



13 0 6th STREET WEST
ROOM A
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391
FAX (406) 892-4413

AGENDA
MONDAY, MAY 2, 2016
COUNCIL CHAMBERS CITY HALL

FINANCE COMMITTEE - 6:30 P.M.

1. Claims Review (Barnhart, Piper, Shepard)

REGULAR MEETING - 7:00 P.M.

1. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

2. APPROVAL OF AGENDA **1-2

3. CONSENT AGENDA:

- *A. Approval of Claims - \$74,180.94 - May 2, 2016 **3-12
- *B. Approval of Payroll Claims - \$60,082.80 - April 22, 2016, **13-14
- *C. Approval of Regular Meeting Minutes - April 18, 2016 **15-20

4. VISITORS/PUBLIC COMMENT: (Items not on agenda)

- A. O'Brien Byrd - Community logo/slogan project

5. UNFINISHED BUSINESS: None

6. NEW BUSINESS:

- *A. City Fees - Pool, Building Permits, Planning & Zoning Fees **21
- *B. Approve Backflow Testing Contract - 2016 - B.E. Gibbons-Consultants **22-28

7. ORDINANCES/RESOLUTIONS:

*A. SECOND AND FINAL READING – Ordinance 763 ****29-31** - An Ordinance of the City Council of the City of Columbia Falls, Montana, Amending Chapter 15.08 Building Codes of the Columbia Falls Municipal Code for Adoption of International Wildland-Urban Interface Code (IWUIC).

*B. Resolution 1722 ****32-36** – Adopting a Revised Fee Schedule for Planning & Zoning

8. REPORTS/BUSINESS FROM MAYOR & COUNCIL

9. CITY ATTORNEY REPORT

10. CITY MANAGER REPORT

A. Manager's Update

11. MISCELLANEOUS/REPORTS:

*A. INFORMATIONAL CORRESPONDENCE - List available for Review ****37**

12. ADJOURN

Next Scheduled Meetings:

Council – Regular Meeting – May 16, 2016

Planning Board – to be determined (possible June 14th - no May meeting)

***Attached**

04/29/16
11:20:31

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 4/16

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Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
34751		276 B & F EXCAVATING CO., INC.	250.00					
	2016972022	04/21/16 WTR-SHUTOFF LEAK DIG	250.00			5210 430500	399	101000
		Total for Vendor:	250.00					
34786		2465 BATTERY SYSTEMS	130.92					
	3505795	04/26/16 SWR-BATTERY BACK UPS	130.92*			5310 430600	240	101000
		Total for Vendor:	130.92					
34748		1275 BLACK GOLD TOP SOIL	126.00					
	023368	04/14/16 SWR-6YDS TOPSOIL	126.00			5310 430600	220	101000
		Total for Vendor:	126.00					
34750		1700 BRECK LAW OFFICE, PC	5,580.83					
	042516	04/20/16 LEGAL FEES FOR MAY 2016	1,236.88			1000 411100	350	101000
	042516	04/20/16 LEGAL FEES FOR MAY 2016	2,773.75			1000 410365	350	101000
	042516	04/20/16 LEGAL FEES FOR MAY 2016	494.75			5210 430500	350	101000
	042516	04/20/16 LEGAL FEES FOR MAY 2016	494.75			5310 430600	350	101000
	042516	04/20/16 LEGAL FEES FOR MAY 2016	247.38			1000 411000	350	101000
	042516	04/20/16 LEGAL FEES FOR MAY 2016	100.00			1000 420100	399	101000
	042516	04/20/16 LEGAL FEES FOR MAY 2016	22.22			5210 430500	357	101000
	042516	04/20/16 LEGAL FEES FOR MAY 2016	33.33			5310 430600	357	101000
	042516	04/20/16 LEGAL FEES FOR MAY 2016	44.44			2500 430200	399	101000
	042516	04/20/16 LEGAL FEES FOR MAY 2016	133.33			1000 411100	350	101000
		Total for Vendor:	5,580.83					
34749		2708 BULLITT COMMUNICATIONS	591.00					
	160769	04/18/16 FD-BATTERY PACK (10)	591.00			1000 420400	212	101000
		Total for Vendor:	591.00					
34752		1260 CARQUEST AUTO PARTS	64.67					
	241089	04/07/16 SWR-NOZZLE SPRAYERS	9.18			5310 430600	220	101000
	242232	04/22/16 SWR-DETROIT SENSOR COOL	55.49*			5310 430600	240	101000
		Total for Vendor:	64.67					

