



13 0 6th STREET WEST
ROOM A
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391
FAX (406) 892-4413

AGENDA
MONDAY, SEPTEMBER 21, 2015
COUNCIL CHAMBERS CITY HALL

FINANCE COMMITTEE - 6:30 P.M.

1. Claims Review (Plevel, Petersen, Shepard)

REGULAR MEETING - 7:00 P.M.

1. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

2. APPROVAL OF AGENDA

3. CONSENT AGENDA:

- *A. Approval of Claims - \$ 60,458.00 - September 21, 2015 ****1-3**
- *B. Approval of Payroll Claims - \$ 85,672.27 - September 11, 2015 ****4-13**
- *C. Approval of Regular Meeting Minutes - September 8, 2015 ****14-15**
- *D. Approval of 2015 FY Audit Contract, Doyle & Associates, P.C., and authorize City Manager to sign. ****16-23**

4. VISITORS/PUBLIC COMMENT (Items not on agenda)

5. NOTICES OF HEARINGS/HEARINGS:

- *A. HEARING - CONDITIONAL USE PERMIT: ****24-37****

The Columbia Falls City Council will hold a public hearing on the CUP at their regular meeting of September 21, 2015, beginning at 7:00 p.m. in the Council Chambers of City Hall:

Conditional Use Permit Application Request: A request by Logan and Hannah Nolan for a Conditional Use Permit (CUP) to keep five horses on four acres of the applicants six acre parcel. The pasture will be fenced with a three rail wood fence. The applicants/owners live on the property and will care for the animals including removal of waste. The property is addressed as 1736 Talbot Road in Columbia Falls and described as Assessor's Tracts 8CA and 8BCA in Section 18, Township 30 North, Range 20 West, P.M.M., Flathead County.

Persons may testify at the hearings or submit written comments prior to the meetings. Written comment may be sent to Columbia Falls City Hall, Attention: Susan Nicosia, City Manager, 130 6th Street West, Room A, Columbia Falls, MT 59912. For more information call Eric Mulcahy, Columbia Falls City Planner at 755-6481.

- a. Adopt Staff Report CCU-15-02 as findings of fact.
- b. Approve, amend or deny the Conditional Use Permit, direct the City Manager and City Attorney to prepare the final documents for approval at the next council meeting as appropriate.

***B. NOTICE OF HEARING – TEDD – OCTOBER 5, 2015: **63**

The Columbia Falls City Council will hold a public hearing at its regular meeting on Monday, October 5, 2015 beginning at 7:00 PM in the City Hall Council Chambers, 130 6th Street West, Columbia Falls, MT, to consider the First Reading and Provisional Adoption of the Ordinance establishing the Columbia Falls Industrial Park Targeted Economic Development District (TEDD) and adoption of the Columbia Falls Industrial Park TEDD Plan. Columbia Falls intends to use tax increment financing in support of making infrastructure improvements as revenues permit and may issue tax increment financing bonds.

And, at the Columbia Falls City Council regular meeting on Monday, October 19, 2015 beginning at 7:00 PM in the City Hall Council Chambers, 130 6th Street West, Columbia Falls, MT, the Council will consider the Second Reading and Final Adoption of the Ordinance establishing the Columbia Falls Industrial Park Targeted Economic Development District (TEDD) and adoption of the Columbia Falls Industrial Park TEDD Plan.

The Columbia Falls Industrial Park TEDD is located in an area formerly occupied by the Superior Building Company Lumber Mill. It is comprised of approximately 110 acres of recently annexed land, on the north end of downtown Columbia Falls, at the northerly extension of 4th Avenue EN. It is located on the north side of the Burlington Northern Rail Road and Railroad Street, and northwest of Highway 486.

All interested parties are encouraged to attend. Written comments on establishing the Columbia Falls Industrial Park Targeted Economic Development District (TEDD) and adoption of the Columbia Falls Industrial Park TEDD Plan may be submitted to Susan Nicosia, City Manager, City of Columbia Falls, 130 6th Street West, Columbia Falls, MT 59912 or nicosias@cityofcolumbiafalls.com. For further information call the City at 406-892-4391.

***C. NOTICE OF HEARING – COMMUNITY NEEDS ASSESSMENT – OCTOBER 5, 2015: **64**

Beginning on October 5, 2015 during the 7:00 p.m. regular council meeting, the City Council of the City of Columbia Falls, shall conduct a series of public hearings and meetings for the purpose of obtaining public comment to determine the greatest community development needs (public facilities, economic development, and housing needs). The City will take public comment during the month of October in order to obtain the greatest public input. The intent of the needs assessment process is to provide the City with a list of potential projects or actions in the areas of housing, economic development and public infrastructure

that could be pursued over a period of years in order to improve the community, particularly as those needs affect low and moderate income persons. Based on the results of the needs assessment, the City may apply for state or federal funding from the Montana Community Development Block Grant (CDBG) Program and other funding sources to deal with local housing, public facilities, or other community needs and would like comments or suggestions from local citizens regarding the City's needs and types of projects which should be considered.

Interested persons may contact the City Manager at 406-892-4391 or 130 6th Street West, Columbia Falls, MT for more information about the hearing or to submit community needs suggestions. Comments may be given orally at the hearing or submitted in writing before 5 pm, Thursday, October 1, 2015.

The City of Columbia Falls makes reasonable accommodation for any known disability that may interfere with a person's ability to participate in this hearing. Persons needing an accommodation need to contact Barb Torres, City Clerk no later than Friday, October 2, 2015 to allow adequate time to make needed arrangements. Please contact Barb Staland at 892-4391 or write to 130 6th ST West, Room A, Columbia Falls, MT 59912 to make your request known.

6. UNFINISHED BUSINESS: None

7. NEW BUSINESS: None

8. RESOLUTIONS/ORDINANCES: None

9. REPORTS/BUSINESS FROM MAYOR & COUNCIL

10. CITY ATTORNEY REPORT

11. CITY MANAGER REPORT **65

*A. Manager's Update

12. MISCELLANEOUS/REPORTS:

*A. INFORMATIONAL CORRESPONDENCE - List available for Review **66

B. Reports:

a. Finance - year to date through August 2015 **67-76

b. Police - August Activity **77-78

13. ADJOURN

Next Scheduled Meetings:

Regular City Council - Monday, October 5th

Regular Planning Board - Tuesday, October 13th

* Attached

09/18/15
07:37:00

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 9/15

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Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
33862		2245 AMOZ Group, Inc.	1,278.00					
	11057	09/01/15 RMM LVL3&1,AVG-SEPTEMBER	508.00			1000 410580	355	101000
	11109	09/07/15 PD-PREP FOR VPN	710.00			1000 420100	355	101000
	11119	09/08/15 PD-BEGIN SETUP OF VPN	60.00			1000 420100	355	101000
		Total for Vendor:	1,278.00					
33865		1275 BLACK GOLD TOP SOIL	100.00					
	20151302	09/02/15 STRS-TOP SOIL	100.00			2500 430200	452	101000
		Total for Vendor:	100.00					
33866		1700 BRECK LAW OFFICE, PC	210.00					
	091615	09/02/15 LEGAL FEES	210.00			1000 411100	351	101000
		Total for Vendor:	210.00					
33914		999999 BULEN, SANDRA	97.34					
	091715	09/16/15 REFUND-OVERPAYMENT	97.34			5210 214010		101000
		Total for Vendor:	97.34					
33864		2708 BULLITT COMMUNICATIONS	71.00					
	157738	09/01/15 STRS-MOUNT W/SMA	35.50			2500 430200	243	101000
	157829	09/04/15 STRS-MOUNT W/SMA	35.50			2500 430200	243	101000
		Total for Vendor:	71.00					
33870		1260 CARQUEST AUTO PARTS	283.47					
	227425	09/02/15 STRS-BRAKE PADS	95.18			2500 430200	232	101000
	227500	09/03/15 SWR-MOTOR CLNR,SILICONE SPRAY	11.48			5310 430600	240	101000
	227520	09/03/15 STRS-BALL JOINTS	105.28			2500 430200	232	101000
	227557	09/03/15 STRS-OIL SEAL	44.79			2500 430200	232	101000
	227615	09/04/15 STRS-OIL FLTR,5W-30 OIL	26.74			2500 430200	232	101000
		Total for Vendor:	283.47					
33868		2853 CASCADE MACHINERY & ELECTRIC,	52.20					
	429922	09/09/15 SWR-PRESSURE SWITCH	52.20			20525 5310 430600	240	101000
		Total for Vendor:	52.20					
33869		776 COL.FALLS VOLUNTEER FIRE	4,198.29					
	091615	09/04/15 TAXES COLLECTED	2,367.86			7120 212520		101000
	091615	09/04/15 INTEREST	0.33			7120 212520		101000
	091615	09/15/15 TAXES COLLECTED	56.10			7120 212520		101000

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	091615	09/15/15 STATE ENTITLEMENT	1,774.00			7120 212520		101000
		Total for Vendor:	4,198.29					
33915		1459 COLUMBIA CONSTRUCTION, INC.	100.00					
	091715	09/09/15 SWR-BOOM TRUCK	100.00			5310 430600	240	101000
		Total for Vendor:	100.00					
33867		2713 COMPLETE RESTORATION LLC	2,704.00					
	6729	09/01/15 CLEANING/JANITORIAL 8/1-31/15	2,704.00			1000 411200	399	101000
		Total for Vendor:	2,704.00					
33873		75 DAILY INTERLAKE THE	326.01					
	2514688	08/30/15 GENL-ALLEY ABANDONMENT	208.81			1000 410500	331	101000
	2514689	08/30/15 CONDITIONAL USE PERMIT	117.20			1000 411000	331	101000
		Total for Vendor:	326.01					
33874		486 DANA KEPNER COMPANY, INC.	1,550.00					
	4037863	09/10/15 WTR-MXU SNGL PORT (10)	1,550.00			5210 430500	230	101000
		Total for Vendor:	1,550.00					
33872		2584 DARLING, KARA	36.00					
		COURT CLERK'S CONFERENCE - SEPT. 29-OCT. 1, 2015 - HELENA, MT						
	091615	08/20/15 CRT-MEALS	36.00			1000 410360	380	101000
		Total for Vendor:	36.00					
33871		2722 DAVID J. MAHONEY, PHD	1,500.00					
	091615	09/05/15 PD-PSYCHOLOGICAL SVCS, REHBEIN	300.00			1000 420100	399	101000
	091615	09/09/15 PD-PSYCOLGL SVCS, ENGLISH&SEVES	800.00			1000 420100	399	101000
	091715	09/15/15 PD-PSYCOLGL SVCS, SWEIGART	400.00			1000 420100	399	101000
		Total for Vendor:	1,500.00					
33876		2589 FASTSIGNS WHITEFISH	39.00					
	489-11434	08/27/15 FD-BLACK PVC SIGNS (6)	39.00			1000 420400	220	101000
		Total for Vendor:	39.00					
33877		2813 FIRE CATT, LLC	3,628.77					
	MT-4855	09/08/15 FD-FIRE HOSE TEST	3,628.77			1000 420400	394	101000
		Total for Vendor:	3,628.77					

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33916		22 FLATHEAD COUNTY CLERK & RECORDER	42.00					
	091715	09/01/15 WTR-AGREEMENT	7.00			5210 430500	399	101000
	091715	09/01/15 RESOLUTION PROPERTY	14.00			1000 410500	399	101000
	091715	09/01/15 REL EASEMENT	21.00			1000 410500	399	101000
		Total for Vendor:	42.00					
		*** Claim from another period (6/15) ****						
33863		1067 FLATHEAD COUNTY PARKS &	6,000.00					
	6687	09/03/15 CF RECREATION PROGMS FY15	6,000.00			1000 460400	399	101000
		Total for Vendor:	6,000.00					
33875		663 FLATHEAD COUNTY SOLID WASTE	129.17					
	678279	08/10/15 SWR-SLUDGE	129.17			5310 430600	395	101000
		Total for Vendor:	129.17					
33878		21 FLATHEAD ELECTRIC COOP INC	16,894.04					
	091715	08/31/15 FACILITIES-ELECTRIC FOR AUGUST	414.00			1000 411200	341	101000
	091715	08/31/15 POLICE	38.00			1000 420100	341	101000
	091715	08/31/15 FIRE	334.00			1000 420400	341	101000
	091715	08/31/15 PARKS	692.00			1000 460400	341	101000
	091715	08/31/15 POOL	568.00			1000 460445	341	101000
	091715	08/31/15 LIGHTING	2,920.00			2400 430200	341	101000
	091715	08/31/15 STREETS	114.00			2500 430200	341	101000
	091715	08/31/15 WATER	5,755.00			5210 430500	341	101000
	091715	08/31/15 SEWER	6,059.04			5310 430600	341	101000
		Total for Vendor:	16,894.04					
33879		2747 FORESTORATION, INC	2,100.00					
	40-15	09/04/15 PRKS-HYDROSEED,FERTLZR,MULCH	2,100.00			1000 460400	399	101000
		Total for Vendor:	2,100.00					
33880		2447 GALLS, AN ARAMARK COMPANY	56.93					
	003981886	08/27/15 PD-LITHIUM BATTERIES	56.93			1000 420100	220	101000
		Total for Vendor:	56.93					
33881		2263 GCR COLUMBIA FALLS TIRE CENTER	20.00					
	807-21903	08/24/15 PRKS-MOWER TIRE	20.00			1000 460400	240	101000
		Total for Vendor:	20.00					

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33917		29 GORDON, SUSAN	156.04					
	FALL 2015	CONFERENCE - SEPT. 28-OCT. 1, 2015 - HELENA, MT						
	091715	08/17/15 CRT-MEALS,FUEL	156.04			1000 410360	380	101000
		Total for Vendor:	156.04					
33883		167 HACH COMPANY	99.15					
	9552423	08/28/15 SWR-NITRI INHIBITOR	21.75			5310 430600	222	101000
	9556819	09/01/15 SWR-RGT SET,TNT X 50 TESTS	77.40			5310 430600	222	101000
		Total for Vendor:	99.15					
33882		2806 HANSON'S HARDWARE	83.16					
	578174	08/08/15 SWR-CPLG,APTRS,CLAMP,PLUG	18.88			5310 430600	220	101000
	E10683	08/20/15 CREDIT-PD INV#577999 TWICE	-36.61			2500 430200	220	101000
	578309	08/21/15 STRS-WTR CAN,SUPER GLUE	14.98			2500 430200	220	101000
	578395	09/01/15 STRS-POL & PIGTAIL	10.99			2500 430200	240	101000
	578455	09/08/15 SWR-CRIMP RING	8.49			5310 430600	240	101000
	578404	09/02/15 SWR-WRENCH,ROLL,PIPE WRAP,TAPE	57.94			5310 430600	240	101000
	578487	09/11/15 STRS-FABRIC MENDER	8.49			2500 430200	240	101000
		Total for Vendor:	83.16					
33884		2845 HEARTWOOD TREE SERVICE	325.00					
	091715	08/25/15 DEADWOOD,PRUNING & BRUSH RMVL	325.00			1000 410131	390	101000
		Total for Vendor:	325.00					
33885		2849 J2 BUSINESS PRODUCTS	604.15					
	614862	08/07/15 STRS-TOILET PAPER	51.10			2500 430200	224	101000
	617325	08/30/15 PD-WSTBSKT,CHAIRMATs,INK CRTDG	322.50			1000 420100	210	101000
	617601-1	09/03/15 PRKS-TOILET SEAT CVRS	36.40			1000 460400	224	101000
	618337	09/07/15 FIN-GLUE STICKS	0.98			1000 410500	210	101000
	618337	09/07/15 WTR-GLUE STICKS	0.39			5210 430500	210	101000
	618337	09/07/15 SWR-GLUE STICKS,REINFORCEMENTS	2.00			5310 430600	210	101000
	618337	09/07/15 BLDG-GLUE STICKS	0.10			2394 420500	210	101000
	618337	09/07/15 PLNG-GLUE STICKS	0.10			1000 411000	210	101000
	618754	09/09/15 SWR-2" BINDERS	58.32			5310 430600	210	101000
	619133	09/14/15 FIN-PENCILS,COPY PAPER (4)	66.13			1000 410500	210	101000
	619133	09/14/15 WTR-PENCILS,COPY PAPER (4)	26.45			5210 430500	210	101000
	619133	09/14/15 SWR-PENCILS,COPY PAPER (4)	26.45			5310 430600	210	101000
	619133	09/14/15 BLDG-PENCILS,COPY PAPER (4)	6.62			2394 420500	210	101000
	619133	09/14/15 PLNG-PENCILS,COPY PAPER (4)	6.61			1000 411000	210	101000
		Total for Vendor:	604.15					

