the CLP can expect to receive meeting minutes from Ann Green Communications. She said meeting reminder cards will be mailed two weeks prior to the June meeting. Mary said members can contact Ann Green Communications by calling 1(800)-784-4343 (toll free) or to contact Mary directly. She can be reached via email at mgreen@anngreencomm.com.

Next Meeting and Adjournment

The meeting was adjourned at 8:25. The next meeting is scheduled for Thursday, June 11, 2015, beginning with a buffet dinner at 5:30p.m. The meeting location will appear on the reminder card.

NEXT MEETING: **Thursday, June 11, 2015**
5:30 p.m. – dinner
6 p.m. – meeting
Location to be determined
Topic: Demolition and Remedial Investigation (RI)/Feasibility Study (FS) Work Plan Update