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
34754	E	997 CENTURYLINK	1,659.41					
	042616	04/18/16 COURT-TELEPHONES	108.33			1000 410360	345	101000
	042616	04/18/16 ADMIN/MGR	67.18*			1000 410400	345	101000
	042616	04/18/16 FINANCE	145.47			1000 410500	345	101000
	042616	04/18/16 COMP SERV	71.93			1000 410580	345	101000
	042616	04/18/16 POLICE	428.66			1000 420100	345	101000
	042616	04/18/16 FIRE	226.74			1000 420400	345	101000
	042616	04/18/16 STREETS	138.45			2500 430200	345	101000
	042616	04/18/16 WATER	272.49			5210 430500	345	101000
	042616	04/18/16 SEWER	200.16			5310 430600	345	101000
		Total for Vendor:	1,659.41					
34755		14 CITY OF COLUMBIA FALLS	485.76					
	042616	04/25/16 FACILITIES-WATER/SEWER	110.24			1000 411200	342	101000
	042616	04/25/16 FIRE	26.25			1000 420400	342	101000
	042616	04/25/16 PARKS	96.48*			1000 460400	342	101000
	042616	04/25/16 STREETS	81.46			2500 430200	342	101000
	042616	04/25/16 WATER	62.90			5210 430500	342	101000
	042616	04/25/16 SEWER	108.43			5310 430600	342	101000
		Total for Vendor:	485.76					
34756		999999 COTTON, BILL	30.04					
	042616	04/25/16 WATER/SEWER REFUND	30.04			5210 214010		101000
		Total for Vendor:	30.04					
34757		2834 ERIC HUMMEL	70.00					
	042616	04/18/16 SUBSTITUTE JUDGE	70.00			1000 410360	399	101000
		Total for Vendor:	70.00					
34758		438 FERGUSON ENTERPRISES, INC.	37.08					
	0629545	04/13/16 SWR-2 LID W/PENT PLUG	20.86			5310 430600	220	101000
	0629958	04/13/16 SWR-BRASS PLUG	16.22			5310 430600	220	101000
		Total for Vendor:	37.08					

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34760		1216 FIRST BANKCARD	926.38					
	208710799	03/17/16 TELEFLORA-OVERCHARGE	-9.99			1000 410100	220	101000
	199855521	03/28/16 AMZN-FD-FOOT CAP GLIDES	59.99			1000 420400	226	101000
	E1457942	03/30/16 THE FIRE STORE-FD-SHIELDS	484.48			1000 420400	226	101000
	48763	04/08/16 DTG-FLTD VLY MAPS,FIN	19.60			1000 410500	210	101000
	48763	04/08/16 DTG-FLTD VLY MAPS,PD	19.60			1000 420100	220	101000
	48763	04/08/16 DTG-FLTD VLY MAPS,FD	333.10*			1000 420400	210	101000
	48763	04/08/16 DTG-FLTD VLY MAPS,PW-WTR	6.53			5210 430500	220	101000
	48763	04/08/16 DTG-FLTD VLY MAPS,PW-SWR	6.53			5310 430600	220	101000
	48763	04/08/16 DTG-FLTD VLY MAPS,PW-STRS	6.54			2500 430200	220	101000
		Total for Vendor:	926.38					
34759		869 FLATHEAD CITY-COUNTY HEALTH	183.00					
	042616	04/06/16 STRS-CDL PHYSICAL,M.COX	183.00			2500 430200	399	101000
		Total for Vendor:	183.00					
34761		2447 GALLS, AN ARAMARK COMPANY	218.89					
	005185420	04/07/16 PD-LITHIUM BATTERIES	218.89			1000 420100	220	101000
		Total for Vendor:	218.89					
34762		2806 HANSON'S HARDWARE	123.92					
	580480	04/07/16 SWR-BOX COVER,BOLTS,NUTS	3.55			5310 430600	220	101000
	580491	04/07/16 SWR-WEED KIT,BATTERIES,HOSE,NU	39.46			5310 430600	220	101000
	580577	04/14/16 FAC-PIPE WRENCH	15.99			1000 411200	220	101000
	580665	04/20/16 SWR-GALV EYE BOLT	8.49			5310 430600	220	101000
	580684	04/22/16 SWR-SPRINKLER,HOSE,CONNCTR,SPI	31.95			5310 430600	220	101000
	580688	04/22/16 SWR-BUSHING,FLEXOGEN HOSE	24.48			5310 430600	220	101000
		Total for Vendor:	123.92					
34763		1411 HD SUPPLY WATERWORKS LTD	6,046.68					
	F337764	04/15/16 WTR-3 NEW HYDRANTS	6,046.68*			5210 430500	212	101000
		Total for Vendor:	6,046.68					
34784		2876 HIGHPOINT CONTRACTING, LLC	28,581.30					
	44	04/25/16 SWR-UV BUILDING, PAY RQST #1	28,581.30			5310 430600	934	101000
		Total for Vendor:	28,581.30					