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33886		1504 KALISPELL COPY CENTER	447.83					
	137616	09/01/15 STRS-SIGN STAND,3X3 MESH,BRACE	397.88			2500 430200	242	101000
	138066	09/11/15 STRS-STEEL MEASURE TAPE	49.95			2500 430200	240	101000
		Total for Vendor:	447.83					
33888		1690 LASALLE SAND & GRAVEL, LLC	399.85					
	74743	09/08/15 STRS-3/8 CHIP ROCK	83.00			2500 430200	452	101000
	74741	09/08/15 STRS-3/8 CHIP ROCK	80.99			2500 430200	452	101000
	74738	09/08/15 STRS-3/8 CHIP ROCK	89.80			2500 430200	452	101000
	74735	09/08/15 STRS-3/8 CHIP ROCK	70.63			2500 430200	452	101000
	74734	09/08/15 STRS-3/8 CHIP ROCK	75.43			2500 430200	452	101000
		Total for Vendor:	399.85					
33887		1080 LES SCHWAB TIRE CENTER	270.00					
	00150440	08/27/15 PD-CAR #13 EXPLORER WHEEL	270.00			1000 420100	361	101000
		Total for Vendor:	270.00					
33890		2754 MICHELLE CADY	340.00					
	15-0716	07/31/15 FD-RURAL MOWING	340.00			1000 420400	399	101000
		Total for Vendor:	340.00					
33893		670 MONTANA DEPT. OF AGRICULTURE	25.00					
2015	RECERT TRAINING - OCT. 8, 2015 - KALISPELL, MT							
	091715	09/16/15 PRKS-RECERTIFICATION,D.WHITWOR	25.00			1000 460400	380	101000
		Total for Vendor:	25.00					
33891		43 MONTANA ENVIRONMENTAL LABORATORY	536.00					
	1506966	08/04/15 SWR-AMMON,NITRATE+NITRITE,TKN	84.00			5310 430600	394	101000
	1507210	08/13/15 SWR-AMMON,N-HEX,NITRATE+NITRI	159.00			5310 430600	394	101000
	1507222	08/06/15 SWR-ALUMINUM	15.00			5310 430600	394	101000
	1507555	08/18/15 SWR-AMMON,NITRATE+NITRITE,TKN	84.00			5310 430600	394	101000
	1507829	08/25/15 SWR-AMMON,NITRATE+NITRITE,TKN	84.00			5310 430600	394	101000
	1507530	08/12/15 WTR-COLIFORM BACTERIA	110.00			5210 430500	394	101000
		Total for Vendor:	536.00					
33892		2272 MONTANA INTERACTIVE	25.00					
	763246	08/31/15 CRT-GOV ENTITIES REG FEE	25.00			1000 410360	390	101000
		Total for Vendor:	25.00					

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33889		230 MUFFLER ALLEY & BRAKE SHOP	420.73					
	7240 09/03/15	PRKS-1990 DODGE HEATER HOSE	116.31			1000 460400	361	101000
	7241 09/03/15	PRKS-1994 FORD SERPENTINE BLT	304.42			1000 460400	361	101000
		Total for Vendor:	420.73					
33894		52 NAPA AUTO PARTS	45.57					
	737871 09/10/15	PD-FIBR CLTHS,SPRITE,CAR SCENT	45.57			1000 420100	220	101000
		Total for Vendor:	45.57					
33896		90 NATIONAL FIRE PROTECTION	165.00					
	6478224X 08/04/15	FD-MMBSHP RNWAL THRU 9/31/1	165.00			1000 420400	335	101000
		Total for Vendor:	165.00					
33898		2477 NEW CASTLE ELECTRIC, INC	4,211.00					
	4084 09/15/15	SWR-CONDUIT INSTALLATION	4,211.00			5310 430600	940	101000
		Total for Vendor:	4,211.00					
33895		520 NORCO, INC.	59.92					
	16717481 08/31/15	STRS-CYLINDER RENTAL	9.92			2500 430200	220	101000
	16531072 08/30/15	SWR-CALIBRATE GAS INSTRUMENT	50.00			5310 430600	390	101000
		Total for Vendor:	59.92					
33899		378 NORTH VALLEY AG CENTER	65.97					
	221884 09/11/15	STRS-GLOVES	65.97			2500 430200	226	101000
		Total for Vendor:	65.97					
33897		1437 NORTHWESTERN ENERGY	1,524.40					
	091715 08/27/15	FACILITIES-NATURAL GAS	52.38			1000 411200	344	101000
	091715 08/27/15	POLICE	23.88			1000 420100	344	101000
	091715 08/27/15	FIRE	39.67			1000 420400	344	101000
	091715 08/27/15	POOL	1,279.26			1000 460445	344	101000
	091715 08/27/15	STREET	27.84			2500 430200	344	101000
	091715 08/27/15	WATER	8.73			5210 430500	344	101000
	091715 08/27/15	SEWER	92.64			5310 430600	344	101000
		Total for Vendor:	1,524.40					

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33900		2756 ORION INTERNATIONAL CORPORATION	200.00					
	1293	09/03/15 PD-CREDIT CHECKS	200.00			1000 420100	390	101000
		Total for Vendor:	200.00					
33902		801 PACIFIC STEEL & RECYCLING	110.00					
	1234621	09/04/15 STRS-HR FLAT 20'	110.00			2500 430200	242	101000
		Total for Vendor:	110.00					
33901		1495 PLATT ELECTRIC SUPPLY	39.74					
	H587424	09/02/15 STRS-HINGE BOX,PANEL,RCKR SWT	39.74			2500 430200	242	101000
		Total for Vendor:	39.74					
33904		2620 ROBERT PECCIA AND ASSOCIATES	3,562.57					
	12	09/11/15 WTR-2015 WTR/SWR PROJECT	1,865.51*			5210 430500	931	101000
	12	09/11/15 SWR-2015 WTR/SWR PROJECT	655.48			5310 430600	931	101000
	6	09/11/15 WTR-3RD AVE W REALIGNMENT	232.33*			5210 430500	931	101000
	6	09/11/15 SWR-3RD AVE W REALIGNMENT	81.63			5310 430600	931	101000
	6	09/11/15 SWR-2ND AVE W SANITARY RVW	435.20			5310 430600	354	101000
	6	09/11/15 SWR-5TH ST W SANITARY RVW	292.42			5310 430600	354	101000
		Total for Vendor:	3,562.57					
33903		2718 RUDY'S AUTOSOUND	150.00					
	63927	09/03/15 PD-2016 INTRCPTR KEY BYPASS SW	150.00			1000 420100	361	101000
		Total for Vendor:	150.00					
33906		2755 SHERWIN-WILLIAMS CO	54.24					
	5560-5	08/28/15 STRS-AC-110 BG 50	54.24			2500 430200	240	101000
		Total for Vendor:	54.24					
33905		2770 SIMPLEXGRINNELL	150.00					
	78072350	08/31/15 FD-ANNUAL WET SPKLR TEST/INS	150.00			1000 420400	366	101000
		Total for Vendor:	150.00					
33908		862 SUCCESSFUL SIGNS AND AWARDS	20.00					
	63680	09/01/15 CRT-2000 PLUS PRINTER	20.00			1000 410360	210	101000
		Total for Vendor:	20.00					

09/18/15
07:37:00

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 9/15

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
33907		1653 SUPER 1 FOODS	14.28					
	091715	08/03/15 SWR-DISTILLED WTR	14.28			5310 430600	222	101000
		Total for Vendor:	14.28					
33910		74 THATCHER COMPANY OF MONTANA	4,327.20					
	340742	07/31/15 SWR-PLYMER	4,327.20			5310 430600	221	101000
		Total for Vendor:	4,327.20					
33909		1623 THE UPS STORE #4515	17.26					
	888850	07/29/15 PD-PACKAGE	8.63			1000 420100	310	101000
	888859	07/29/15 PD-PACKAGE	8.63			1000 420100	310	101000
		Total for Vendor:	17.26					
33912		1901 WATCO POOLS	42.00					
	INV #19708	- PUMP CHARGE						
	19806	08/18/15 POOL-CHALLENGER PUMP S&H	42.00			1000 460445	240	101000
		Total for Vendor:	42.00					
33911		84 WESTERN BUILDING CENTER	170.58					
	4410789	09/01/15 STRS-NEEDLE NOSE PLIERS	6.49			2500 430200	240	101000
	4410816	09/01/15 STRS-HOLE SAW,DRILLS	18.07			2500 430200	240	101000
	4411098	09/03/15 FD-OUTLET,WALLPLATE	5.38			1000 420400	240	101000
	4411105	09/03/15 PRKS-WASHER,LOCK NUT,FSTNRS,T	32.47			1000 460400	220	101000
	4411304	09/05/15 SWR-LINK CHAIN,SCREW,BOLT	18.89			5310 430600	240	101000
	4411372	09/06/15 SWR-TAPE,PIPE INSULATION	10.78			5310 430600	240	101000
	4411481	09/08/15 SWR-PIPE,CRNR,STRAP,SCREW,BIT	78.50			5310 430600	240	101000
		Total for Vendor:	170.58					
33913		2720 WESTERN SYSTEMS, INC.	380.14					
	0000028266	09/08/15 STRS-ANTENNA & COAX CABLE	380.14			2500 430200	242	101000
		Total for Vendor:	380.14					
		# of Claims	56	Total:				60,458.00

Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH/CASH EQUIVALENTS	\$24,197.07
2394 BUILDING CODE ENFORCEMENT FUND	
101000 CASH/CASH EQUIVALENTS	\$6.72
2400 SPECIAL LIGHTING DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	\$2,920.00
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	\$2,166.03
5210 WATER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	\$9,652.75
5310 SEWER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	\$17,317.14
7120 FIRE RELIEF DISABILITY/PENSION FUND	
101000 CASH/CASH EQUIVALENTS	\$4,198.29
Total:	\$60,458.00

09/18/15
07:37:01

CITY OF COLUMBIA FALLS
Claim Approval Signature Page
For the Accounting Period: 9/15

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Council Meeting Date: 9/21/2015

Claims Submitted to Council: \$ 60,458.00

Claims Denied/Withheld by Council Finance Committee: \$ _____ Claim #'s: _____

Prepared By: Todd Watkins, City Treasurer

Approved by Susan M. Nicosia, City Manager

s/Susan M. Nicosia

City Council to Approve by motion on consent agenda

Mayor & Council:

These claims include the 2015 FY recreation contract with FC Parks & Rec, \$6,000.00. This should be the last 2015 FY claim. The County did not invoice the City until last week.

Sept. claims are routine in nature. They include \$2,100.00 for the Welcome Park hydroseeding.

Please let me know if you have questions on any of these claims.

SN

Total for Payroll Checks

	Employee	Employer	Amount
ADDL HOURS (Additional)	0.00		2,913.69
COMA HOURS (Comp Time Accumulated)	1.13		0.00
COMP HOURS (Comp Time Used)	9.00		194.13
OVER HOURS (Overtime)	15.00		516.90
OVT2 HOURS (STEP SHIFT B)	11.00		5.78
OVTD HOURS (STEP overtime)	37.00		1,101.09
REG HOURS (Regular Time)	1,932.00		41,793.14
SHF1 HOURS (Shift Diff B)	188.25		65.90
SHF2 HOURS (Shift diff C)	172.00		120.41
SICK HOURS (Sick Time)	101.50		2,109.23
VACA HOURS (Vacation Time Used)	114.25		2,618.85
GROSS PAY	51,439.12	0.00	
NET PAY	34,220.80	0.00	
NET PAY (CHECKS)	2,823.62		
NET PAY (DIRECT DEPOSIT)	31,397.18		
AFLAC-POSTTAX	92.73	0.00	
AFLAC-PRETAX	163.77	0.00	
CHILD SUPPORT	107.57	0.00	
CITY OF COLUMBI	25.00	0.00	
FIT	4,429.00	0.00	
FLEX ALLEGIANCE	676.50	24.75	
HEALTHINS/PRE	1,818.35	10,793.37	
MEDICARE	720.93	720.93	
MPEA DUES	80.50	0.00	
MT ST FIRE ASSO	28.34	0.00	
NATIONWIDE/CITY	0.00	939.37	
NATIONWIDE/EMP	810.00	0.00	
P.E.R.S.	2,489.78	2,606.40	
PERS/FURS	259.36	348.07	
PERS/POLICE	1,350.66	2,162.55	
SIT	2,021.00	0.00	
SOCIAL SECURITY	1,873.92	1,873.92	
TEAMSTERS DUES	157.50	0.00	
UNEMPL. INSUR.	0.00	231.46	
UNUM LIFE INS.	88.41	0.00	
WHITEFISH CREDI	25.00	0.00	
WORKERS' COMP	0.00	2,164.51	
FIRST CITIZENS	984.65	0.00	
FREEDOM BANK	1,063.61	0.00	
GLACIER BANK/CF	10,375.17	0.00	
GLACIER BANK/WF	4,460.54	0.00	
PARKSIDE CR U	7,916.44	0.00	
US BANK-	1,735.98	0.00	
WELLS FARGO	1,033.72	0.00	
WFISH CR UNION	3,827.07	0.00	
FIT/SIT BASE	43,870.70	0.00	
MEDICARE BASE	49,719.87	0.00	
PERS BASE	48,947.21	0.00	

Glulis
Payroll
\$85,672.27
Bals
Swaland

SOC SEC BASE	30,224.31	0.00
WC BASE	51,111.07	0.00
Total		21,865.33
Total Payroll Expense (Gross Pay + Employer Contributions):		73,304.45

Check Summary

 Payroll Checks Prev. Out. \$6,806.37
 Payroll Checks Issued \$32,717.32
 Payroll Checks Redeemed \$5,984.96
 Payroll Checks Outstanding \$33,538.73
 Electronic Checks \$52,954.95

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
-----	-----	-----	-----	-----
Social Security	3747.84	3747.84		212260
Medicare	1441.86	1441.86		212260
P.E.R.S.	5096.18	5096.18		212270
Unempl. Insur.	231.46	1517.21	1748.67	212210
Workers' Comp	2164.51	15235.84	17400.35	212220
FIT	4429.00	4429.00		212260
SIT	2021.00	2021.00		212260
AFLAC-PRETAX	163.77	163.77	327.54	212230
NATIONWIDE/EMP	810.00	810.00		212280
Teamsters dues	157.50	157.50	315.00	212310
MPEA Dues	80.50	80.50	161.00	212320
Whitefish credi	25.00	25.00		212350
FERS/Police	3513.21	3513.21		212240
NATIONWIDE/CITY	939.37	939.37		212280
AFLAC-POSTTAX	92.73	92.73	185.46	212230
PERS/FURS	607.43	607.43		212275
MT ST FIRE ASSO	28.34	28.34		212315
HEALTHINS/PRE	12611.72	12811.76	-2358.14	212400
CITY OF COLUMBI	25.00	25.00		212450
UNUM LIFE INS.	88.41	88.39	176.80	212400
FLEX ALLEGIANCE	701.25	701.25		212285
CHILD SUPPORT	107.57	107.57		212330
Total Ded.	39083.65	30147.70	51451.47	17779.88

**** Carried Forward column only correct if report run for current period.

**CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
HELD SEPTEMBER 8, 2015**

Regular Meeting - Transact Routine Business

Councilman Plevel called the meeting to order at 7:00 p.m. with roll call as follows:

PRESENT: Vice Chairman Plevel
COUNCIL: Karper, Petersen, Shepard and Lovering
ABSENT: Barnhart and Fisher

ROLL CALL

Also present were City Manager Nicosia, City Clerk Staland, City Attorney Breck and Police Chief Perry.

Pledge of Allegiance

PLEDGE

APPROVAL OF AGENDA:

Vice Chairman Plevel requested a motion to approve the agenda. Councilman Lovering moved to approve the agenda, second by Councilman Petersen, and the motion carried unanimously.

**AGENDA
APPROVAL**

CONSENT AGENDA:

Councilman Petersen moved to approve the consent agenda noting that all claims appeared to be in order, second by Councilman Shepard. Motion carried with Council voting as follows: YES: Lovering, Petersen, Shepard, Karper and Plevel. NOES: None. ABSENT: Barnhart and Fisher.

**CONSENT
AGENDA
APPROVAL**

- A. Approval of Claims - \$ 84,684.20 - September 8, 2015
- B. Approval of Payroll Claims - \$ 11,666.20 - August 27, 2015 Clothing Allowance
 - Approval of Payroll Claims - \$63,410.72 - August 28, 2015
- C. Approval of Regular Meeting Minutes - August 17, 2015
- D. Approval of State Highway Traffic Safety Section STEP Contract in the amount of \$16,000 and authorize City Manager and Police Chief to sign.
- E. Amend Resolution #1699 Legal Description for Flathead County recording

VISITORS/PUBLIC COMMENT (Items not on the agenda)

None.

EMPLOYEE RECOGNITION:

Vice Chairman Plevel presented Tanya Edstrom her 5 years of service pin for service as the Police Department Office Assistant.

**CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
HELD SEPTEMBER 8, 2015**

PUBLIC HEARINGS/NOTICES:

Notice of Hearings:

A. Notice of Hearing - Planning Board and City Council:

Vice-Chairman Plevel read the hearing notice: The Columbia Falls City-County Planning Board will hold a public hearing for the following item at their regular meeting on Tuesday September 15th at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent public hearing on the CUP at their regular meeting of September 21, 2015, beginning at 7:00 p.m. in the Council Chambers of City Hall.

**NOTICE OF
PUBLIC
HEARING-CUP
horses in the City**

Conditional Use Permit Application Request: A request by Logan and Hannah Nolan for a Conditional Use Permit (CUP) to keep five horses on four acres of the applicants six acre parcel. The pasture will be fenced with a three rail wood fence. The applicants/owners live on the property and will care for the animals including removal of waste. The property is addressed as 1736 Talbot Road in Columbia Falls and described as Assessor's Tracts 8CA and 8BCA in Section 18, Township 30 North, Range 20 West, P.M.M., Flathead County.

Persons may testify at the hearings or submit written comments prior to the meetings. Written comment may be sent to Columbia Falls City Hall, Attention: Susan Nicosia, City Manager, 130 6th Street West, Room A, Columbia Falls, MT 59912. For more information call Eric Mulcahy, Columbia Falls City Planner at 755-6481.

B. HEARING - Notice of Abandonment of Public Way: Vice-Chairman Plevel read the notice: Notice is hereby given to all persons that a petition has been filed with the City Council of the City of Columbia Falls, Montana, requesting the abandonment, discontinuance and vacating of certain public way in the City of Columbia Falls, Montana, more particularly described as follows:

**PUBLIC
HEARING-Alley
Abandonment**

The portion of the alleyway in Block 34 adjacent to Lots 4 and 5 and the 10' strip retained with the abandonment of Sixth Street East between Block 34 and 47. Abandonment of the alley and 10' street remainder will eliminate unmaintained areas of public right of way. The abandonment will be subject to the rights of the City or any other public utility to access, operate and maintain any public utilities currently located within the alley.