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34788		1523 INTERNATIONAL CODE COUNCIL	91.00					
	042816	03/30/16 FD-2012 INTNL WILDLAND-URBAN C	91.00			1000 420400	330	101000
		Total for Vendor:	91.00					
34764		2849 J2 BUSINESS PRODUCTS	2,238.13					
	644011	04/15/16 PD-CHAIR	332.95*			1000 420100	212	101000
	644009	04/18/16 FIN-CLIP BINDERS	0.44			1000 410500	210	101000
	644009	04/18/16 WTR-CLIP BINDERS	0.17*			5210 430500	210	101000
	644009	04/18/16 SWR-CLIP BINDERS	0.17			5310 430600	210	101000
	644009	04/18/16 BLDG-CLIP BINDERS	0.05			2394 420500	210	101000
	644009	04/18/16 PLNG-CLIP BINDERS	0.05			1000 411000	210	101000
	644010	04/18/16 PD-BUS CARD HOLDER	9.02			1000 420100	210	101000
	644520	04/22/16 STRS-KITCHEN TOWELS	28.00			2500 430200	224	101000
	644521	04/22/16 FAC-WIPERS,CLNR CONC,PR TOWELS	373.46			1000 411200	224	101000
	644525	04/22/16 PRKS-CN LNRS,GLOVES,DISINFECT,	495.67			1000 460400	224	101000
	644525-1	04/22/16 PRKS-CAN LINERS	35.03			1000 460400	224	101000
	644529	04/22/16 SWR-TISSUE,CN LNRS,RESTROOM CL	317.17			5310 430600	224	101000
	644549	04/22/16 WTR-TISSUE,BOWL CLNR,KITCHEN T	212.98*			5210 430500	224	101000
	644580	04/22/16 CRT-DSK ORGNZR,MSG PAD,BATTERI	172.96			1000 410360	210	101000
	644788	04/25/16 FIN-HNGNG FILES,CORR TAPE,PCKT	44.17			1000 410500	210	101000
	644788	04/25/16 WTR-HNGNG FILES,CORR TAPE,PCKT	17.67*			5210 430500	210	101000
	644788	04/25/16 SWR-HNGNG FILES,CORR TAPE,PCKT	17.67			5310 430600	210	101000
	644788	04/25/16 BLDG-HNGNG FILES,CORR TAPE,PCK	4.42			2394 420500	210	101000
	644788	04/25/16 PLNG-HNGNG FILES,CORR TAPE,PCK	4.42			1000 411000	210	101000
	644788	04/25/16 FD-INK CRTDGS	36.54*			1000 420400	210	101000
	644789	04/25/16 PD-TONER,INK CRTDGS	135.12			1000 420100	210	101000
		Total for Vendor:	2,238.13					
34765		385 KALMONT DISTRIBUTORS, INC.	50.00					
	1018CA	04/21/16 POOL-KEYS (4) MASTER B	20.00			1000 460445	220	101000
	1018CA	04/21/16 PD-KEYS (4) A2	20.00			1000 420100	220	101000
	1018CA	04/21/16 FAC-LADIES RRSTM (2) A119	10.00			1000 411200	220	101000
		Total for Vendor:	50.00					

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34767		2590 L.N. CURTIS & SONS	1,442.00					
	8200898	04/19/16 FD-BAUER COMPRESSOR SVC	1,442.00*			1000 420400	360	101000
		Total for Vendor:	1,442.00					
34766		1080 LES SCHWAB TIRE CENTER	70.00					
	00180136	04/21/16 PD-TIRE CHNG OVER,#13	70.00			1000 420100	361	101000
		Total for Vendor:	70.00					
34769		1493 MAHUGH FIRE & SAFETY	636.95					
	69446	04/14/16 FD-STREAMLIGHT	24.00*			1000 420400	240	101000
	69507	04/18/16 FD-SWATTER,HOE RAKE	150.95			1000 420400	212	101000
	69512	04/19/16 FD-GATE VALVE	462.00			1000 420400	212	101000
		Total for Vendor:	636.95					
34770		1671 MCCONNELL, CRAIG	126.00					
		STREET CRIMES TRAINING - MAY 8-11, 2016 - SPOKANE, WA						
	042616	04/07/16 PD-MEALS	126.00			1000 420100	380	101000
		Total for Vendor:	126.00					
34785		707 MONTANA DEPT. OF REVENUE	288.70					
	042716	04/27/16 BLDG PAY RQST #1-HIGHPOINT CON	288.70			5310 430600	934	101000
		Total for Vendor:	288.70					
34768		103 MONTANA LAW ENFORCEMENT ACADEMY	555.00					
		INV. #9456 - MT EXEC LEADERSHIP - 3/21-25/2016 - HELENA, MT						
		INV. #9463 - MT EXEC LEADERSHIP - 4/18-22/2016 - HELENA, MT						
		9387 04/12/16 PD-TUITION,LODGING,MEALS-C.SWE	431.00			1000 420100	380	101000
		9456 04/19/16 PD-BRKFSTS & DINNERS,G.STANBER	62.00			1000 420100	380	101000
		9463 04/19/16 PD-BRKFST & DINNERS,G.STANBERR	62.00			1000 420100	380	101000
		Total for Vendor:	555.00					
34771		1609 MURPHY, SEAN	126.00					
		STREET CRIMES TRAINING - MAY 8-11, 2016 - SPOKANE, WA						
	042616	04/06/16 PD-MEALS	126.00			1000 420100	380	101000
		Total for Vendor:	126.00					

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34772		52 NAPA AUTO PARTS	61.56					
	760930	04/14/16 FD-PWR CAR WASH	17.97			1000 420400	220	101000
	760981	04/14/16 FD-SCREWDRIVERS,WRENCH	41.02			1000 420400	220	101000
	761265	04/17/16 PD-WINDOW WASH	2.57			1000 420100	220	101000
		Total for Vendor:	61.56					
34775		2168 NORTH CENTRAL LABORATORIES	111.05					
	371343	04/14/16 SWR-PMP CYLINDERS,FLASK BRSH,N	111.05			5310 430600	222	101000
		Total for Vendor:	111.05					
34774	E	2140 NORTHERN ENERGY-KALISPELL	485.23					
	3051453298	04/19/16 FD-RURAL PROPANE	485.23			1000 420400	344	101000
		Total for Vendor:	485.23					
34773		1491 NORTHERN SAFETY CO. INC.	172.39					
	901888214	04/13/16 SWR-NITRILE GLVS,JERSEY GLV	172.39			5310 430600	220	101000
		Total for Vendor:	172.39					
34776		2002 NORTHWEST PARTS & EQUIPMENT &	15.24					
	C224285	04/21/16 SWR-TURNBUCKLE	15.24			5310 430600	232	101000
		Total for Vendor:	15.24					
34778		2678 O'NEIL PRINTERS, INC	302.00					
	24002	04/10/16 BLDG PERMITS	110.33*			2394 420500	220	101000
	24002	04/10/16 EXCAVATING PERMITS	110.33*			2394 420500	220	101000
	24002	04/10/16 WTR-WTR/SWR HOOK UP APPS	40.67			5210 430500	220	101000
	24002	04/10/16 SWR-WTR/SWR HOOK UP APPS	40.67			5310 430600	220	101000
		Total for Vendor:	302.00					
34777		1252 OHS BODY SHOP	7,075.91					
	23021	02/09/16 PD-2015 INTERCEPTOR REPAIR	7,075.91*			4020 420100	942	101000
		Total for Vendor:	7,075.91					
34787		1823 POLLARD WATER	127.30					
	0041383	04/20/16 WTR-HYDRANT DISKS	127.30			5210 430500	220	101000
		Total for Vendor:	127.30					

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34779		66 POSTMASTER	215.00					
	042716	04/20/16 WTR-RNWL,1ST CLASS PRESORT	107.50			5210 430500	310	101000
	042716	04/20/16 SWR-RNWL,1ST CLASS PRESORT	107.50*			5310 430600	310	101000
		Total for Vendor:	215.00					
34780		2769 RESPONSE EQUIPMENT SPECIALISTS	4,947.62					
	1637	04/20/16 FD-SERVICED UNIT#431	670.54			1000 420400	361	101000
	1634	04/20/16 FD-SERVICED UNIT#432	1,044.03			1000 420400	361	101000
	1639	04/20/16 FD-SERVICED UNIT#433	621.54			1000 420400	361	101000
	1638	04/20/16 FD-SERVICED UNIT#457	527.84			1000 420400	361	101000
	1636	04/20/16 FD-SERVICED UNIT#491	669.26			1000 420400	361	101000
	1635	04/20/16 FD-SERVICED UNIT#498	1,014.91			1000 420400	361	101000
	1633	04/20/16 FD-REATTACHED TONGUE TO TRLR	399.50			1000 420400	361	101000
		Total for Vendor:	4,947.62					
34789		2620 ROBERT PECCIA AND ASSOCIATES	8,714.41					
	11	04/18/16 BASEBALL FIELDS	2,044.81			1000 410100	399	101000
	11	04/18/16 8TH ST E/1ST AVE E	1,728.43*			2500 430200	931	101000
	4	04/18/16 2ND AVE W RECONSTRUCTION	3,903.52*			4040 430200	931	101000
	4	04/18/16 2ND AVE W RECONSTRUCTION	1,037.65*			5210 430500	931	101000
		Total for Vendor:	8,714.41					
34781		2859 SWEIGART, CHAD	141.04					
		BASIC EQUIVALENCY CLASS - APRIL 11-15, 2016 - HELENA, MT						
	042716	04/19/16 PD-FUEL,MEALS	141.04			1000 420100	380	101000
		Total for Vendor:	141.04					
34782		1218 VERIZON WIRELESS	1,054.11					
	9763727524	04/12/16 ADMIN-CELL PHONES	10.00*			1000 410400	345	101000
	9763727524	04/12/16 FINANCE	10.00			1000 410500	345	101000
	9763727524	04/12/16 FIRE	103.21			1000 420400	345	101000
	9763727524	04/12/16 FACILITIES	28.67			1000 411200	345	101000
	9763727524	04/12/16 STREETS	57.33			2500 430200	345	101000
	9763727524	04/12/16 POLICE	681.56			1000 420100	345	101000
	9763727524	04/12/16 PARKS	28.67			1000 460400	345	101000
	9763727524	04/12/16 WATER	67.34			5210 430500	345	101000
	9763727524	04/12/16 SEWER	67.33			5310 430600	345	101000
		Total for Vendor:	1,054.11					

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34783		84 WESTERN BUILDING CENTER	28.42					
	4434544	04/07/16 SWR-HOSE HNGR,ASSTD FSTNRS,NU	8.29*			5310 430600	240	101000
	4435725	04/16/16 SWR-GLAV CAP,SPRAY PAINT	5.97			5310 430600	220	101000
	4436500	04/21/16 WTR-BRUSH,MASKING TAPE	7.17			5210 430500	220	101000
	4437155	04/26/16 FD-DRILL BIT	6.99			1000 420400	220	101000
		Total for Vendor:	28.42					
		# of Claims	41	Total:				74,180.94
		Total Electronic Claims						2,144.64
		Total Non-Electronic Claims						72036.30

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Council Meeting Date: May 2, 2016

Claims Submitted to Council: \$ 74,180.94

Claims Denied/Withheld by Council Finance Committee: \$ _____ Claim #'s: _____

Prepared By: Todd Watkins, City Treasurer

Approved by Susan M. Nicosia, City Manager

Susan M. Nicosia

City Council to Approve by motion on consent agenda

Mayor and Council:

These claims include the first payment on the WWTP steel building to cover the UV system. The lowest quote for the concrete and steel building came from Highpoint Contracting in the amount of \$76,298.60. The first payment is for \$28,870.00. The City is also paying OHS' Body Shop \$7,075.91 for the repair of a police vehicle that was struck by a deer on Railroad St. MMIA has paid the City on this claim less the deductible amount. The Water Dept. is in the process of replacing old hydrants, purchasing 3 hydrants for a total of \$6,046.68. The Water and street crews are working together to install. Other claims are routine in nature. Please let me know if you have any questions.