Vice-Chairman Plevel asked for a staff report. City Manager Nicosia reported that the City Council approved proceeding with the abandonment request at the August 17, 2015 Council meeting. In 1981, the City abandoned all but a 10' X 60' section. Additionally, there has been considerable discussion over the

**CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
HELD SEPTEMBER 8, 2015**

years as to the responsibilities of the City for maintaining the alleyway between Lots 4 and 5 in Block 34. The alleyway has not been maintained or plowed by the City. The alleyway serves as a private drive to a house built on Lots 2-4 in 1978. The driving surface departs from the platted alleyway adjacent to Lot 4 onto private property; thus the debate over the years on whether or not the City should maintain the alleyway. City staff recommends approving the abandonment. There are no utilities located within either area and the Public Works and Fire Departments have reviewed and approved.

Vice Chairman Plevel opened the public hearing at 7:08 p.m., no one wished to speak to Council on the abandonment so the hearing was closed.

C. BUDGET HEARINGS - Continued:

Vice-Chairman Plevel noted that the budget hearing has been continued. Plevel asked for a staff report from City Manager Nicosia.

**BUDGET
HEARING CONT.**

City Manager Nicosia said one of the main decisions tonight is what mill levy to use. The City can levy the full amount authorized by state statute or, as suggested by Mayor and Council during the last hearing, not levy the mills from growth. The difference is 4.184 mills, saving approximately \$11 on a \$200,000 house. Nicosia noted that the budget has both options. If council sets the mill levy at the reduced amount, the transfer to the Street Construction Capital Fund will be reduced by the same amount, \$25,231. The total 2016 FY budget appropriations are \$7,568,296. Nicosia noted that the General Fund budget is in compliance with the 20% reserve set by City Policy. The budget includes a 3.5% pay increase for the non-union employees, including department heads. Nicosia noted that the budget includes the following personnel items: court staffing has been reduced by .40 FTE, the street position added last year has been restructured for the Public Works Foreman Position and now that it has been 5 years since the change in dispatch services, the City administration is completing an evaluation on improving public service in the police department by changing the non-sworn position to a sworn position.

Councilman Petersen asked about the reserve funds and investment earnings. Nicosia said the investment earnings were up with the newest investments earning between 1.6 and 2.0%.

Vice Chairman Plevel closed the public hearing at 7:44 p.m. with no public comments.

UNFINISHED BUSINESS

None.

**UNFINISHED
BUSINESS**

**CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
HELD SEPTEMBER 8, 2015**

NEW BUSINESS:

City Manager said Councilman Petersen has requested a 16' x 12' mural be placed on the south side of his building located at 606 Nucleus Avenue. Based on Title 18.438.070 part D, all mural exhibits shall be required to submit a graphic presentation of the proposed mural to the City Council. It is the intent of the city to provide opportunities for noncommercial mural exhibits of a social, cultural or historical event that beautifies and appeals to all segments of the community.

Councilman Plevel asked if the mural will be on the side of the building. Councilman Petersen replied it would be on the south side of the building, and would contain 6 photo panels. Councilman Shepard said keep in mind possible development to the south which may cover up the mural. Councilman Petersen said he was aware of possible new development.

Councilman Shepard made motion to approve the mural at 606 Nucleus Ave, second by Councilman Lovering and the motion carried. Councilman Petersen recused himself from voting.

ORDINANCES/RESOLUTIONS:

A. SECOND AND FINAL READING - ORDINANCE 752: An Ordinance of the City Council of the City of Columbia Falls, Montana, Establishing the Columbia Falls Urban Renewal Area, Creating the Columbia Falls Urban Renewal District and Adopting the Columbia Falls Urban Renewal District Plan with a Tax Increment Financing Program Pursuant to Title 7, Chapter 15, Part 42 and 43 of the Montana Codes Annotated

City Manager Nicosia said the First Reading of Ordinance 752 was approved at the August 17, 2015 Council meeting. During that hearing, County Commissioner Phil Mitchell recommended that Council retain control of the District and not appoint a separate five member board. Council had concurred with that recommendation and Nicosia noted that the plan attached to the Ordinance has been updated and reflects that change. With the 2015 base year, Nicosia noted that the City will not receive any tax funds into the TIF District until Nov 2016.

B. RESOLUTION #1708 - A Resolution of the City Council of the City of Columbia Falls, Montana Establishing Certain Administrative Fees and Charges Relating to All of the City's Departments.

Nicosia recommended updated the fee schedule to reflect the addition of two court fees, \$10.00 for court of record audio recording copy and \$5.00 records check and removing the finance and police department references as the fees are city-wide, for example the \$ 0.25 copy fee is applicable no matter which department provides the copy.

**NEW BUSINESS-
Mural on the Nord
Building**

**SECOND
READING OF
ORDINANCE #752
Urban Renewal
Area**

**RESOLUTION
#1708 - Admin Fees**

**CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
HELD SEPTEMBER 8, 2015**

Councilman Shepard motioned to approve Resolution #1708, second by Councilman Lovering with Council voting as follows. YES: Karper, Lovering Petersen, Shepard and Plevel. NOES: None. ABSENT: Barnhart and Fisher.

C. RESOLUTION #1709 - A Resolution of the City Council of the City of Columbia Falls, Montana, Approving the Sale of Lot One of Cedar Creek North Subdivision, Flathead County, Montana.

**RESOLUTION
#1709 - Sale of Lot
1 in Cedar Creek N.**

Nicosia reported the City has accepted a buy sell agreement on Lot 1 in the Cedar Creek North Subdivision that provides for a 20% down payment and the city will carry the balance at 5% interest. The \$100,000 offer and favorable terms provides the City with acceptable equity on this lot.

Councilman Karper motioned to approve Resolution #1709 to approve the sale of Lot 1 CCN, second by Shepard with Council voting as follows. YES: Lovering, Petersen, Shepard, Karper and Plevel. NOES: None. ABSENT: Barnhart and Fisher.

D. RESOLUTION #1710 - A Resolution of the City Council of Columbia Falls, Montana Abandoning, Discontinuing and Vacating a Portion of the Alleyway in Block 34 Adjacent to Lots 4 and 5 and the 10' strip retained with the Abandonment of Sixth Street East Between Block 34 And 47, Columbia Falls Original, Columbia Falls, Montana.

**RESOLUTION
#1710 - Alleyway
abandonment**

Councilman Shepard motioned to approve Resolution #1710 abandoning the remaining 10' strip of Sixth Street East and the alleyway adjacent to Lots 4 and 5, Block 34, second by Karper with Council voting as follows. YES: Petersen, Shepard, Karper, Lovering and Plevel. NOES: None. ABSENT: Barnhart and Fisher.

E. RESOLUTION #1711 - A Resolution of the City Council of the City of Columbia Falls, Montana, Adopting the Budget for the City for the Fiscal Year Commencing on July 1, 2015 and Ending June 30, 2016, Making Appropriations from Each Fund of the City of Columbia Falls of Expenditures to Meet City Expenses.

**RESOLUTION
#1711 - Adopting
the Budget for FY
15-16**

Councilman Shepard motioned to approve Resolution #1711 adopting the budget for the City for FY 15-16, second by Councilman Petersen with Council voting as follows. YES: Karper, Lovering, Petersen, Shepard and Plevel. NOES: None. ABSENT: Barnhart and Fisher.

**CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
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F. RESOLUTION #1712 - A Resolution of the City Council of the City of Columbia Falls, Montana, Setting and Adopting the Mill Levies on All Real And Personal Property within the City of Columbia Falls; Approving Special Levies for Special Purposes on Property within the City of Columbia Falls for the 2015-16 Fiscal Year.

**RESOLUTION
#1712 - Adopting
Mill Levies**

Nicosia explained the two available options, first option being to use the full 15-10-420 statutory mills available, 179.588, or option two subtracting growth of 175.403, total mills of 225.701 compared to 221.516.

Councilman Shepard said the request for not using the full amount of available mills came from last meeting, with thought of the commercial and residential taxpayers. Councilman Karper said if we have the option to run the city with the lower mills per the City Manager than we should as we have pride in being fiscally conservative. Councilman Petersen said he would vote for option two if Council agrees. Councilman Plevel added she understands the city can operate with the lower mills but with all the good things coming to town can we make it better with added monies.

Councilman Shepard made motion to approve Resolution #1712 option two with the lower millage, 221.516, second by Councilman Petersen with Council voting as follows. YES: Lovering, Petersen, Shepard and Karper. NOES: Plevel. ABSENT: Barnhart and Fisher.

G. Resolution #1713 - A Resolution of the City Council of the City Of Columbia Falls, Montana, Fixing the Limits of the Salary and Compensation of Certain City Officials and Employees Pursuant to Title 7, Chapter 4, Part 42, M.C.A., for the Fiscal Year 2015/2016 and Repealing All Other Ordinances and Resolutions in Conflict Herewith.

**RESOLUTION
#1713 - Employee
Salaries**

Councilman Shepard motioned to approve Resolution #1713 salary and compensation of city employees, second by Councilman Karper with voting as follows. YES: Petersen, Shepard, Karper, Lovering and Plevel. NOES: None. ABSENT: Barnhart and Fisher.

REPORTS/BUSINESS FROM MAYOR & COUNCIL:

Councilman Karper said he has gotten several compliments on the new Welcome Park. Councilman Petersen said he would like to add "Real Montana" to the bottom of the Welcome sign. Council discussed signage in the Welcome Park and Nicosia reminded them that Mr. O'Neil retained the ability to put up a sign on the land with the City agreeing on the location. She also indicated that SmartLam is donating a picnic table to the Welcome Park. Councilman Shepard reported vandalism on the veteran wall at Marantette Park; someone had taken a rock or other object and scratched up several panels. Shepard said the American Legion installed new lighting at the wall.

**REPORTS FROM
MAYOR AND
COUNCIL**

**CITY OF COLUMBIA FALLS
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HELD SEPTEMBER 8, 2015**

Nicosia noted that City staff was able to buff out the scratches on the wall. Councilman Plevel said she enjoyed seeing a couple horseback riders at the Cimarron Café.

REPORTS/BUSINESS FROM CITY ATTORNEY:

City Attorney Breck said he would like to update Council on the Kreck Trail. On August 30, 2015 he received documents from Mr. Cahill wanting changes to the easement document. The most notable was the change to revocable easements, with no use power tools on the trail, a 3 foot wide trail not to step off the trail or be charged with trespassing. City Attorney Breck said only the police can charge with trespassing from there it is up to the judge or jury to find a person guilty, the City cannot decide that.

Councilman Lovering asked was this at the low or high water mark. Breck replied it is along the high water mark. Lovering asked if people can bring their water devices on shore from the river. Councilman Shepard said they have to enter from a public access. Breck said they could not bring a water craft on the Cahills property above the high water mark.

**REPORT FROM
CITY ATTORNEY**

CITY MANAGER:

Nicosia noted that the City has received citizen correspondence recently regarding Quiet Zones. Nicosia said she has talked with MT DOT rail contact John Althof and Jason Sanchez, BNSF Railway. The railroad has not repaired the 4th Ave E crossing. Council discussed cost and financing of Quiet Zones. Nicosia reported that the crossing also came up today while meeting with the Industrial Park owner and TEDD consultants today. The City will have to obtain an easement to get the sewer line across the road and under the railroad tracks. It was discussed at the meeting that TIF financing might be available for crossing repairs or Quiet Zone implementation. Nicosia said the Planning Board will meet tomorrow on the TEDD and Thursday night is the CFAC Liaison Panel meeting. Nicosia said Rivers Edge Park was closed due to the bear siting.

**CITY MANAGER
REPORT**

A. INFORMATIONAL CORRESPONDENCE/REPORTS

- Correspondence - List available for Review
- Reports:
 - a. Policy - July Activity

CORRES/RPRTS

ADJOURN: Upon motion duly made by Councilman Karper and seconded by Councilman Shepard the meeting adjourned at 8:33 p.m.

ADJOURN

Vice Chairman

**CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
HELD SEPTEMBER 8, 2015**

ATTEST:

City Clerk

APPROVED BY COUNCIL ACTION: September 21, 2015

DEPARTMENT OF ADMINISTRATION
LOCAL GOVERNMENT SERVICES BUREAU
STANDARD AUDIT CONTRACT

THIS CONTRACT is made this 4th day of September, 2015, by and between
Doyle & Associates, P.C.

Certified or Licensed Public Accountant
("Contractor"),

City of Columbia Falls, Flathead County, Montana

Governmental Entity
("Entity"),

and the **Montana Department of Administration, Local Government Services Bureau**, ("State"), PO Box 200547, Helena, MT 59620-054 acting under the authority of Title 2, Chapter 7, Part 5, of the Montana Code Annotated.

1. **State Approval:** This contract is not effective with respect to any party until it is approved and signed by the State, as required by Section 2-7-506(3), MCA. The Contractor may not begin any audit work until the State gives this approval. If the Contractor begins work before the State has approved and signed the contract and the State subsequently does not approve and sign the contract, the Contractor is not entitled to receive any compensation for the work performed.

2. **Audit Period and Payment:** This contract covers the following audit period(s):
July 1, 2014 to June 30, 2015.

A. The Entity shall pay the Contractor for the audit work on the basis of time and necessary out-of-pocket expenses, which will not exceed:

\$ 11,800 for initial (or sole) audit covering 07 / 01 / 2014 to 06/ 30/ 2015.

\$ _____ for subsequent audit covering ____ / ____ / ____ to ____ / ____ / ____.

\$ _____ for subsequent audit covering ____ / ____ / ____ to ____ / ____ / ____.

The Entity shall pay the fees listed in Appendices A, B & C, as applicable, which are attached hereto and incorporated by reference.

B. If the cost of any subsequent audit is not agreed upon at the time this contract is executed, the Contractor and the Entity shall negotiate the cost at a later date. The results of this negotiation will be set forth in the Appendices and made a part of this contract. The Contractor shall provide the State and the Entity with a copy of the appropriate Appendices.

C. The contract payments do not include the cost of additional work that may be required if the Contractor discovers a defalcation or material irregularity. Any change in the scope of the audit services to be provided under this contract requires a contract amendment.

2. continued:

D. The Contractor may submit interim bills to the Entity each month, based upon the estimated percentage of contract completion. The Entity may retain 10 percent of each of these estimates until the Contractor has delivered the final audit report, at which time the Entity shall release the amount retained.

3. **Audit Scope:** The Contractor shall conduct a financial statement audit of the Entity as follows:

A. The Contractor shall conduct the audit in accordance with (i) generally accepted auditing standards adopted by the American Institute of Certified Public Accountants and (ii) the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. The objective of the audit is the expression of the Contractor's opinion on the Entity's financial statements. The Contractor shall obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether caused by error or fraud. Accordingly, a material misstatement may remain undetected. Also, the audit is not designed to detect error or fraud that is immaterial to the financial statements. If the Contractor's opinion on the Entity's financial statements is other than unqualified, the Contractor shall fully discuss the reasons with the Entity in advance of issuing a report. If, for any reason, the Contractor is unable to complete the audit or is unable to form or has not formed an opinion, the Contractor may decline to express an opinion or decline to issue a report as a result of the engagement.

B. The Contractor shall include tests of internal control over financial reporting, but the audit is not designed to provide an opinion on internal control or to identify significant deficiencies. The Contractor, however, shall make the Entity aware, in writing, of any significant deficiencies that come to the Contractor's attention.

C. The Contractor shall include the following tests of compliance and other matters as required by Government Auditing Standards. These tests, however, will not be designed to provide an opinion on such compliance. The Contractor shall determine whether:

(1) the Entity has complied with all appropriate statutes and regulations, as required by Section 2-7-502, MCA;

(2) the Entity has complied with the provisions of each of its revenue bond ordinances and indenture agreements;

(3) if the audit is of a county, city or town, money is or has been retained in a local charge for services fund contrary to the requirements of Sections 17-2-301 through 17-2-303, MCA, as required by Section 17-2-302, MCA. **The Contractor shall report any findings of noncompliance with the provisions of these statutes, regardless of materiality;** and

(4) if the audit is of a county or consolidated city/county government, the Entity has complied with state laws relating to receipts and disbursements of agency funds maintained by the Entity, as required by Section 2-7-505, MCA.

D. When applicable, the audit must meet all requirements of the Federal Single Audit Act of 1984, as amended by the Single Audit Act Amendments of 1996 and OMB Circular A-133.

E. The audit scope with regard to federal financial assistance for each fiscal year covered by this audit contract must be as specified in Appendices A, B and C.

3. continued:

F. Except as provided below, for purposes of determining the scope of the audit, the Entity is considered the financial reporting entity as defined by the Governmental Accounting Standards Board. This provision does not preclude the Entity from engaging a different audit firm for the audit of a segment, fund or component unit of the Entity. However, both the Entity and Contractor shall notify the State whenever the Entity elects to engage a different audit firm for the audit of a segment, fund or governmental component unit. Such additional audit must be contracted for on the State's Standard Audit Contract, and the audit firm shall be on the Roster of Independent Auditors authorized to conduct audits of Montana local governments that is maintained by the State.

If this contract is for an audit of a segment, fund, or governmental component unit of the primary government, the Entity is considered to be the segment, fund or component unit.

G. Any school district audit must also include auditing procedures sufficient to provide an opinion as to whether the following supplemental information is fairly stated in relation to the basic financial statements:

(1) the school district's enrollment for the fiscal year or years being audited as reported to the Office of Public Instruction in the Fall and Spring enrollment reports; and

(2) when applicable, the extracurricular funds for pupil functions.

H. If the Entity is a school district or associated cooperative, the Contractor shall contact the State Office of Public Instruction and the county superintendent of schools before or during the audit of the Entity. The Contractor shall determine whether those offices are aware of potential financial or legal compliance problems relating to the Entity that could affect the scope of the audit.