Total for Payroll Checks

	Employee	Employer	Amount
ADDL HOURS (Additional)	0.00		215.95
COMA HOURS (Comp Time Accumulated)	15.38		0.00
COMP HOURS (Comp Time Used)	4.75		81.32
OVER HOURS (Overtime)	34.00		1,004.98
OVT1 HOURS (STEP SHIFT C)	0.50		0.53
OVT2 HOURS (STEP SHIFT B)	17.00		8.93
OVTD HOURS (STEP overtime)	28.50		938.24
PERS HOURS (Personal Time Used)	8.00		340.60
REG HOURS (Regular Time)	2,053.50		46,228.06
SHF1 HOURS (Shift Diff B)	214.00		74.92
SHF2 HOURS (Shift diff C)	184.75		129.34
SHFB HOURS (OVT "B" Shift Diff @ 1.5x)	9.50		4.99
SHFC HOURS (OVT "C" Shift Diff @ 1.5x)	14.75		15.48
SICK HOURS (Sick Time)	78.00		1,688.76
VACA HOURS (Vacation Time Used)	93.25		1,951.37
VOLN HOURS (Volunteer Fireman)	24.00		1,200.00
GROSS PAY	52,683.47	0.00	
NET PAY	35,224.26	0.00	
NET PAY (CHECKS)	2,218.89		
NET PAY (DIRECT DEPOSIT)	33,005.37		
AFLAC-POSTTAX	92.73	0.00	
AFLAC-PRETAX	163.60	0.00	
CHILD SUPPORT	107.57	0.00	
CITY OF COLUMBI	15.00	0.00	
FIT	4,410.61	0.00	
FLEX ALLEGIANCE	689.00	24.75	
HEALTHINS/PRE	1,961.68	11,401.37	
MEDICARE	736.74	736.74	
MPEA DUES	95.50	0.00	
MT ST FIRE ASSO	24.24	0.00	
NATIONWIDE/CITY	0.00	939.37	
NATIONWIDE/EMP	760.00	0.00	
P.E.R.S.	2,274.72	2,381.26	
PERS/FURS	259.36	348.07	
PERS/POLICE	1,650.20	2,642.12	
SIT	2,048.00	0.00	
SOCIAL SECURITY	1,849.07	1,849.07	
TEAMSTERS DUES	192.00	0.00	
UNEMPL. INSUR.	0.00	230.79	
UNUM LIFE INS.	104.19	0.00	
WHITEFISH CREDI	25.00	0.00	
WORKERS' COMP	0.00	2,335.83	
FIRST CITIZENS	806.28	0.00	
FREEDOM BANK	1,208.21	0.00	
GLACIER BANK/CE	11,716.79	0.00	
GLACIER BANK/WE	2,088.18	0.00	
PARKSIDE CR U	8,108.74	0.00	
US BANK-	1,079.46	0.00	

4/22/16
Payroll
\$60,082.80
Baw
Stealand

WELLS FARGO	3,326.10	0.00
WFISH CR UNION	4,671.61	0.00
FIT/SIT BASE	44,924.91	0.00
MEDICARE BASE	50,808.56	0.00
PERS BASE	49,553.12	0.00
SOC SEC BASE	29,823.66	0.00
UN BASE	51,283.47	0.00
WC BASE	53,622.09	0.00

Total 22,889.37
 Total Payroll Expense (Gross Pay + Employer Contributions): 75,572.84
 Payroll Register + Volunteer Payroll Register = Payroll Summary

Check Summary

Payroll Checks Prev. Out.	\$48,313.51
Payroll Checks Issued	\$5,177.72
Payroll Checks Redeemed	\$48,313.51
Payroll Checks Outstanding	\$5,177.72
Electronic Checks	\$54,905.08

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security		3698.14		212260
Medicare		1473.48		212260
P.E.R.S.		4655.98		212270
Unempl. Insur.	456.21		687.00	212210
Workers' Comp	4554.04		6889.87	212220
FIT		4410.61		212260
SIT		2048.00		212260
AFLAC-PRETAX	163.60	327.20		212230
NATIONWIDE/EMP		760.00		212280
Teamsters dues	192.00	384.00		212310
MPEA Dues	95.50	191.00		212320
Whitefish credi		25.00		212350
PERS/Police		4292.32		212240
TEAMSTERS INIT				212310
NATIONWIDE/CITY		939.37		212280
AFLAC-POSTTAX	92.72	185.45		212230
PERS/FURS		607.43		212275
MT ST FIRE ASSO		24.24		212315
HEALTHINS/PRE	13363.05		26726.10	212400
CITY OF COLUMBI		15.00		212450
UNUM LIFE INS.	104.19		208.38	212400
FLEX ALLEGIANCE		713.75		212285
CHILD SUPPORT		107.57		212330
Total Ded.	40348.58	19021.31	24858.54	34511.35

**** Carried Forward column only correct if report run for current period.

**CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
HELD APRIL 18, 2016**

Regular Meeting - Transact Routine Business

Mayor Barnhart called the meeting to order at 7:00 p.m. with roll call as follows:

PRESENT: Mayor Barnhart

COUNCIL: Karper, Petersen, Shepard, Fisher, Lovering and Piper

ABSENT: None

**ROLL CALL/
PLEDGE**

Also present were City Manager Nicosia, City Clerk Staland, City Attorney Breck and Police Chief Perry.

APPROVAL OF AGENDA:

Mayor Barnhart requested a motion to approve the agenda. Councilman Karper moved to approve the agenda, second by Councilman Fisher, and the motion carried unanimously.

**AGENDA
APPROVAL**

CONSENT AGENDA:

Councilman Lovering moved to approve the consent agenda noting that all claims appeared to be in order, second by Councilman Karper. Motion carried with Council voting as follows: YES: Fisher, Karper, Lovering, Petersen, Piper, Shepard and Barnhart. NOES: None. ABSENT: None.

**CONSENT
AGENDA
APPROVAL**

- A. Approval of Claims - \$187,111.07 - April 18, 2016
Approval of Claims - \$41,710.11 - April 4, 2016
- B. Approval of Payroll Claims - \$85,224.70 - April 8, 2016
Approval of Payroll Claims - \$14,894.41 - March 31 2016 Quarterlies
Approval of Payroll Claims - \$58,010.84 - March 25, 2016
- C. Approval of Regular Meeting Minutes - March 21, 2016
- D. Approval of Change Order # 1 - \$35,885 - Sandry Construction Company, Inc., 2nd Ave. West project and authorize City Manager to sign.
- E. Approval of Northwest Montana Drug Task Force, Local Drug Task Force MOU For FY 2016-17 and authorize City Manager to sign.
- F. Amending Arbor Day Proclamation to May 5, 2016

EMPLOYEE RECOGNITION:

A. Mayor Barnhart presented Steve Hughes (10 years) and Alison Thompson (15 years) their years of service pins and thanked them for their dedication to the City.

**EMPLOYEE
RECOGNITION**

VISITOR/PUBLIC COMMENTS (Items not on the agenda)

None.

**CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
HELD APRIL 18, 2016**

PUBLIC HEARINGS/NOTICES:

A. Hearing – Adoption of International Wildland-Urban Interface Code (IWUIC) 2012 Edition

**PUBLIC HEARING-
Adoption of 2012
International
Wildland-Urban
Interface Code**

Mayor Barnhart read the notice of hearing: The Columbia Falls City Council will hold a public hearing for the purpose of amending Chapter 15.08 adding the adoption of the International Wildland-Urban Interface Code (IWUIC) 2012 edition, at their regular meeting, Monday, April 18, 2016 at 7:00 p.m. The hearing will be held in the Council Chambers, City Hall, 130 6th ST. West, Columbia Falls, MT.

The Montana Department of Labor & Industry Building Codes Bureau gave notice that they adopted the International Wildland-Urban Interface Code (IWUIC) 2012 edition. As a certified city, the City of Columbia Falls must amend Chapter 15.08, Building Codes, to also adopt the IWUIC. Future editions of the IWUIC adopted by the Department of Labor & Industry will be adopted by the City under Administrative Order, as established by Ordinance 684 in 2007.

City Manager Nicosia reviewed the City’s Wildland-Urban Interface area and the code as adopted by the State and recommended adoption as amended by the State with any future amendments to be adopted by Administrative Order.

Mayor Barnhart opened and closed the public hearing at 7:05 p.m. with no comments. Nicosia noted that no written comments had been received.

UNFINISHED BUSINESS

**UNFINISHED
BUSINESS-6th Street
W. and Nucleus Ave**

A. 6th Street West/Nucleus intersection update

City Manager Nicosia said the City staff has been working with MDOT as well as on our own on signage for Nucleus Avenue. Staff has ordered the little caution man that will go in the center of the road that can be removed in the winter months for snow plowing purposes or for other purposes.

Mayor Barnhart asked if anyone talked to the new business about lighting on their building. Nicosia said she has not spoken with the owners about the lighting. Mayor Barnhart said he would like to see the city order two push button signs and install them at the intersection. Councilman Lovering asked if there was research on how well they work. Nicosia reported that the information provided when the Safe Routes to Schools push buttons were put in provided stats on the increased vehicle compliance and it was around 70%. Councilman Shepard replied they work well when citizens use them. Mayor suggested authorizing City Manager to order and put them at the intersection of 6th Street and Nucleus Avenue. With further discussion it was

**CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
HELD APRIL 18, 2016**

decided to authorize the purchase of two new flashing pedestrian crossing signs and position them at 6th Street and Nucleus Avenue.

Councilman Shepard motioned to purchase two push button pedestrian signs, second by Councilman Petersen and the motion passed unanimously.

NEW BUSINESS:

A. Call for Bids- Youth Recreations Project/ CFBA

Nicosia reported that Public Works Director Jenkins has been working with DNRC and the Columbia Falls Baseball Association on the Youth Recreation Grant project. Nicosia reminded council that the City sponsored this grant as authorized by the Montana Legislature.

**NEW BUSINESS-
Call bids for the
Youth Recreations
Paving project at the
baseball field**

DNRC required engineering of the drainage and a formal engineered plan, including test holes, before they would approve the paving. The City cannot complete the execution of the grant contract, approved at the last council meeting, until DNRC approves the project. The City is covering the engineering costs and the test holes. The City and RPA are prepared to move ahead upon DNRC approval. As the project exceeds \$80,000, the statutory bid limit, the City must advertise for bids.