I. The Contractor shall immediately notify the Entity and the State in writing of any material irregularities it discovers. If the Entity is a school district or special education cooperative, the Contractor shall also immediately notify the State Office of Public Instruction in writing.

J. The Contractor shall provide the Entity with a copy of its most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the contract period.

K. The Contractor shall notify the Entity of all proposed audit adjustments and, if the Entity concurs, shall obtain written acceptance of these proposed adjustments. The State reserves the right to request documentation of these proposed and accepted audit adjustments.

4. **Entity's Responsibilities:** The Entity shall be responsible for:

A. its basic financial statements, including note disclosures;

B. all supplementary information required by GASB and by provisions of this contract;

C. establishing and maintaining effective internal control over financial reporting, including internal controls related to the prevention and detection of fraud;

D. ensuring that it complies with the laws and regulations applicable to its activities;

4. continued:
 - E. making all financial records and related information available to the Contractor;
 - F. the schedule of expenditures of federal awards required for audits conducted under OMB Circular A-133;
 - G. approving all proposed audit adjustments before posting, if the Entity concurs with the proposed adjustments;
 - H. adjusting the financial statements and accounting records to correct material misstatements and to agree with the audited financial statements; and
 - I. providing the Contractor, at the conclusion of the audit engagement, with a letter that confirms certain representations made during the audit, including an affirmation that the effects of any uncorrected misstatements aggregated by the auditor during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.
5. **Dates for Annual Financial Report or Trial Balance of Accounts:** The Entity shall prepare its annual financial report or a trial balance of accounts no later than the dates specified in Appendices A, B and C. If the Entity is unable to prepare its annual financial report or trial balance by the date specified in the Appendices, the Entity shall notify the Contractor and the State in writing prior to the specified dates.
6. **Beginning the Audit:** The Contractor shall begin the audit field work based on the schedule established in Appendices A, B and C. Under Section 2-7-503(3)(a), MCA, all audits must commence within nine months from the close of the last fiscal year of the audit period.
7. **Completion of Audit:** The Contractor shall deliver the audit report to the Entity and the State, based on the schedule established in Appendices A, B and C. If the Contractor cannot deliver the audit report to the Entity and the State on the date specified in the Appendices, the Contractor shall notify the Entity and the State in writing of that fact, and the reason(s) therefore. Under Section 2-7-503(3)(a), MCA, all audits must be completed and the reports issued within one year from the close of the last fiscal year covered by the audit. If the audit is conducted in accordance with the provisions of OMB Circular A-133, the Contractor shall also complete the audit and issue the audit report within the time period required by that Circular, unless a longer period has been agreed to in advance by the federal cognizant or oversight agency for audit. If the Entity has requested and received an extension of the A-133 due date from a federal agency, the Entity shall submit a copy of the approved extension to the State.
8. **Audit Presentation:** The final audit report must contain basic financial statements and required supplementary information consistent with financial reporting standards in effect for the year or years being audited, as established by the Governmental Accounting Standards Board. In addition, other supplementary information required by provisions within this contract and by OMB Circular A-133 must also be included, if applicable.
 - A. The final audit report must also contain any other financial statements and supporting schedules and information as agreed upon by the Entity and Contractor.
 - B. The financial statements presented must be in accordance with the financial reporting standards in effect for the year or years being audited, as described above. If the accounting records or other circumstances do not permit financial statements to comply with these requirements, the Contractor shall notify the

8. continued:

State of those conditions and describe the financial statements that will be presented. The applicable auditor's reports must also be modified as required to reflect a departure from generally accepted accounting principles.

- C. If the audit is of a school district with separate elementary and high school district general funds, the general funds must be combined as a single major fund. All other funds must be separately considered for major fund criteria.
- D. If the audit is a biennial audit covering two years, the Contractor shall present complete financial statements as specified above for each year covered by the audit. However, note disclosures for both fiscal years may be in one set of notes, with separate fiscal year disclosures as necessary. The two years must be presented under one audit report cover and opined upon in one Independent Auditor's Report.

9. **Auditor's Reports:** All audit reports must contain the following auditor's reports, which must comply with applicable professional standards in effect for the fiscal year or years being audited:

- A. an independent auditor's report on the financial statements of the Entity;
- B. a report on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with Government Auditing Standards. If applicable, this report must include information about fraud, illegal acts, significant violations of provisions of contracts or grant agreements, and significant abuse, or indications of these acts.
- C. a report disclosing any lack of compliance with State statutes, rules, regulations, or ordinances that would not have a material effect on the financial statements, but of which the Contractor becomes aware during the course of the audit. This report must be referred to in the report required in 9.B. above. This report may be combined with other reports if appropriate, or the findings may be included in a management letter. If included in a management letter, that letter must be included as a part of, or accompanying, the audit report.
- D. a report on any supplemental schedules or information presented, if any such schedules or information are presented in the audit report. This report may be given in a supplemental information paragraph of the auditor's report on the financial statements (9.A. above), or in a separate report. For the following supplemental information, the Contractor shall report on whether the information is fairly stated, in all material respects, "in relation to" the financial statements as a whole, unless the condition of the financial records do not allow the auditor to render such an opinion:
 - Supplemental schedule of school district enrollment required in paragraph 11.A;
 - Supplemental schedule of school district extracurricular fund financial activities required in paragraph 11B; and
 - Supplemental schedule of expenditures of federal awards required by OMB circular A-133 and in paragraph 10.A.
- E. a report disclosing the action taken by the Entity to correct any deficiencies or implement any recommendations contained in the prior audit report. This report must be in a format that specifically identifies, by title or summary, each deficiency or recommendation contained in the prior audit report and the action taken by the Entity on each such deficiency or recommendation.
- F. If the Contractor includes audit findings in the reports referenced in 9.B. and 9.C. above or in a

9. continued:

management letter, the views of Entity officials and their planned corrective actions must also be included, as required by Government Auditing Standards, if they are available at the time the Contractor files copies of the audit report with the State. If the views and planned corrective actions are not available at that time, the Contractor shall so indicate in the reports.

10. **Single Audits:** All audit reports for single audits done in accordance with OMB Circular A-133 must also contain the following:

A. a schedule of expenditures of federal awards. As required by OMB Circular A-133, the schedule must:

- (i) list individual federal programs by federal agency. For federal programs included in a cluster of programs, list individual federal programs within a cluster of programs;
- (ii) for federal awards received as a subrecipient, include the name of the pass-through entity and identifying number assigned by the pass-through entity;
- (iii) provide total federal awards expended for each individual federal program and the CFDA number or other identifying number when the CFDA information is not available;
- (iv) include notes that describe the significant accounting policies used in preparing the schedule;
- (v) to the extent practical, for pass-through entities identification in the schedule of the total amount provided to subrecipients from each federal program; and
- (vi) in either the schedule or a note to the schedule, the value of the federal awards expended in the form of non-cash assistance, the amount of insurance in effect during the year, and loans or loan guarantees outstanding at year end. While not required, it is preferable to present this information in the schedule.

B. a report on the schedule of expenditures of federal awards. This report may be combined with other reports as provided by OMB Circular A-133 and professional standards. This report must comply with applicable professional standards in effect for the fiscal year or years being audited.

C. a report on compliance with requirements that could have a direct and material effect on each major program and on internal control over compliance in accordance with OMB Circular A-133. This report must refer to the separate schedule of findings and questioned costs described in paragraph 10.D. of the contract. This report must comply with applicable professional standards in effect for the fiscal year or years being audited.

D. a schedule of findings and questioned costs which must include the information required by OMB Circular A-133.

E. the corrective action plan required by OMB Circular A-133, if that plan is available at the time the Contractor files copies of the audit report with the State. This corrective action plan may be combined with the Entity's planned corrective actions related to findings reported in accordance with Government Auditing Standards, as provided in paragraph 9.F., above.

11. **School Districts:** School district audit reports must also include the following as supplemental

11. continued:
information/schedules:
 - A. a schedule of the district's enrollment as reported to the Office of Public Instruction for the fiscal year or years being audited. The schedule must contain the enrollment both as reported in the Fall and Spring enrollment reports and as documented by the school district's enrollment records; and
 - B. a detailed schedule of extracurricular fund financial activities.
12. **Written Report to Entity:** The Contractor shall render a single, written report for the Entity audited. **The report must include, or be accompanied by, all written reports and letters discussing findings and recommendations from the Contractor to the Entity, including but not limited to the reports and schedules referred to in paragraphs 9 and 10 above as well as any management letters that include findings and recommendations.**
13. **Exit Interview:** Before submitting the final audit report, the Contractor shall hold an exit review conference in which the audit results are discussed with those charged with governance and appropriate Entity officials and employees. **The Contractor shall ensure that all members of the governing body and key members of management are notified of this exit conference.** The Contractor further agrees that before submitting the final report, it will not discuss the audit findings with anyone other than the Entity or the State. However, once the Contractor delivers the final audit report, the report is deemed to be a public record.
14. **Report Distribution:** The Contractor and Entity shall file copies of the audit report as specified below:
 - A. The Contractor shall provide the Entity with the number of copies of the audit report specified in Appendices A, B and C and the cost of those copies is included in the total price for the engagement as set out in paragraph 2.A., above, and in the Appendices. The Contractor shall submit one of these copies to the attorney for the Entity.
 - B. Upon request by the Entity, the Contractor shall provide additional copies of the audit report at a price per copy agreed upon by the Entity and Contractor.
 - C. The Contractor shall provide the State with four copies of each audit report at no charge. **These copies must be sent to the State at the same time the Contractor delivers the final audit report to the Entity and must include any management letters that include findings and recommendations.** A letter of transmittal must accompany the State's copies, advising the State of the date of the exit conference, the date the final report was delivered to the Entity, the date of the audit report, the actual number of hours spent by the Contractor in the conduct of the audit, the total audit fees billed the Entity, whether the audit was conducted in accordance with the provisions of OMB Circular A-133, and whether there were any findings or opinion qualifications in the audit report, and, if so, whether the entity's corrective action plan or response was included as part of or submitted with the audit report.
 - D. If the Entity is a school district or associated cooperative, the Contractor shall provide copies of the audit report to the Office of Public Instruction, the county superintendent of schools, and the county attorney.
 - E. If the Entity is a city or town fire department relief association disability and pension fund, the Contractor shall provide one copy of the audit report to the city or town clerk.
 - F. If the audit is a single audit conducted in accordance with the provisions of OMB Circular A-133, the

14. continued:

Entity shall provide copies of the reporting package defined in OMB Circular A-133 and the data collection form to the federal clearinghouse designated by OMB. In addition, the Entity shall provide either a copy of the reporting package, or the alternative written notification as described by OMB Circular A-133 to all federal, state and other granting and pass-through agencies as required by Circular A-133.
15. **Entity Response:** If not included in the audit report as provided in paragraphs 9.F. and 10.E., within 30 days after receiving the audit report, the Entity shall notify the State in writing as to what action it plans to take to correct any deficiencies or implement any recommendations identified or contained in the audit report, as required by Section 2-7-515, MCA, and ARM 2.4.409. **This notification must also address any findings and recommendations contained in management letters, which are considered a part of the audit report as prescribed in paragraph 12.** If the audit is a single audit conducted in accordance with OMB Circular A-133, this corrective action plan must also meet the requirements of Circular A-133 and contain all information required by that Circular.
16. **Entity's Attorney:** If requested by the State, the attorney for the Entity shall report to the State on the actions taken or the proceedings instituted or to be instituted relating to violations of law and nonperformance of duty as required by Section 2-7-515(4), MCA. The attorney shall report to the State within 30 days after receiving the request.
17. **Certification of Auditor Independence:** The Contractor certifies that, as required by generally accepted government auditing standards, it and its principals and employees are independent in all matters with respect to this engagement. This contract shall not include non-audit services, and the Contractor shall neither arrange for nor accept non-auditing work with the Entity which could in any way impair the Contractor's independence in violation of professional standards. If required by the State, the Contractor shall document that independence has been maintained in both fact and appearance as required by professional auditing standards.
18. **Prime Contractor:** The Contractor is the prime contractor and is responsible, in total, for all work of any subcontractors. The Contractor shall obtain the **written approval of the Entity and the State before** engaging correspondent Contractors, consultants, or subcontractors to provide services in connection with this audit. **Any Contractors subcontracted to perform audit work must be on the Roster of Independent Auditors authorized to conduct audits of Montana local governments that is maintained by the Local Government Services Bureau.** The Contractor is responsible to the Entity and the State for the acts and omissions of all correspondent Contractors, consultants, subcontractors, or agents and of persons directly or indirectly employed by such correspondent Contractors, consultants, subcontractors or agents, and for the acts and omissions of persons employed directly by the Contractor. Further, nothing contained within this contract creates any contractual relationship between any correspondent Contractor, consultant, or subcontractor and the State.
19. **Entrance and Exit Conferences:** The State may participate in all entrance and exit conferences between the Entity and Contractor, as well as all major conferences dealing with audit exceptions and recommendations regarding accounting or operating procedures, management policies, or internal control changes.
20. **Access to Records:** The Contractor shall give the State and, when required by law, the Montana Legislative Audit Division, access to the Contractor's audit programs, supporting working papers, time records, and all other documents relating to the audit. Access to these documents must be provided at the State's offices in Helena, Montana. Access to working papers includes the right of the State to obtain copies of working papers, as is reasonable and necessary. The Contractor shall make the audit programs and supporting working papers

20. continued:
available to the State for use by the State or other public accounting firms as directed by the State in future audits of the Entity. The Contractor shall make the audit programs and supporting working papers available to the cognizant or oversight agency for audit or its designee, federal agencies providing direct or indirect funding, or the U.S. General Accounting Office, if requested. Access to working papers includes the right of federal agencies to obtain copies of working papers, as is reasonable and necessary. The Contractor shall retain the audit report, audit programs, and audit working papers for a minimum of five years from the date of the audit report, unless the State notifies the Contractor to extend the retention period. If professional standards or other applicable laws, rules, or regulations require a longer retention period, the Contractor shall retain the above materials for that specified period.
21. **State Review:** As provided by Section 2-7-522, MCA, the State may review the audit report submitted by the Contractor. If the State determines that reporting requirements have not been met, it will notify the Entity and the Contractor of the significant issues of noncompliance. The Contractor shall correct the identified deficiencies within 60 days of notification.
22. **Independent Contractor:** The Entity and the State recognize that the Contractor is an independent contractor and neither its principals nor its employees are employees of the State or Entity for purposes of tax, retirement system, or social security (FICA) withholding.
23. **Workers' Compensation:** The Contractor certifies that it carries Workers' Compensation for its employees and that it has either elected Workers' Compensation or has an approved Independent Contractor's Exemption covering the Contractor while performing work under this contract. (Montana Code Annotated, Title 39, Chapter 71) Neither the Contractor nor its employees are State employees for the purposes of this paragraph.
24. **Indemnification:** The Contractor agrees to protect, defend, and save the State and Entity, their elected and appointed officials, agents, and employees, while acting within the scope of their duties as such, harmless from and against all claims, demands, and causes of action of any kind or character, including the cost of defense thereof, arising in favor of the Contractor's employees or third parties on account of bodily or personal injuries, death, or damage to property arising out of services performed or omissions of services or in any way resulting from the acts or omission of the Contractor and/or its agents, employees, representatives, assigns, and subcontractors, except the sole negligence of the State or Entity, under this agreement.

If the Contractor is or may be obligated to pay any cost, settlement, judgment, fine, penalty, or similar award or sanction as a result of a claim, investigation, or other proceeding instituted by any third party, then to the extent that such obligation is or may be a direct or indirect result of the Entity's intentional or knowing misrepresentation or provision to the Contractor of inaccurate or incomplete information in connection with this engagement, and not any failure on the Contractor's part to comply with professional standards, the Entity shall indemnify, defend, and hold harmless the Contractor against such obligations.

25. **Insurance:** Contractor shall maintain for the duration of the contract, at its cost and expense, occurrence coverage insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work by the Contractor, and/or its agents, employees, representatives, assigns, or subcontractors. The Contractor's insurance coverage shall be primary insurance for the Contractor's negligence as respects the State and Entity and their elected officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the State and Entity, their officers, officials, employees or volunteers shall be excess of the Contractor's insurance and shall not contribute with it

The Contractor shall purchase and maintain occurrence coverage to cover such claims as may be caused by any

25. continued:
act, omission, negligence of the Contractor or its officers, agents, representatives, assigns or subcontractors. Note: If occurrence coverage is unavailable or cost-prohibitive, the state will accept 'claims made' coverage provided the following conditions are met: 1) the commencement date of the contract must not fall outside the effective date of insurance coverage and it will be the retroactive date for insurance coverage in future years, and 2) the claims made policy must have a three-year tail for claims that are made (filed) after the cancellation or expiration date of the policy.

The State and Entity reserve the right to require complete copies of insurance policies at all times.

26. **Compliance with Laws:** The Contractor shall, in performance of work under this contract, fully comply with all applicable federal, state, or local laws, rules and regulations, including the Montana Human Rights Act, the Civil Rights Act of 1964, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and Section 504 of the Rehabilitation Act of 1973. Any subletting or subcontracting by the Contractor subjects subcontractors to the same provisions. In accordance with Section 49-3-207, MCA, the Contractor agrees that the hiring of persons to perform the contract will be made on the basis of merit and qualifications and there will be no discrimination based upon race, color, religion, creed, political ideas, sex, age, marital status, physical or mental disability, or national origin by the persons performing the Contract.
27. **Work Accommodations:** The Entity shall provide the Contractor with reasonable space in which to conduct the audit and respond promptly to requests for information as well as for all necessary books and records. Support for clerical, equipment, and photocopying or reproduction services shall be agreed upon by the Entity and the Contractor as specified in Appendices A, B and C.
28. **Termination before Audit Has Commenced:** Before the commencement of the audit, either the Contractor or the Entity, with the State's consent, or the State, may cancel this contract by providing 20 days' written notice to the other parties. The contract may be canceled under this paragraph for cause. Cause includes, but is not limited to, failure of any party to comply with the terms of this contract or with any Administrative Rule adopted by the State under the authority of Title 2, Chapter 7, Part 5, of the Montana Code Annotated.