Councilman Piper asked if the original grant was for \$88,000. Nicosia replied that is correct.

Councilman Fisher made motion to authorize City Manager to call for bids on the Youth Recreation Project, second by Councilman Lovering.

Mayor Barnhart said the folks to the east of the ball field get dusted out, can we get some dust abatement. Nicosia said it will have to be done with remaining monies available. Council voting as follows. AYES: Karper, Lovering, Petersen, Piper, Shepard, Fisher and Barnhart. NOES: None. ABSENT: None.

ORDINANCES/RESOLUTIONS:

A. FIRST READING - Ordinance 763 - An Ordinance of the City Council of the City of Columbia Falls, Montana, Amending Chapter 15.08 Building Codes of the Columbia Falls Municipal Code for Adoption of International Wildland-Urban Interface Code (IWUIC).

**ORDINANCE #763-
First reading IWUIC**

Councilman Shepard motioned to approve the first reading of Ordinance #763, second by Councilman Piper and the motion carried unanimously.

B. Resolution 1721 - Authorizing Participation in the Short Term Investment Pool (STIP) Montana Board of Investments

**RESOLUTION
#1721-STIP**

**CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
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Nicosia said the City already participates in STIP but the State has adopted new requirements, including the approval of this Resolution. Nicosia noted that the STIP rates have improved, now up to 0.52%; the City Treasurer will resume using STIP for the City's investment pool. Nicosia reviewed the provisions in the state prepared resolution, noting that the City will only use one STIP account and will close the Cedar Creek Trust account as the funds are restricted on the City's balance sheet and a separate STIP account is not necessary.

Councilman Fisher motioned to approve Resolution #1721, second by Councilman Shepard with council voting as follows. AYES: Lovering, Petersen, Piper, Shepard, Fisher, Karper and Barnhart. NOES: None. ABSENT: None.

REPORTS FROM MAYOR AND COUNCIL

Councilman Piper asked if there was going to be a porta pottie at the Shay engine. Nicosia said yes but the City didn't usually order the porta-potties for the parks until June but with the nicer spring weather, the City will get them out earlier. Piper said three bids were received for the private parking lot at Circle Plaza.

Councilman Petersen said when he was through Ronan he noticed their arch. He spoke with someone from Ronan and the arch project was completed by the High School and volunteers. They spent about \$25,000 on the project; they used an engineering firm out of Missoula. Mayor Barnhart asked if the Ronan arch was on the state highway or a city road. Petersen said no he did not think it was a state highway. Petersen would like to see the city move forward on the arch.

Councilman Shepard said there are some citizens concerned about some tree limbs in the city right of way. Nicosia said city crews will be checking on the clear vision triangle soon. Shepard requested that the City crew take care to adjust the sprinklers so we are not watering the locomotive.

Councilman Lovering said she has had community members asking about the fishing pond at River's Edge Park and the Kreck Trail. Nicosia said negotiations on the property adjacent to the Kreck Trail became nonexistent but there has been no change to the Kreck Trail Easement. Nicosia noted that the City should find out about the Red Bridge park grant by June. The fishing pond is still in the planning stages with Fish, Wildlife and Parks. Shepard said he will bring it up at the next advisory meeting.

Councilman Fisher said he has been using the city parks and they are being well used and are in great condition.

Mayor Barnhart said the backstop at Fenholt Park is in danger of collapsing on children and would suggest city crews repair it immediately. Mayor asked when sprinkling charges start. Nicosia said April 19 we would go into

**REPORTS FROM
MAYOR AND
COUNCIL**

**CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
HELD APRIL 18, 2016**

summer rates for May meter reads.

Councilman Karper said the Tree Board committee was in the final stages of planning the Arbor Day celebration on Thursday May 5, 2016, noting the date change from May 6 to May 5th.

CITY ATTORNEY

None.

**REPORT FROM
CITY ATTORNEY**

CITY MANAGER:

Nicosia said the 911 Board reviewed the 2017 FY preliminary budget. The proposed City contribution would remain close to the 2016 FY contribution unless amended by the Board at the May meeting. The board will have a special meeting on April 27th to discuss the information that was presented at the Wednesday meeting. The Board has been looking at the efficiency of the center.

**CITY MANAGER
REPORT**

The external auditor's will be on site the week of April 18, 2016 to complete the 2015 FY audit.

As an update to the April 11th Public Works meeting, the City will request engineering proposals for Water and Sewer Preliminary Engineering Reports, or PERS. TSEP does not have any remaining planning grant funds available but RRGL may have funds available in early July. Nicosia briefly discussed the water and sewer systems noting that the Water Rights report should be completed soon and the City has not yet received a new discharge permit from the State for the WWTP. Mayor Barnhart added that the committee discussed the need for both water and sewer to have the capacity for new growth.

The City will look at a Task Order with RPA to update the water/sewer engineering on the Riverwood Estates Subdivision. Riverwood Estates subdivision will need to be hooked into city services, it was originally annexed into the City in 2003 with the plan to have services in place by 2008; when the economy tanked in 2008, and the city put the discussion on hold. Now that the road is in need of major repairs, the City must start the process of looking at the water and sewer systems and SID funding. Nicosia noted that the committee had also touched on updating City code to require sewer connections hookup upon new ownership.

Both MPEA and Teamsters have requested the City start contract negotiations. Both contracts expire June 30, 2016. We have received the 2017 FY insurance premium rates from MMIA. The health insurance premiums increased 7.3%, with no change in dental and a 16% increase in vision.