In addition, if both the Contractor and the Entity mutually agree to cancel this contract before the commencement of the audit, for convenience, the State shall consent to cancellation of the contract upon written notification by the Contractor and the Entity of their agreement to cancel this contract.

The State, however, will not consent to the cancellation of an audit contract for the sole purpose of allowing the Contractor and Entity to then enter into a new contract that extends the number of fiscal years to be audited by the Contractor. Unless there are extenuating circumstances, the existing audit contract must be completed first. This provision does not prohibit the cancellation of a contract for the purpose of replacing an annual audit with a biennial audit.

29. **Termination after the Audit Has Commenced:** After the audit has commenced, but before the audit report has been issued, either the Contractor or the Entity, with the State's consent, or the State, may cancel this contract for failure of any party to comply with the terms of this contract or with any Administrative Rule adopted by the State under the authority of Title 2, Chapter 7, Part 5, MCA, or for other cause. This right of cancellation may be exercised by providing the breaching party written notice of the default and, if applicable, provide 20 days from the date of the notice to cure the default. If the Contractor is the breaching party and fails to remedy the breach, then the Contractor is not entitled to the audit fee set out in this contract. If the Entity is the breaching party, the Entity shall pay the Contractor a pro rata portion of the audit fee set out in this contract, based on the percentage of work completed at the time of cancellation. In addition, if both the

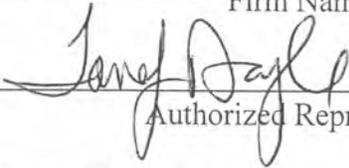
29. continued:
Contractor and the Entity mutually agree to cancel this contract for convenience; the State shall consent to cancellation of the contract upon written notification by the Contractor and the Entity of their agreement to cancel this contract.
30. **Professional Requirements:** By signing this contract, the Contractor certifies that it is in compliance with the continuing professional education requirements and the external quality control review requirements as set out in Government Auditing Standards, as established by the Comptroller General of the United States. The State may require the Contractor to provide evidence that it has met the above requirements.
31. **Single Audit Act Certification:** If the audit is required to meet the requirements of the Single Audit Act of 1984 as amended by the Single Audit Act Amendments of 1996 and OMB Circular A-133, the Contractor certifies that neither it nor any of its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from performing audits by any Federal department or agency.
32. **Governing Law and Venue:** This Contract is governed by the laws of Montana. The parties agree that any litigation concerning this Contract in which the State is named as a party must be brought in the First Judicial District in and for the County of Lewis and Clark, State of Montana, and each party shall pay its own costs and attorney fees. The parties also agree that any litigation concerning this Contract in which the State is not named as a party must be brought in the Judicial District in and for the County in which the Entity is located, and each party shall pay its own costs and attorney fees.
33. **Notice:** All notices under this contract must be in writing and will be deemed given if delivered personally, by mail, certified, return receipt requested, or by e-mail. All notices will (a) if delivered personally, be deemed given upon delivery, (b) if delivered by mail, be deemed given upon receipt, or (c) if delivered by e-mail be deemed given upon receipt.
34. **Invalid Provision:** If any provision of this contract is held to be illegal or unenforceable and the parties' rights or obligations will not be materially and adversely affected, such provision will be (1) severed from the contract, (b) the contract will be interpreted as if such provision was never a part of the contract and (c) the remaining provisions will stay in effect.
35. **Authority:** Each party represents that the person signing this contract has the authority to bind that party.
36. **Entire Agreement and Amendment:** This contract and the attached Appendices contain the entire understanding and agreement of the parties. No modification or amendment of this contract is valid unless it is reduced to writing, signed by the parties, and made a part of this contract.

IN WITNESS WHEREOF, Contractor, Entity, and State have executed this Standard Audit Contract on the date first above written:

Certified or Licensed Public Accountant

Doyle & Associates, P.C.

Firm Name

By: 

Authorized Representative

Date: 09/04/2015

Governmental Entity

City of Columbia Falls, Flathead County, Montana

Entity Name

By: _____

Authorized Representative

Date: _____

**Montana Department of Administration,
Local Government Services Bureau**

By: _____

Approved By

Date: _____

APPENDIX A

Initial or Sole Audit under this Contract

GOVERNMENTAL ENTITY (ENTITY): City of Columbia Falls, Flathead County, Montana

Telephone: (406) 892-4391

Address: 130 6th Street W #A
(Street Address or P.O. Box)

Columbia Falls, MT 59912-3609
(City/Town) (Zip Code)

Contact Person(s): Susan Nicosia, City Manager

PUBLIC ACCOUNTANT/ACCOUNTING FIRM (CONTRACTOR):

Doyle & Associates, P.C.

Telephone: (406) 273-0700

Address: 103 Tyler Way, Suite 2
(Street Address or P.O. Box)

Lolo, MT 59847
(City/Town) (Zip Code)

Contact Person(s): Tana Doyle

1. Audit Period and Dates of Engagement:

A. This audit will cover the fiscal year(s) ending June 30, 2015 (and _____).
(Month & Day) (Year) (Year)

B. Date to commence audit work: October 2015

C. Date to submit final audit report to Entity and State: On or before the statutory deadline of June 30, 2016

2. Time and Price for Engagement:

A. Estimated total hours - 195

B. Price for audit personnel \$ 11,100

Price for Travel 600

Price for typing, clerical and report preparation 100

Total price for this engagement \$ 11,800

3. The reporting entity contains the following discretely presented component units: Fire Department Relief Association

4. Date Annual Financial Report or a trial balance will be available: December 31, 2015

5. Number of copies of audit report Contractor will provide to Entity: 10

- 6. The Entity will provide clerical, equipment, and photocopying or reproduction services to the Contractor as follows:
As needed

- 7. The audit scope with regard to federal financial assistance received by the Entity for the above fiscal year(s) will be as indicated below:

The audit will be a single audit conducted in accordance with the provisions of OMB Circular A-133 because the Entity expended a total amount of federal awards **equal to or in excess of \$500,000** during the fiscal year(s), or such other dollar amount as may be established by OMB that is effective for the fiscal year(s) being audited.

OR

- The audit will not be a single audit conducted in accordance with the provisions of OMB Circular A-133, and will not include audit coverage of any federal financial assistance in accordance with requirements of that Circular, because the Entity expended a total amount of federal awards of **less than \$500,000** during the fiscal year(s), or such other dollar amount as may be established by OMB that is effective for the fiscal year(s) being audited.

Certified or Licensed Public Accountant

Doyle & Associates, P.C.
 Firm Name

By: 
 Authorized Representative

Date: September 4, 2015

Governmental Entity

City of Columbia Falls, Montana
 Entity Name

By: _____
 Authorized Representative

Date: _____

**Montana Department of Administration,
 Local Government Services Bureau**

By: _____
 Approved By

Date: _____



130 6TH STREET WEST
ROOM A
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391

FAX (406) 892-4413

September 18, 2015

To: Mayor & Council

From: Susan Nicosia, City Manager/Planning and Zoning Administrator

A handwritten signature in blue ink, appearing to read "Susan", is written over the "From:" line.

RE: Nolan Conditional Use Permit

The Columbia Falls City-County Planning Board/Zoning Commission met on Tuesday, September 15th for the purpose of hearing the Conditional Use Permit. After public comment and significant deliberations, the Board voted 5 – 1 (Nolan and Shepard absent) to recommend approval to Council with amended conditions. The Staff Report, CCU-15-02, reflects the amended conditions.

**COLUMBIA FALLS PLANNING OFFICE STAFF REPORT #CCU-15-02
Nolan, Assessor's Tracts 8CA and 8BCA, Sec. 18, T30N, R20W**

September 4, 2005 as amended September 17, 2015

A report to the Columbia Falls City-County Planning Board and Zoning Commission and the Columbia Falls City Council regarding a request for a Conditional Use Permit to keep horses on the applicants' six acre property. The Conditional Use request is scheduled for a public hearing before the Planning Board on September 15, 2015 at 6:30 PM and the City Council on September 21, 2015 at 7:00 p.m.

BACKGROUND INFORMATION

A. PETITIONERS

Logan and Hannah Nolan
P.O. Box 1984
Columbia Falls, MT 59912

B. PETITIONER'S TECHNICAL ASSISTANCE

Same

C. LOCATION/DESCRIPTION

Subd:	N/A				
Tract:	8CA and 8BCA				
Section:	18	Township:	30N	Range:	20W
Address	1736 Talbot Road, Columbia Falls				

D. REQUEST

The request is for a Conditional Use Permit to keep four to five horses on the applicant's property. The City of Columbia Falls recently passed Ordinance No. 750 that provide the opportunity to have Livestock in the City Limits if certain performance standards are met and the applicants receive a CUP from the City Council. The Nolan's have just over six acres of land and they propose to fence approximately four of those acres for horse. The Nolan's will use a portion of the existing pole barn for hay storage and shelter for the horses.



E. **REASON FOR REQUEST**

The Nolan's have just over six acres of land in the City of Columbia Falls. The subject property is large by City standards and the property has been used for livestock in the past. The applicants would like to have horses for the recreational value but to also help keep the grass trimmed on the large tract of land.



F. EXISTING LAND USE
 The current use is residential.

G. ADJACENT ZONING AND LAND USE:

North	CR-4	Two Churches and residential
South	CR-4	Residential
East	CR-4	Residential
West	CR-4	Residential

The current use and other uses in the area are in reasonable compliance with the existing zoning.



Zoning Map (GIS – Flathead County)

H. GROWTH POLICY DESIGNATION:

The subject area is designated as Urban Residential on the Columbia Falls Growth Policy Map. The subject property is zoned in accordance with the Growth Policy. The proposed CUP is subject to performance standards which set a minimum size of property on which one can apply for a CUP for livestock, the number of stock per acre which is a maximum of two per acre and the applicants have to have a plan for removing waste.

EVALUATION BASED ON REQUIRED CRITERIA

18.210.080 Criteria required for consideration of a Conditional Use Permit:

A Conditional Use Permit may be granted only if the proposal, as submitted, generally conforms to all of the following Conditional Use Permit criteria, as well as to all other applicable criteria that may be requested.

- a. Site Suitability. (That the site is suitable for the use) This includes:
 - i. Adequate Usable Space: The Nolan's have just over six acres of property and proposed to devote four acres to fenced paddock. The zoning regulations require a minimum of two acres for livestock with a limit of two horses per acre. With four acres the Nolan's could have a maximum of eight horses but at present they only plan to have four horses and a pony. The subject property does have suitable area for the livestock.



Photo taken looking east of the house into the four acre paddock.



Photo taken looking south east of the house into the proposed pasture.

- ii. Adequate Access: The property is accessed via a private driveway off of Talbot Road. The graveled driveway is shared by two other residences. The driveway will provide adequate access to the proposed use. Site distance along this stretch of Talbot is excellent.
 - iii. Absence of Environmental Constraints: No environmental constraints were apparent that would preclude horses. Prior to development of the neighboring subdivisions, this property was owned and farmed by the Hoerner family who would also run stock on this land.
- b. Appropriateness of Design. The four acres proposed as pasture is undeveloped and mowed to manage weeds and limit fire danger. Horses would essentially provide the same service by keeping the vegetation managed.
- i. Parking Scheme: Horses by themselves don't trigger or require parking allocation. There is an existing pole barn that will provide shelter, hay storage, and allow storage of a horse trailer.



- ii. Traffic Circulation: Five to eight horses on the property will not increase vehicle traffic on the property. The property will generate the traffic of a typical single family residence.
 - iii. Open Space: The Columbia Falls Code requires a minimum of two acres to request a CUP for livestock. The applicants have six acres of property, four of which will be devoted to fenced paddock. There is adequate open space. A single family residence on six acres of land is also unique in the City Limits of Columbia Falls.
 - iv. Fencing/Screening: The Zoning Ordinance requires fencing as part of the CUP [performance standards for horses (18.434.010.F.5)]. The applicants state in their application that they will install a three rail wood fence around the paddock for the horses. The plan provided by the applicant indicates that the fencing will be inside of the property lines. The proposed fencing does comply with the zoning standards
 - v. Landscaping: No landscaping is required for the proposed use. There is a nice shelter belt planted between the horse pasture and the residential properties to the south.
 - vi. Signage: The applicants do not propose any signage and none would be necessary to keep horses on the property.
- c. Availability of Public Services and Facilities. The following services and facilities are available and adequate to serve the needs of the use as designed and proposed:
The services required are provided as follows.

Sewer	Private
Water	Private
Storm Water Drainage	Existing - natural
Fire Protection	Columbia Falls Fire Dist.
Police Protection	Columbia Falls Police Dept.
Streets	Private

Other than a plan for manure management, no additional services are required. For manure, the applicant proposes cleaning of pens and hauling waste or spreading out over the four acre pasture as fertilizer. In the pasture itself, the applicant will drag the pasture to break up the manure for faster breakdown.

- d. Immediate Neighborhood Impact. The proposed use should not be detrimental to abutting properties. The horse pasture will be fenced, the properties to the south have a large vegetated shelter belt, the properties to the north are buffered by a large BPA easement, and the properties to the east are buffered by the owner's residence and two acres of a neighboring yard. The applicant proposed to manage waste so that it will not cause odor. The proposed use is no different than any County parcel located near the edge of the City limits where livestock is permitted but limited by Conditional Use Permit requirements in the City.



Photo taken looking east past the pole barn and Nolan house to the neighbors on the east (Red and white fence).



Photo taken looking north past the pole barn and the BPA lines.

- i. Excessive Traffic Generation: The keeping of five to eight horses will not generate any more traffic than that of a typical single family residence.
- ii. Noise or Vibration: Other than the occasional whinny, horses are not very noisy and less noisy than most dogs.
- iii. Dust, Glare, Or Heat: The reason the zoning ordinance limits the number of horses per acre is to prevent the overgrazing of the property and causing dust. The locating of the pens by the pole barn is set away from the neighboring properties to prevent impact from dust. There will be no impact from glare or heat. The proposed use complies with the zoning ordinance.
- iv. Smoke, Fumes, Gas, or Odors: The zoning ordinance requires a plan for waste management 18.434.010.F.6 as addressed above. The proposed waste management plan is provided to address and mitigate possible impacts from odor.
- v. Inappropriate Hours of Operation: Horses sleep like everyone else so the hours of operation would be typical of a residential home.

APPLICABLE REGULATIONS

Chapter 18.434 LIVESTOCK

18.434.010 Fowl and livestock.

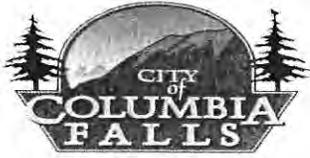
The keeping of fowl and livestock is allowed in single-family residential areas, outside of the City Limits, provided the following minimum requirements are met:

- A. The lot or tract of land is at least one acre in size.
- B. The number of animals shall be limited to one hundred animal units (A.U.) per acre. Animal unit value shall be as follows:
 - 1. Horse, cow, donkey, etc.-fifty A.U.
 - 2. Sheep, goat, llama, etc.-twenty A.U.
 - 3. Chickens, geese, fowl, etc.-four A.U.
- C. Livestock and fowl in residential (CR) zones are allowed only for domestic use or consumption and shall not be raised for commercial purposes. The keeping or raising of pigs or swine in residential areas is not allowed.
- D. All animals in residential zones shall be kept inside fenced enclosures. Related buildings such as barns and animal pens shall be allowed only in rear and side yards of the tract or lot.
(Ord. 687 § 1(part), 2007)
- E. The keeping of fowl is allowed in single family residential areas provided the following minimum requirements are met:
 - 1. The lot or tract of land is at least one acre in size except fowl which may be kept in CR zoned lots/tract of less than one acre provided:
 - a. No more than five fowl may be kept on lots less than one acre in size;
 - b. No roosters or male fowl may be kept on lots less than one acre;
 - c. Fowl must be kept in a fenced yard or enclosure.
(Ord. 728, § 1(part) 2012)
- F. The keeping of horses is allowed in single family residential areas and in any SAG and AG Districts, inside the City Limits, with a Conditional Use Permit provided the following minimum requirements are met:
 - 1. The subject property is a minimum of two acres in size with a minimum of one acre devoted to pasture;
 - 2. The number of horses is limited to two or less per acre of land devoted to pasture;
 - 3. The owner or person responsible for care of the horses must also reside on the property. Keeping of horses is an accessory use to the primary residential use;
 - 4. All structures associated with the horses must meet the setbacks for primary structures and shall be allowed only in rear and side yards of the tract or lot unless otherwise approved by the Planning Board and City Council in the Conditional Use Permit process;
 - 5. All horses shall be kept inside a fenced paddock;
 - 6. Depending on location and neighbor comment received through the CUP process, additional standards may be required, such as, additional fencing to avoid horses damaging neighboring landscaping or a waste management plan.

RECOMMENDATIONS:

The Columbia Falls Planning Board recommends the Conditional Use Permit allowing up to ~~eight~~ six horses for property located at 1736 Talbot Road in Columbia Falls be granted with the following conditions. Planning Board additions indicated by underline and deletions indicated by strike-out:

1. The four acres as shown in the application shall be fenced by a three plank or rail wood fence. Changing of fencing material is subject to approval by the Columbia Falls City Manager.
2. The property is limited to a maximum of six ~~eight~~ horses.
3. The applicant shall manage manure as specified in the application, which includes mucking out the runs and hauling off property ~~or spreading the manure on the pasture~~ at least once every eight weeks and dragging the pasture once a year to break up manure for quicker decomposition.
4. The horse owner must reside on the property in order for this CUP to be valid. The land/horse owner shall not board or keep horses belonging to other persons.
5. Should the land owner cease to keep horses on the property for a period of more than 12 months, the CUP will expire.
6. Storage of feed and hay is limited to the area in and around the existing pole barn



130 6th STREET WEST
ROOM A
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391
FAX (406) 892-4413

CITY OF COLUMBIA FALLS
NOTICE OF PUBLIC HEARINGS

The Columbia Falls City-County Planning Board will hold a public hearing for the following item at their regular meeting on Tuesday September 15th at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent public hearing on the CUP at their regular meeting of September 21, 2015, beginning at 7:00 p.m. in the Council Chambers of City Hall.

Conditional Use Permit Application Request: A request by Logan and Hannah Nolan for a Conditional Use Permit (CUP) to keep five horses on four acres of the applicants six acre parcel. The pasture will be fenced with a three rail wood fence. The applicants/owners live on the property and will care for the animals including removal of waste. The property is addressed as 1736 Talbot Road in Columbia Falls and described as Assessor's Tracts 8CA and 8BCA in Section 18, Township 30 North, Range 20 West, P.M.M., Flathead County.

Persons may testify at the hearings or submit written comments prior to the meetings. Written comment may be sent to Columbia Falls City Hall, Attention: Susan Nicosia, City Manager, 130 6th Street West, Room A, Columbia Falls, MT 59912. For more information call Eric Mulcahy, Columbia Falls City Planner at 755-6481.

DATED this August 24, 2015.

Susan Nicosia

Susan Nicosia, CPA, MPA, City Manager/Planning & Zoning Admin.
COLUMBIA FALLS CITY-COUNTY PLANNING BOARD

Publish: Daily Interlake: August 30, 2015



Planning Department

130 6TH STREET WEST
ROOM A
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391

FAX (406) 892-4413

APPLICATION FOR CONDITIONAL USE PERMIT

FILING FEE ATTACHED \$ _____

PROPOSED USE: Horse Pasture/ Horses per Chap 18.434

(Describe in detail, indicate if continued to attached pages)

OWNER(S) OF RECORD:

Name: Logan & Hannah Nolan

Mailing Address: PO Box 1984

City/State/Zip: Columbia Falls MT 59912 Phone: 407-8224

PERSON(S) AUTHORIZED TO REPRESENT THE OWNER(S) AND TO WHOM ALL CORRESPONDENCE IS TO BE SENT:

Name: Same

Mailing Address: _____

City/State/Zip: _____ Phone: _____

LEGAL DESCRIPTION OF PROPERTY (Refer to Property Records):

Street Address 1736 Talbot Rd. Tract BCA's
Block _____ Lot _____ BBCA

Subdivision Name _____

Section 18 Township 30N Range 20W

The Applicant is responsible for providing sufficiently complete information (see 18.210.090). Attached is the *Required Criteria for Conditional Use Application* the Planning Board and Council must use to create a "Finding of Fact" in making a decision. Please review the Criteria carefully before providing the following information and documents.

18.210.090 Burden of proof.
The burden of proof for satisfying the aforementioned criteria shall rest with the applicant and not the planning board. The granting of a conditional use permit rests in the discretion of the city council as to whether or not the proposal conforms to the criteria and requirements set forth in Chapter 18.210.080

1. Zoning District and Zoning Classification in which use is proposed: CR-4
2. Attach a plan of the affected lot which identifies the following items:
 - a. Surrounding land uses.
 - b. Dimensions and shape of lot.
 - c. Topographic features of lot.
 - d. Size(s) and location(s) of existing buildings.

- e. Size(s) and location(s) of proposed buildings.
- f. Existing use(s) of structures and open areas.
- g. Proposed use(s) of structures and open areas.
- h. Existing & proposed landscaping and fences.

3. On a separate sheet of paper, discuss the following topics relative to the proposed use:

- a Traffic flow and control.
- b Access to and circulation within the property.
- c Off-street parking and loading.
- d Refuse and service areas.
- e Utilities.
- f Screening and buffering.
- g Signs, yards and other open spaces.
- h Height, bulk and location of structures.
- i Location of proposed open space uses.
- j Hours and manner of operation.
- k Noise, light, dust, odors, fumes and vibration.
- l If the application is for a home occupation conditional use permit provide the following information:
 - 1 Number of employees that will work on the premises.
 - 2 Number of employees that are not family members residing at the premises.
 - 3 Estimated number and frequency of clients/patrons that will visit the on-site business.
 - 4 How much area will be used for the business. Compared to the area used for residential purposes.

4. Attach supplemental information for proposed uses that have additional requirements.

5. Attach a current certified list of adjacent landowners within 150 feet of the property boundary of the application property.

A certified list may be obtained from the Flathead County Clerk and Recorder or a qualified title company. The list must be not older than ninety days at the time that the notice letters are mailed.

I hereby certify under penalty of perjury and the laws of the State of Montana that the information submitted herein, on all other submitted forms, documents, plans or any other information submitted as a part of this application, to be true, complete, and accurate to the best of my knowledge. Should any information or representation submitted in connection with this application be incorrect or untrue, I understand that any approval based thereon may be rescinded, and other appropriate action taken. The signing of this application signifies approval for the planning staff to be present on the property for routine monitoring and inspection during the approval and development process.

Applicant Signature



Date

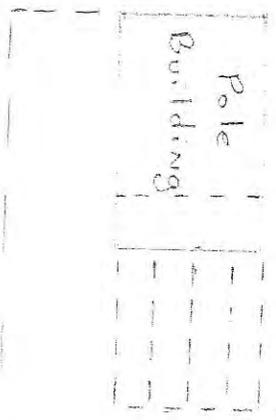
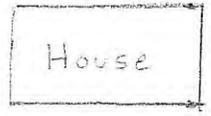
Required Criteria for Conditional Use Application

18.210.080 Criteria required for consideration of a conditional use permit.

A conditional use permit may be granted only if the proposal, as submitted, conforms to all of the following general conditional use permit criteria, as well as to all other applicable criteria that may be requested.

- A. Site Suitability. That the site is suitable for the use. This includes:
1. Adequate usable space,
 2. Adequate access, and
 3. Absence of environmental constraints.
- B. Appropriateness of Design. The site plan for the proposed use will provide the most convenient and functional use of the lot. Consideration of design should include:
1. Parking scheme,
 2. Traffic circulation,
 3. Open space,
 4. Fencing/screening,
 5. Landscaping, and
 6. Signage.
- C. Availability of Public Services and Facilities. The following services and facilities are to be available and adequate to serve the needs of the use as designed and proposed:
1. Sewer,
 2. Water,
 3. Storm water drainage,
 4. Fire protection,
 5. Police protection, and
 6. Streets.
- D. Use will not be detrimental to abutting properties in particular and the neighborhood in general. Typical negative impacts which extend beyond the proposed site include, but are not limited to:
1. Excessive traffic generation,
 2. Noise or vibration,
 3. Dust, glare, or heat,
 4. Smoke, fumes, gas, or odors, and
 5. Inappropriate hours of operation
 6. Economic impacts if the building is a large building with a minimum floor area of 60,000 square feet.

60'
Road



Key
—— Prop Line
- - - Fence Proposed

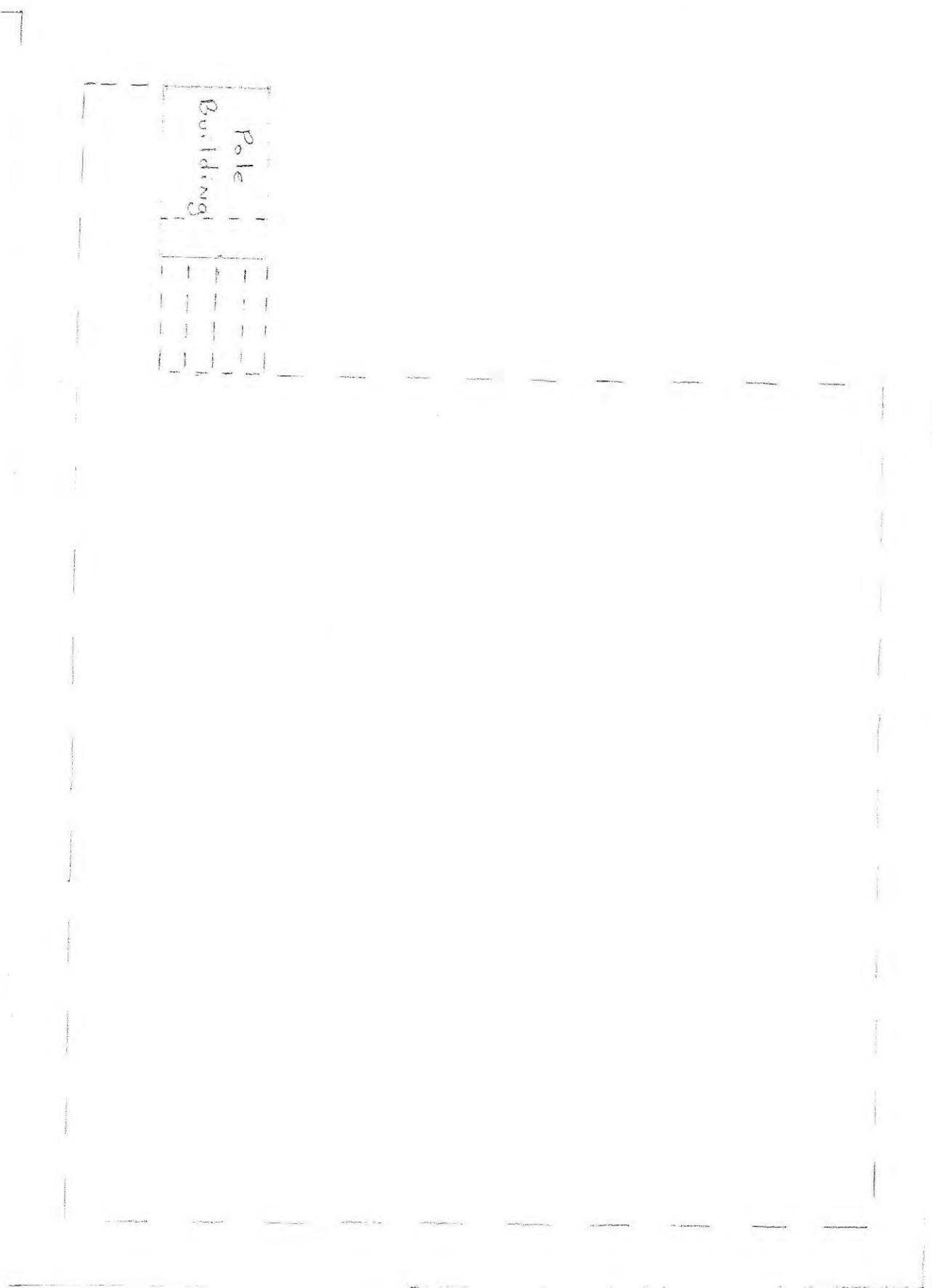


EXHIBIT "A"

Chapter 18.434 LIVESTOCK

18.434.010 Fowl and livestock.

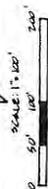
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 - 2. Sheep, goat, llama, etc.-twenty A.U.
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 - 5. All horses shall be kept inside a fenced paddock;
 - 6. Depending on location and neighbor comment received through the CUP process, additional standards may be required, such as, additional fencing to avoid horses damaging neighboring landscaping or a waste management plan.

CERTIFICATE OF SURVEY
 SE 1/4, Sec. 18, T30N, R20W,
 Flathead County, Montana



- LEGEND
- FOUND 5/8" IRON NAIL WITH 4100'S
 - FOUND 5/8" IRON NAIL WITH 4100'S
 - FOUND 5/8" IRON NAIL WITH 4100'S
 - SET 5/8" x 24" IRON NAIL WITH PLASTIC CAP STAMPED "2282 E.S."



MARQUARDT SURVEYING
 1081 South Main (406) 755-6285
 KALISPELL, MONTANA 59901

Topics Relative to Use

3a. Traffic Flow & Control

- Will not be affected

3b. Access & Circulation

- Will not be affected

3c. Parking & Loading

- Will not be affected

3d. Refuse & Service Areas

- NA

3e. Utilities

- No new utilities

3f. Screening & Buffering

- City Ordinance requires fence lines be set back from property line to act as a buffer.

3g. Signs, Yards, Open Areas

- No signage

3h. Height, Bulk

- No new structures

3i. Location of Proposed Open Space Uses

- Horse pasture located on the western portion of lot.

3j. Hours & Manner of Operation

- No new business is being operated.

3k. Noise, Light, Odors, Dust, Fumes, Vibration

- No noise or excess light. Odor from manure will regularly be hauled off. No excess dust, fumes or vibrations.

3l. For Home Occupational Use

- NA

Affected Lot Use

2a. Surrounding Land Uses

- Residential & Commercial/Churches

2b. Dimensions & Shape of Lot

- Rectangle.

2c. Topographic Features

- Flat Pastureland / Field

2d. Size & Location of Existing Buildings

- Southeast Corner 27x44 House

- Southeast Corner 30x40' Garage

- Northeast Corner 50x36 Pole Barn

2e. Size of Proposed Buildings

- No Proposed Buildings

2f. Existing Use of Structures

- Main Housing, Garage, Storage, Field

2g. Proposed Use of Structures / Open Areas

- Open area horse pasture

2h. Existing & Proposed Landscaping & Fences

- No landscaping

- Perimeter 3 Rail Split Log Fence, Wood

The subject property in question is a total of 6 acres with approximately 4 acres of pastureland dedicated to horses. Pasture width by length is approximately 330' by 530'. I, Logan Nolan, am the primary caretaker & owner of the horses & the property is my primary residence. Existing pole building will be associated with the horses for shelter use on the west end & building meets all setbacks. Proposed fence will be of wooden posts with 3 split log rails. A waste management system will be implemented consisting of regular clearing of the sheltered "runs" & dragging of the large pasture to breakdown manure for easy re-fertilization into the soil. This property is an ideal location for this proposed use because of relative large tracts of land surrounding it. To the north is empty fields owned by two churches. To the west & south, homes located there, are on large lots, 1 to $1\frac{3}{4}$ acre, that have actually housed horses in recent years.

CITY OF COLUMBIA FALLS
NOTICE OF PUBLIC
HEARINGS

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Persons may testify at the hearings or submit written comments prior to the meetings. Written comment may be sent to Columbia Falls City Hall, Attention: Susan Nicosia, City Manager, 130 6th Street West, Room A, Columbia Falls, MT 59912. For more information call Eric Mulcahy, Columbia Falls City Planner at 755-6481. DATED this August 24, 2015.

Susan Nicosia
Susan Nicosia, CPA, MPA, City Manager/Planning & Zoning Admin.
COLUMBIA FALLS CITY-COUNTY PLANNING BOARD

Aug. 30, 2015
MNAXLP

STATE OF MONTANA

FLATHEAD COUNTY

AFFIDAVIT OF PUBLICATION

TERESA CARGILL BEING DULY SWORN, DEPOSES AND SAYS: THAT SHE IS THE LEGAL CLERK OF THE **DAILY INTER LAKE A DAILY NEWSPAPER** OF GENERAL CIRCULATION, PRINTED AND PUBLISHED IN THE CITY OF KALISPELL, IN THE COUNTY OF FLATHEAD, STATE OF MONTANA, AND THAT **NO. 22975 LEGAL ADVERTISEMENT** WAS PRINTED AND PUBLISHED IN THE REGULAR AND ENTIRE ISSUE OF SAID PAPER, AND IN EACH AND EVERY COPY THEREOF ON THE DATES OF August 30, 2015

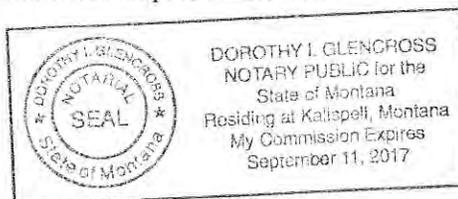
AND THE RATE CHARGED FOR THE ABOVE PRINTING DOES NOT EXCEED THE MINIMUM GOING RATE CHARGED TO ANY OTHER ADVERTISER FOR THE SAME PUBLICATION, SET IN THE SAME SIZE TYPE AND PUBLISHED FOR THE SAME NUMBER OF INSERTIONS.

Teresa Cargill

Subscribed and sworn to
Before me this AUGUST 31, 2015

Dorothy I. Glencross
Dorothy I. Glencross

Notary Public for the State of Montana
Residing in Kalispell
My commission expires 9/11/2017





Planning Department

130 6TH STREET WEST
ROOM A
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391

FAX (406) 892-4413

August 24, 2015

Re:Public hearing notice for a Conditional Use Permit (CUP).

Dear Adjacent Property Owner:

Our records indicate that you are the owner of property owner within 150-feet of the proposed project.

As the Planning Staff for the Columbia Falls Planning Jurisdiction, I am writing to provide you with a notice of a public hearing that involves a request by Logan and Hannah Nolan for a Conditional Use Permit (CUP) to keep five horses on four acres of the applicants six acre parcel. The pasture will be fenced with a three rail wood fence. The applicants/owners live on the property and will care for the animals including removal of waste. The Columbia Falls Zoning Ordinance provides the opportunity for residents to keep horses if the comply with specific performance standards such as: they must have at least two acres of property, accessory structures must meet setbacks of primary structures, owners of the stock must live on the property, the owners must provide a plan for handling waste.. The project location is described in more detail in the attached Legal Notice.

If you have question or comments concerning this matter, please call, visit or write me at City Hall.

Sincerely,

Eric H. Mulcahy, City Planner

Unable to attend meeting
please accept this as our
vote in this request for horses.

9/15/15

City of Columbia Falls Council

To Whom it may concern:

Re: property requesting to have horses
From: Das Brunett and
Lachy Brunett

406-250-0503
406-250-2649

Our property, 1895 Riverwood Dr., Columbia
Falls, MT borders the property requesting
to have horses anywhere from 2-5.

We are OPPOSED to this request due
to the following reasons:

Value (1) May decrease the property value of
our home due to the following items
listed

Lump sum (2) Children and/or pets in this populated
in the city, neighborhood could chase, ^{neighbors}
or roll in or around horses & get
kicked. (We have a family member who
this happened to)

Smell (3) Constant smell all the time.

Bugs (4) Attraction of mice, flies & other bugs
or critters to the food/ hay or manure.

Thank you for considering our OPPOSITION

CITY OF COLUMBIA FALLS
NOTICE OF PUBLIC HEARING

The Columbia Falls City Council will hold a public hearing at its regular meeting on Monday, October 5, 2015 beginning at 7:00 PM in the City Hall Council Chambers, 130 6th Street West, Columbia Falls, MT, to consider the First Reading and Provisional Adoption of the Ordinance establishing the Columbia Falls Industrial Park Targeted Economic Development District (TEDD) and adoption of the Columbia Falls Industrial Park TEDD Plan. Columbia Falls intends to use tax increment financing in support of making infrastructure improvements as revenues permit and may issue tax increment financing bonds.

And, at the Columbia Falls City Council regular meeting on Monday, October 19, 2015 beginning at 7:00 PM in the City Hall Council Chambers, 130 6th Street West, Columbia Falls, MT, the Council will consider the Second Reading and Final Adoption of the Ordinance establishing the Columbia Falls Industrial Park Targeted Economic Development District (TEDD) and adoption of the Columbia Falls Industrial Park TEDD Plan.

The Columbia Falls Industrial Park TEDD is located in an area formerly occupied by the Superior Building Company Lumber Mill. It is comprised of approximately 110 acres of recently annexed land, on the north end of downtown Columbia Falls, at the northerly extension of 4th Avenue EN. It is located on the north side of the Burlington Northern Rail Road and Railroad Street, and northwest of Highway 486.

All interested parties are encouraged to attend. Written comments on establishing the Columbia Falls Industrial Park Targeted Economic Development District (TEDD) and adoption of the Columbia Falls Industrial Park TEDD Plan may be submitted to Susan Nicosia, City Manager, City of Columbia Falls, 130 6th Street West, Columbia Falls, MT 59912 or nicosias@cityofcolumbiafalls.com. For further information call the City at 406-892-4391.

Publish: Daily Interlake Sunday, September 20, 2015

Publish: Daily Interlake Sunday, September 27, 2015

**CITY OF COLUMBIA FALLS
NOTICE OF PUBLIC HEARING
COMMUNITY NEEDS ASSESSMENT**

Beginning on October 5, 2015 during the 7:00 p.m. regular council meeting, the City Council of the City of Columbia Falls, shall conduct a series of public hearings and meetings for the purpose of obtaining public comment to determine the greatest community development needs (public facilities, economic development, and housing needs). The City will take public comment during the month of October in order to obtain the greatest public input. The intent of the needs assessment process is to provide the City with a list of potential projects or actions in the areas of housing, economic development and public infrastructure that could be pursued over a period of years in order to improve the community, particularly as those needs affect low and moderate income persons. Based on the results of the needs assessment, the City may apply for state or federal funding from the Montana Community Development Block Grant (CDBG) Program and other funding sources to deal with local housing, public facilities, or other community needs and would like comments or suggestions from local citizens regarding the City's needs and types of projects which should be considered.

Interested persons may contact the City Manager at 406-892-4391 or 130 6th Street West, Columbia Falls, MT for more information about the hearing or to submit community needs suggestions. Comments may be given orally at the hearing or submitted in writing before 5 pm, Thursday, October 1, 2015.

The City of Columbia Falls makes reasonable accommodation for any known disability that may interfere with a person's ability to participate in this hearing. Persons needing an accommodation need to contact Barb Torres, City Clerk no later than Friday, October 2, 2015 to allow adequate time to make needed arrangements. Please contact Barb Staalnd at 892-4391 or write to 130 6th ST West, Room A, Columbia Falls, MT 59912 to make your request known.

DATED THIS 17th DAY OF SEPTEMBER, 2015

Barb Staalnd
City Clerk

Publish: Daily Interlake Sunday September 20 and Sunday September 27, 2015

September 18, 2015

To: Mayor & Council

From: City Manager Nicosia

Re: Manager's Update

1. The City has filled the police officer opening with Mr. Tyler English, a former flathead valley resident with family ties to Columbia Falls. Mr. English will begin working for the City on September 30th. The Water Operator position has been filled with Mr. Shawn Bates. Mr. Bates begins work on Monday, September 21st. The Police Chief and I will complete the analysis of the non-sworn to sworn position and, if applicable, fill that position from the list of qualified candidates recently completing the police officer interview and testing process. The City was fortunate to have a pool of qualified candidates.
2. The formal site review for the motel/conference center takes place on Monday. I will hopefully be able to provide information to the council at the meeting Monday night.
3. As expected water usage is back to the "normal" range with the cooler temperatures and rain. The pumps recorded just under 52 million gallons as opposed to 73 million last month.
4. Completing the Public Works Foreman job description. Council will approve the job description at the next council meeting and the position will then be advertised.
5. Completed a study of the 2nd Ave and 3rd St West intersection following another traffic accident; considering the City's first 4-way stop. 3rd St West is not a designated through street. There are yield signs on 4th Ave and 3rd St West and stop signs on 1st Ave and 3rd St West therefore placing stop signs would essentially result in a "through" street, causing speeding concerns.
6. Planning activity is still up as well as building permits. For the 2015 FY, the City issued 57 building permits resulting in \$6.8 million of residential growth and \$3.4 million of commercial growth. Since July 1, the City has issued 10 building permits with \$876,200 residential value and \$55,000 commercial. There are 13 active single family residential permits with housing values between \$170,000 and \$280,000. The \$10 million in bldg. permit values for 2015 FY was close to our 2008 FY value of \$11.5 million and considerably higher than the \$2.8 million in the 2013 FY.

**CITY OF COLUMBIA FALLS
CORRESPONDENCE LIST
COUNCIL MEETING
September 21, 2015**

Regular Correspondence:

09/18/15 Flathead County Solid Waste District Agenda

09/17/15 Community Solar Array invitation

09/11/15 Update-Lake McDonald Properties Management Plan/EA

09/11/15 Montana Legislative Services Division MCA on CDROM.

09/11/15 Chamber Newsletter

09/08/15 Department of Public Health and Human Services RE: CLIA Certificate Requirement



130 6th STREET WEST
ROOM A
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391
FAX (406) 892-4413

DATE: September 18, 2015
TO: Mayor and City Council
FROM: Todd Watkins
Susan M. Nicosia, City Manager
RE: Financial Report – August 2015

Attached are the following condensed monthly reports for your review, for activity from July 1 through August 31, 2015:

We have completed 17% of the fiscal year. The accounting system has been updated to include all budgetary information including reserves and line items as prepared by the City Manager and approved by Council.

First report: Summary of **Revenues Budget and Actual** for the Month of August and Year to Date. In total, we have received 10% of total revenues budgeted compared to 13% for the prior year.

Second report: Summary of **Expenditures Budget and Actual** for the Month of August and Year to Date. There are no significant variances from anticipated expenditures/expenses. In total, we have committed 13% of the total expenditure budget compared to 10% for the prior year.

Third report: Detail revenue and expenditures/expense for the General Fund, Water Operating Fund, and Sewer Operating Fund. These reports show detail totals of revenues by source and expenditures by activity. General Fund has received \$300,245.62 compared to \$271,511.09 less than expended through August 2015. This is consistent with prior year cash flow for this fund. Water Fund reflects expenditures exceeding revenues by \$74,987.85 versus revenues exceeding expenditures in the prior year by \$102,514.26. This is the result of water projects completed this past Spring and Summer. The Sewer Fund reflects revenues exceeding expenditures by \$38,491.38 versus \$58,991.66 for the same time period in the prior year.

Fourth report: The Cash Balance report for August 2015 has been provided as a separate report for your review. Total cash/investments equal \$6,143,763.37 compared to \$6,148,530.50 from one year ago.

Should you have any questions on these reports or any financial matter, please do not hesitate to contact me via email: watkinst@cityofcolumbiafalls.com or by cell phone at 406-253-4645.

CITY OF COLUMBIA FALLS
Statement of Revenue Budget vs Actuals
For the Accounting Period: 8 / 15

Fund	Received			Revenue	%
	Current Month	Received YTD	Estimated Revenue	To Be Received	Received
1000 GENERAL FUND	58,210.41	69,749.94	2,353,666.00	2,283,916.06	3 %
2372 PERMISSIVE MEDICAL LEVY	3,849.02	3,856.81	136,220.00	132,363.19	3 %
2394 BUILDING CODE ENFORCEMENT FUND	7,705.88	14,508.90	100,100.00	85,591.10	14 %
2400 SPECIAL LIGHTING DISTRICT FUND	338.56	357.51	34,178.00	33,820.49	1 %
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	3,600.14	3,723.32	334,758.00	331,034.68	1 %
2700 CEDAR CREEK TRUST	61.80	259.54	61,362.00	61,102.46	0 %
2820 GAS TAX FUND	7,548.09	15,106.33	90,702.00	75,595.67	17 %
2917 CRIME VICTIMS ASSISTANCE FUND	279.00	279.00	4,500.00	4,221.00	6 %
3010 GO BOND - POOL	2,204.32	2,216.39	64,281.00	62,064.61	3 %
3020 GO Street Improvements	2,485.98	2,497.89	79,216.00	76,718.11	3 %
3534 SID 34 FUND - 5th Avenue Water Main	0.05	0.20	5,715.00	5,714.80	0 %
3536 SID 36 FUND - Talbott & 4th Avenue Water Main	0.18	0.76	3,802.00	3,801.24	0 %
4000 CAPITAL PROJECTS FUND - Building Improvements	7.54	31.68	250.00	218.32	13 %
4010 CAPITAL PROJECTS FUND - Parks Improvements	54.65	1,229.54	6,000.00	4,770.46	20 %
4020 CAPITAL PROJECTS FUND - General Equipment	22.63	95.31	4,500.00	4,404.69	2 %
4040 CAPITAL PROJECTS FUND - Street Construction	19.63	118.35	203,703.00	203,584.65	0 %
5210 WATER ENTERPRISE FUND	107,814.03	216,330.47	731,063.00	514,732.53	30 %
5211 WATER CAPITAL EXPANSION	5,460.51	15,580.40	69,500.00	53,919.60	22 %
5310 SEWER ENTERPRISE FUND	98,760.82	198,609.31	1,014,144.00	815,534.69	20 %
5311 SEWER CAPITAL EXPANSION	4,751.70	17,382.92	65,000.00	47,617.08	27 %
7120 FIRE RELIEF DISABILITY/PENSION FUND	2,367.86	2,367.86	91,790.00	89,422.14	3 %
Grand Total:	305,542.80	564,302.43	5,454,450.00	4,890,147.57	10 %

CITY OF COLUMBIA FALLS
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 8 / 15

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
1000 GENERAL FUND	151,484.08	369,995.56	2,868,541.00	2,868,541.00	2,498,545.44	13 %
2372 PERMISSIVE MEDICAL LEVY	0.00	0.00	142,330.00	142,330.00	142,330.00	0 %
2394 BUILDING CODE ENFORCEMENT FUND	5,314.34	7,083.40	93,828.00	93,828.00	86,744.60	8 %
2400 SPECIAL LIGHTING DISTRICT FUND	2,866.00	2,866.00	56,206.00	56,206.00	53,340.00	5 %
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	19,682.35	35,462.74	377,449.00	377,449.00	341,986.26	9 %
2700 CEDAR CREEK TRUST	0.00	0.00	41,325.00	41,325.00	41,325.00	0 %
2820 GAS TAX FUND	0.00	892.50	120,427.00	120,427.00	119,534.50	1 %
2917 CRIME VICTIMS ASSISTANCE FUND	279.00	279.00	4,500.00	4,500.00	4,221.00	6 %
2940 CDBG-HOME INVESTMENT PARTNERSHIP PROGRAM	0.00	0.00	7,627.00	7,627.00	7,627.00	0 %
3010 GO BOND - POOL	350.00	350.00	67,045.00	67,045.00	66,695.00	1 %
3020 GO Street Improvements	0.00	19,296.01	81,925.00	81,925.00	62,628.99	24 %
3534 SID 34 FUND - 5th Avenue Water Main	0.00	0.00	5,715.00	5,715.00	5,715.00	0 %
3536 SID 36 FUND - Talbott & 4th Avenue Water	0.00	0.00	3,802.00	3,802.00	3,802.00	0 %
4000 CAPITAL PROJECTS FUND - Building	0.00	0.00	30,000.00	30,000.00	30,000.00	0 %
4010 CAPITAL PROJECTS FUND - Parks Improvements	0.00	0.00	90,000.00	90,000.00	90,000.00	0 %
4020 CAPITAL PROJECTS FUND - General Equipment	9,335.50	40,553.94	117,500.00	117,500.00	76,946.06	35 %
4040 CAPITAL PROJECTS FUND - Street Construction	79,678.00	79,678.00	422,149.00	422,149.00	342,471.00	19 %
5210 WATER ENTERPRISE FUND	242,975.08	291,318.32	1,006,523.00	1,006,523.00	715,204.68	29 %
5211 WATER CAPITAL EXPANSION	0.00	0.00	97,420.00	97,420.00	97,420.00	0 %
5310 SEWER ENTERPRISE FUND	94,636.68	160,117.93	1,761,873.00	1,761,873.00	1,601,755.07	9 %
5311 SEWER CAPITAL EXPANSION	0.00	0.00	55,000.00	55,000.00	55,000.00	0 %
7120 FIRE RELIEF DISABILITY/PENSION FUND	0.00	0.00	91,790.00	91,790.00	91,790.00	0 %
Grand Total:	606,601.03	1,007,893.40	7,542,975.00	7,542,975.00	6,535,081.60	13 %

1000 GENERAL FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
311010 Real Property Taxes	0.00	0.00	12,632.37	12,632.37	12,632.37
311020 Personal Property Taxes	0.00	0.00	18,175.19	18,175.19	18,175.19
312000 Penalty & Interest on Delinquent	0.00	0.00	452.23	452.23	452.23
322010 Alcoholic Beverage Licenses and	5,562.50	0.00	0.00	0.00	5,562.50
322020 Professional Business Licenses	12.50	0.00	37.50	37.50	50.00
322030 General Business Licenses	80.00	0.00	65.00	65.00	145.00
323060 Non-Exclusive Cable TV Franchise	0.00	0.00	0.00	0.00	0.00
331082 Forest Service Recovery Act ARRA	(2,218.50)	0.00	2,218.50	2,218.50	0.00
334000 State Grants/Hwy Safety	(1,837.47)	0.00	0.00	0.00	(1,837.47)
334122 DNRC Grant	0.00	0.00	0.00	0.00	0.00
335005 Alcohol Enforcement Funds	0.00	0.00	0.00	0.00	0.00
335120 Gambling Licenses & Permits	0.00	0.00	0.00	0.00	0.00
335230 State Entitlement	0.00	0.00	0.00	0.00	0.00
336020 State On-Behalf Retirement	0.00	0.00	0.00	0.00	0.00
337340 Flathead County (EMS)	0.00	0.00	0.00	0.00	0.00
337350 Flathead County (SRO)	0.00	0.00	0.00	0.00	0.00
337360 School District #6 (SRO)	0.00	0.00	0.00	0.00	0.00
341000 General Miscellaneous (Copies,	280.76	6.02	182.05	176.03	456.79
341070 Planning and Zoning Fees	1,166.00	0.00	1,405.75	1,405.75	2,571.75
342020 Special Fire Protection Services	0.00	0.00	0.00	0.00	0.00
342021 Fire Protective Inspections	472.00	0.00	513.00	513.00	985.00
343005 Public Works Billing - Weed Charges	0.00	0.00	0.00	0.00	0.00
346030 Swimming Pool User Fees	2,843.25	0.25	1,931.92	1,931.67	4,774.92
346031 Parks Use Permits/Fees	175.00	0.00	325.00	325.00	500.00
346032 Pool Concession Fees	336.60	0.00	384.00	384.00	720.60
346033 Swim Lessons	1,948.50	28.00	1,475.50	1,447.50	3,396.00
346034 Individual Swim Pass	136.00	0.00	0.00	0.00	136.00
346035 Lap Swim Pass	184.50	0.00	0.00	0.00	184.50
346036 Family Swim Pass	890.00	0.00	0.00	0.00	890.00
346037 Pool Parties	250.00	125.00	0.00	(125.00)	125.00
346050 Swim Team Agreement	0.00	0.00	0.00	0.00	0.00
351030 City Courts Fines & Forfeitures	0.00	0.00	16,845.52	16,845.52	16,845.52
351031 Court Fines Surcharge	0.00	0.00	1,305.00	1,305.00	1,305.00
351032 Civil Fines	0.00	0.00	0.00	0.00	0.00
351034 Court Administration Costs	0.00	0.00	306.00	306.00	306.00
361000 Rents/Leases	0.00	0.00	0.00	0.00	0.00
362000 Refunds, Rebates, Dividends	840.00	0.00	0.00	0.00	840.00
371010 Investment Earnings	417.89	0.00	115.15	115.15	533.04
383000 Interfund Operating Transfer	0.00	0.00	0.00	0.00	0.00
Total REVENUE	11,539.53	159.27	58,369.68	58,210.41	69,749.94
EXPENDITURES					
410100 LEGISLATIVE SERVICES	3,922.49	5,960.20	0.00	5,960.20	9,882.69
410131 Tree City Program (Tree Board)	816.97	650.94	0.00	650.94	1,467.91
410132 Arbor Day (Tree Board)	0.00	0.00	0.00	0.00	0.00
410360 CITY COURT	13,654.39	12,058.67	0.00	12,058.67	25,713.06
410365 CITY COURT PROSECUTION	5,547.50	2,773.75	0.00	2,773.75	8,321.25
410400 ADMINISTRATIVE SERVICES	3,822.68	4,724.74	0.00	4,724.74	8,547.42

1000 GENERAL FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
410500 DEPT. OF FINANCE	7,324.31	9,132.40	0.00	9,132.40	16,456.71
410580 Computer Systems & Programs	1,168.00	880.13	0.00	880.13	2,048.13
411000 PLANNING & ZONING	942.50	3,015.56	0.00	3,015.56	3,958.06
411100 LEGAL SERVICES	2,740.42	1,430.21	0.00	1,430.21	4,170.63
411200 FACILITIES ADMINISTRATION	2,351.01	4,883.77	3.19	4,880.58	7,231.59
411800 Employee Asst Program & Flex Plan	1,180.00	120.44	0.00	120.44	1,300.44
420100 LAW ENFORCEMENT SERVICES	53,143.82	64,118.79	0.00	64,118.79	117,262.61
420160 COMMUNICATIONS/DISPATCH	0.00	0.00	0.00	0.00	0.00
420400 FIRE PROTECTION & CONTROL	10,236.96	11,625.06	0.00	11,625.06	21,862.02
420730 Emergency Medical Services	0.00	0.00	0.00	0.00	0.00
430230 Road and Street Construction	0.00	0.00	0.00	0.00	0.00
430400 Transit Systems	0.00	0.00	0.00	0.00	0.00
431100 WEED CONTROL	0.00	0.00	0.00	0.00	0.00
431200 Flood Control -High Hazard Dam	293.68	209.44	0.00	209.44	503.12
440600 ANIMAL CONTROL SERVICES	0.00	0.00	0.00	0.00	0.00
460400 PARK & RECREATION SERVICES	30,268.02	12,850.89	3.20	12,847.69	43,115.71
460445 SWIMMING POOL	16,946.42	17,127.55	72.07	17,055.48	34,001.90
490500 Other Debt Service Payments	6,154.26	0.00	0.00	0.00	6,154.26
510100 SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
510300 ORDINANCE CODIFICATION/CONSULTANTS	0.00	0.00	0.00	0.00	0.00
510330 Comprehensive Liability Insurance	57,998.05	0.00	0.00	0.00	57,998.05
510620 TERMINATION COSTS	0.00	0.00	0.00	0.00	0.00
521000 INTERFUND OPERATING TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	218,511.48	151,562.54	78.46	151,484.08	369,995.56

Revenue Less Expenditures Current Month (93,273.67)

Revenue Less Expenditures Year to Date (300,245.62)

5210 WATER ENTERPRISE FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
343020 Water Administration Fee	0.00	0.00	0.00	0.00	0.00
343021 Metered Water Sales	99,764.60	1,150.39	100,627.23	99,476.84	199,241.44
343022 Water Testing Charge - 75-6-108	0.00	0.00	0.00	0.00	0.00
343024 Sale of Materials, Supplies & Misc.	2,521.96	386.40	1,816.88	1,430.48	3,952.44
343025 Water Permit Fees	200.00	0.00	100.00	100.00	300.00
343026 Water Connection Fees/New	870.00	25.00	400.00	375.00	1,245.00
343027 Repairs/Materials & Supplies	2,820.00	0.00	5,565.00	5,565.00	8,385.00
343028 Late Charges/Disconnect &	849.82	0.00	756.06	756.06	1,605.88
363020 Special Assmts - Bond P&I	0.00	0.00	0.00	0.00	0.00
366000 Miscellaneous	1,071.70	0.00	0.00	0.00	1,071.70
371010 Investment Earnings	418.36	0.00	110.65	110.65	529.01
382010 Sale of General Fixed Assets	0.00	0.00	0.00	0.00	0.00
383000 Interfund Operating Transfer	0.00	0.00	0.00	0.00	0.00
Total REVENUE	108,516.44	1,561.79	109,375.82	107,814.03	216,330.47
EXPENDITURES					
410330 District Courts (Other)	6,540.00	0.00	0.00	0.00	6,540.00
430500 Water Operating	31,546.74	235,551.65	570.20	234,981.45	266,528.19
430560 Administration	4,889.19	3,504.24	0.00	3,504.24	8,393.43
430570 Water Customer Accounting &	3,535.32	4,489.39	0.00	4,489.39	8,024.71
490210 Revenue Bonds, Series 2005	0.00	0.00	0.00	0.00	0.00
510330 Comprehensive Liability Insurance	1,831.99	0.00	0.00	0.00	1,831.99
510400 Depreciation	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	48,343.24	243,545.28	570.20	242,975.08	291,318.32
Revenue Less Expenditures Current Month (135,161.05)
Revenue Less Expenditures Year to Date (74,987.85)

5310 SEWER ENTERPRISE FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
343030 Sewer Administrative Fees	0.00	0.00	0.00	0.00	0.00
343031 Sewer Service Charges	93,401.16	1,135.00	99,209.59	98,074.59	191,475.75
343032 Sewer Connection Fees/New	750.00	0.00	300.00	300.00	1,050.00
343033 Sewer Permit Fees	250.00	0.00	100.00	100.00	350.00
343035 Sale of Materials, Supplies & Misc.	70.34	0.00	70.34	70.34	140.68
343038 Disposal Fee Agreements	4,752.62	0.00	0.00	0.00	4,752.62
363020 Special Assmts - Bond P&I	0.00	0.00	0.00	0.00	0.00
371010 Investment Earnings	624.37	0.00	215.89	215.89	840.26
383000 Interfund Operating Transfer	0.00	0.00	0.00	0.00	0.00
Total REVENUE	99,848.49	1,135.00	99,895.82	98,760.82	198,609.31
EXPENDITURES					
410330 District Courts (Other)	15,166.10	0.00	0.00	0.00	15,166.10
430600 Sewer Operating	19,934.25	87,171.46	527.17	86,644.29	106,578.54
430610 Sewer Administration	4,888.91	3,504.59	0.00	3,504.59	8,393.50
430670 Sewer Customer Accounting &	3,533.95	4,487.80	0.00	4,487.80	8,021.75
490200 Revenue Bonds, Series 2000	0.00	0.00	0.00	0.00	0.00
490215 Revenue Bonds, Series 2009	0.00	0.00	0.00	0.00	0.00
490500 Other Debt Service Payments	12,894.90	0.00	0.00	0.00	12,894.90
510330 Comprehensive Liability Insurance	9,063.14	0.00	0.00	0.00	9,063.14
510400 Depreciation	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	65,481.25	95,163.85	527.17	94,636.68	160,117.93
					Revenue less Expenditures Current Month 4,124.14
					Revenue less Expenditures Year to Date 38,491.38
					Grand Total Revenue less Expenditures Current Month (224,310.58)
					Grand Total Revenue less Expenditures Year to Date (336,742.09)

CITY OF COLUMBIA FALLS
Cash/Bank Reconciliation
For the Accounting Period: 8/15

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
1000 GENERAL FUND						
101000 CASH/CASH EQUIVALENTS	365,049.63	60,841.68	0.00	194,592.65	0.00	231,298.66
102000 CASH - RESERVE	554,313.00	24,244.00	0.00	0.00	0.00	578,557.00
102200 CASH - RESTRICTED DONATIONS	265.91	0.00	0.00	0.00	0.00	265.91
103000 CASH - CHANGE FUND/PETTY CASH	225.00	0.00	0.00	0.00	0.00	225.00
105100 Amount held by Flex Plan (Advanc	5,073.67	0.00	0.00	120.44	0.00	4,953.23
Total Fund	924,927.21	85,085.68		194,713.09		815,299.80
2372 PERMISSIVE MEDICAL LEVY						
101000 CASH/CASH EQUIVALENTS	7,292.60	3,849.02	0.00	1,175.00	0.00	9,966.62
102000 CASH - RESERVE	10,000.00	1,175.00	0.00	0.00	0.00	11,175.00
Total Fund	17,292.60	5,024.02		1,175.00		21,141.62
2394 BUILDING CODE ENFORCEMENT FUND						
101000 CASH/CASH EQUIVALENTS	15,550.60	7,705.88	0.00	22,100.61	0.00	1,155.87
102000 CASH - RESERVE	29,873.00	16,784.00	0.00	0.00	0.00	46,657.00
Total Fund	45,423.60	24,489.88		22,100.61		47,812.87
2400 SPECIAL LIGHTING DISTRICT FUND						
101000 CASH/CASH EQUIVALENTS	27,110.99	338.56	0.00	7,930.00	0.00	19,519.55
102000 CASH - RESERVE	14,936.00	5,064.00	0.00	0.00	0.00	20,000.00
Total Fund	42,046.99	5,402.56		7,930.00		39,519.55
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND						
101000 CASH/CASH EQUIVALENTS	28,569.84	3,980.14	0.00	21,223.12	0.00	11,326.86
102000 CASH - RESERVE	133,807.00	0.00	0.00	380.00	0.00	133,427.00
Total Fund	162,376.84	3,980.14		21,603.12		144,753.86
2700 CEDAR CREEK TRUST						
101000 CASH/CASH EQUIVALENTS	34,648.20	61.80	0.00	0.00	0.00	34,710.00
102030 Cash/Investments-Restricted Trus	404,146.07	0.00	0.00	0.00	0.00	404,146.07
Total Fund	438,794.27	61.80				438,856.07
2820 GAS TAX FUND						
101000 CASH/CASH EQUIVALENTS	36,391.11	7,548.09	0.00	0.00	0.00	43,939.20
2917 CRIME VICTIMS ASSISTANCE FUND						
101000 CASH/CASH EQUIVALENTS	0.00	279.00	0.00	279.00	0.00	0.00
2940 CDBG-HOME INVESTMENT PARTNERSHIP PROGRAM GRANT FUND						
101000 CASH/CASH EQUIVALENTS	7,627.00	0.00	0.00	0.00	0.00	7,627.00
3010 GO BOND - POOL						
101000 CASH/CASH EQUIVALENTS	5,131.20	2,204.32	0.00	2,705.00	0.00	4,630.52
102000 CASH - RESERVE	21,645.00	2,355.00	0.00	0.00	0.00	24,000.00
Total Fund	26,776.20	4,559.32		2,705.00		28,630.52
3020 GO Street Improvements						
101000 CASH/CASH EQUIVALENTS	-13,634.12	2,485.98	0.00	2,941.00	0.00	-14,089.14
102000 CASH - RESERVE	40,059.00	2,941.00	0.00	0.00	0.00	43,000.00
Total Fund	26,424.88	5,426.98		2,941.00		28,910.86
3534 SID 34 FUND - 5th Avenue Water Main						
101000 CASH/CASH EQUIVALENTS	323.68	0.05	0.00	0.00	0.00	323.73
3536 SID 36 FUND - Talbott & 4th Avenue Water Main						
101000 CASH/CASH EQUIVALENTS	1,293.46	0.18	0.00	0.00	0.00	1,293.64
4000 CAPITAL PROJECTS FUND - Building Improvements						
101000 CASH/CASH EQUIVALENTS	35,201.41	7.54	0.00	5,150.00	0.00	30,058.95
102000 CASH - RESERVE	18,364.00	5,150.00	0.00	0.00	0.00	23,514.00
Total Fund	53,565.41	5,157.54		5,150.00		53,572.95

CITY OF COLUMBIA FALLS
Cash/Bank Reconciliation
For the Accounting Period: 8/15

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
4010 CAPITAL PROJECTS FUND - Parks Improvements						
101000 CASH/CASH EQUIVALENTS	2,673.62	86,525.65	0.00	0.00	0.00	89,199.27
102000 CASH - RESERVE	385,387.00	0.00	0.00	86,471.00	0.00	298,916.00
Total Fund	388,060.62	86,525.65		86,471.00		388,115.27
4020 CAPITAL PROJECTS FUND - General Equipment						
101000 CASH/CASH EQUIVALENTS	22,197.89	59,678.63	0.00	604.50	0.00	81,272.02
102000 CASH - RESERVE	139,067.00	0.00	0.00	59,656.00	0.00	79,411.00
Total Fund	161,264.89	59,678.63		60,260.50		160,683.02
4040 CAPITAL PROJECTS FUND - Street Construction						
101000 CASH/CASH EQUIVALENTS	219,045.04	19.63	0.00	79,678.00	0.00	139,386.67
5210 WATER ENTERPRISE FUND						
101000 CASH/CASH EQUIVALENTS	534,801.15	106,740.60	0.00	247,996.92	1,289.29	392,255.54
102222 CASH - Bond Reserve, 2005 Series	35,308.00	0.00	0.00	0.00	0.00	35,308.00
102230 CASH - Surplus Capital Projects/	111,293.34	0.00	0.00	0.00	0.00	111,293.34
102240 CASH - Replacement & Depreciation	246,754.00	0.00	0.00	0.00	0.00	246,754.00
103000 CASH - CHANGE FUND/PETTY CASH	150.00	0.00	0.00	0.00	0.00	150.00
Total Fund	928,306.49	106,740.60		247,996.92	1,289.29	785,760.88
5211 WATER CAPITAL EXPANSION						
102230 CASH - Surplus Capital Projects/	978,555.27	5,460.51	0.00	0.00	0.00	984,015.78
5310 SEWER ENTERPRISE FUND						
101000 CASH/CASH EQUIVALENTS	111,356.44	110,656.53	1,289.29	104,017.40	0.00	119,284.86
102220 CASH - Bond Reserve, 2000 Series	183,940.00	0.00	0.00	0.00	0.00	183,940.00
102225 Cash-Bond Reserve - 2009 Series	72,111.25	0.00	0.00	0.00	0.00	72,111.25
102230 CASH - Surplus Capital Projects/	313,866.71	0.00	0.00	0.00	0.00	313,866.71
102235 CASH - Restricted WWTP Project/D	619,454.47	10,164.84	0.00	0.00	0.00	629,619.31
102240 CASH - Replacement & Depreciation	200,000.00	0.00	0.00	0.00	0.00	200,000.00
103000 CASH - CHANGE FUND/PETTY CASH	150.00	0.00	0.00	0.00	0.00	150.00
Total Fund	1,500,878.87	120,821.37	1,289.29	104,017.40		1,518,972.13
5311 SEWER CAPITAL EXPANSION						
102230 CASH - Surplus Capital Projects/	487,991.20	4,788.56	0.00	0.00	0.00	492,779.76
7120 FIRE RELIEF DISABILITY/PENSION FUND						
101000 CASH/CASH EQUIVALENTS	0.00	2,368.19	0.00	0.00	0.00	2,368.19
Bank Statement Total	4065257.70					
+ 0/Standing Deposits	16654.86					
- 0/S payroll checks(6806.37)					
- 0/S claim checks(1501.09)					
- 0/S pr liabilities(27892.33)					
- 0/S Electronic chks(2469.00)					
+ Petty Cash	525.00					
+ Investments	2095000.00					
+ Other Accounts	4953.23					
+ NSF Checks	0.00					
+ Other	41.37					
Adjusted Bank Cash	6143763.37					
			System Cash			
			Less Clearing Funds	6143763.37		
			Adjustments	0.00		
			Adjustments	0.00		
			Adjusted System Cash	6143763.37		
			Difference	0.00		

Glacier Bank Checking - \$4,064,757.70

Glacier Bank Wire - \$500.00

INVESTMENTS:

CITY OF COLUMBIA FALLS
Cash/Bank Reconciliation
For the Accounting Period: 8/15

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
MBS Main - \$500,000						
MBS Fed Home Ln Mtg Med Term - \$500,000						
MBS Well Fargo - \$246,000						
MBS Fed National Mtg Assoc - \$200,000						
MBS Opport Bank Helena - \$249,000						
MBS Farm Credit - \$400,000						
OTHER ACCOUNTS:						
Glacier Bank Flex Advance - \$4,953.23						
OTHER:						
STIP Accounts - \$41.37						
ADJUSTMENTS:						
CLAIMS ELECTRONIC O/S:						
Totals	6,447,365.63	533,418.38	1,289.29	837,020.64	1,289.29	6,143,763.37

*** Transfers In and Transfers Out columns should match. There are a couple exceptions to this: 1) Canceled Electronic Checks and 2) Payroll Journal Vouchers that include local deductions set up with receipt accounting. Please see cash reconciliation procedure in manual or call for more details.

MEMORANDUM

To: Susan Nicosia, City Manager
From: David G. Perry, Chief of Police
Date: September 14, 2015
Subject: Activity Report for August 2015

Columbia Falls Police Department
 Monthly Activity Report
 August, 2015

	Aug-15	Aug-14	Aug-13	Aug-12	Aug-11	5 year average
Police						
Arrests (total)	22	17	10	5	20	15
Adult	21	15	8	5	18	13
Juvenile	1	2	2	0	2	1
Accidents Investigated	9	8	9	11	17	11
Stolen Property (value)	22,882	8,008	4,320	4,541	1,525	8,255
Stolen Property (recovered)	300	3	500	11	128	188
Criminal Mischief (incidents)	5	6	11	8	13	9
Damage Amount	100	541	5,796	801	501	1,548
Misdemeanor Citations issued	219	200	186	284	243	226
Traffic Offenses	201	183	181	269	224	212
Cell Phone Viol.	4	1	0	0	0	1
D.U.I. Offenses	5	5	3	2	8	5
Drug Offenses	0	4	2	0	6	2
Traffic Stops	248	296	241	320	266	274
Court Fines and Forfeitures	\$15,628	\$14,054	20,887	\$23,034	\$19,187	\$18,558
Hours worked by reserve officers	0	0	0	16	14	6
Miles patrolled	4,828	5,767	5,611	6,650	5,412	5,653
911 Calls	105	84	84	55	107	87
Incident reports	764	813	378	479	646	616
Domestic Abuse	24	15	19	21	12	18
Felony Investigations	10	6	4	4	0	6