We have three Cedar Creek lots remaining, Cedar Creek North has 2 available lots and 1 lot remains in Cedar Creek South. We have renewed the listing for another year, without any price adjustments, with RE/MAX Mountain View.

**CITY OF COLUMBIA FALLS
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O'Brien Byrd will be coming to a future council meeting to show the new logo and slogan for the Columbia Falls area to be used by the community to market the area. Mr. Byrd plans on putting this brand on retail items. Nicosia said due to security reasons the City would not adopt this marketing logo as the official City logo. O'Brien is also working on a fundraiser known as "Loggers and Lagers" to raise monies for landscaping the entrance near Nucleus Avenue, Glacier Bank will match the costs for landscaping. The City has continued to work with MDOT on control or ownership of the entrance area. If MDOT has not transferred ownership of the right of way to the City, the City will submit an encroachment permit for the landscaping planned by the Columbia Falls Community Foundation and Glacier Bank. Petersen asked if we wanted to upgrade the city logo how would we go about it. Nicosia noted that would be a council decision. Petersen asked if O'Brien's group gave the city their logo could the city sell them. Nicosia said there are security reasons the city logo cannot be a retail item. City Attorney Breck said the public has the right to rely on the city logo on employee attire for identification purposes and could be liable for unauthorized use.

A. INFORMATIONAL CORRESPONDENCE/REPORTS

A. INFORMATIONAL CORRESPONDENCE - List available for Review

B. REPORTS:

1. Finance - March 2016
2. Police Department - Feb. Activity
March Activity
3. Court - Jan - March Quarterly

**CORRESPON-
DENCE**

Upon motion duly made by Councilman Shepard and seconded by Councilman Fisher, the meeting adjourned at 8:11 p.m.

ADJOURN

Mayor

ATTEST:

City Clerk

APPROVED BY COUNCIL ACTION: May 2, 2016



130 6TH STREET WEST
ROOM A
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391

FAX (406) 892-4413

April 29, 2016

To: Mayor & Council

From: City Manager Nicosia

RE: NEW BUSINESS: City Fees

At the April 25, 2016 Workshop on fees, Council reviewed:

Building Permit Fees

Pool Fees

Planning & Zoning Fees

These fees had not been amended in several years. Planning & Zoning had not been revised since 2005 while our neighboring jurisdictions have raised fees within the last year. The Columbia Falls fees have not kept pace with the cost of providing the service, resulting in significant tax subsidy to on subdivision plats and zoning amendments. Council agreed to increase fees to more closely cover the cost of the service. Many Planning & Zoning services are not covered by a fee but are tax supported. Proposed Planning & Zoning Fees are included in Resolutions with the new fees to be effective July 1, 2016.

The Building Permit Fees have remained stable and were last updated in 2010. I recommended not raising the fees, including plumbing, electrical and mechanical at this time as the program is adequately funded. The City of Whitefish is not proposing any change to our current inspection contract (65% of the fees collected subject to a \$2,000 min). Council concurred with leaving the fees as adopted in 2010.

The pool pass, daily and lesson fees were reviewed in detail. The pass fees were last raised in 2008. Initially, pass sales decreased with daily use increasing. Due to the longer, warmer summer in 2015, the City sold more family and single passes but daily revenue declined, with total swimmers remaining about the same. Council reviewed raising daily fees by \$0.25 per category. Assuming no decrease in daily swim users, this would only generate \$1,000. Council felt very strongly about maintaining the current fees to keep the pool affordable for our community.

Council Action: Formal action approving no change in building and pool fees and increasing Planning and Zoning Fees

B.E. Gibbons-Consultants
Industrial and Environmental Management
P.O. Box 207
Alturas, Ca 96101
530-640-0699 begbackflow@hotmail.com
Certified Service Disabled Veteran owned business

Request for Proposal- Backflow Testing
Date: 04/08/2016

City of Columbia Falls
130 6th St
Columbia Falls, MT 59912

BEG Industrial and Environmental Management is pleased to offer the following business profile and proposal for your review:

Proposal Contact: Byron Gibbons 530-640-0699 begbackflow@hotmail.com

Profile: Cross Connection Control Specialists, backflow testing, water and wastewater operations, water quality investigations and misc. industrial equipment sales and repairs.
Start-up date: 6/1/2001

Key Personnel

Byron Gibbons-owner/manager certified tester 2001-present
Rod Lake -engineering technician/backflow tester

Qualifications:

Texas TCEQ certified Backflow Tester MT ABPA Backflow Tester 05-00824 MT ABPA 05-01813
AWWA Cross Connection Specialist AWWA Backflow Tester Florida TREEO Certified backflow tester
Mississippi Certified Backflow Tester Stationary Engineer

Current and Past Contracts: Dyess AFB Abilene TX, backflow testing MICC Ft McCoy, backflow testing
Cal Pines CSD Cross Connection Manager CCC Survey BLM Facilities-CA
CCC Survey- Magalia Forestry Center CCC Survey Devils Garden Conservation Camp
Devils Garden Camp Cross Connection Manger BLM Gerber Rec Area-CCC Survey
Caltrans Dist 2 Backflow Testing- CA Brooklyn VA Hospital, NY Backflow Testing
New Mexico State Backflow Testing Sunnyside Schools Tucson,AZ Backflow testing
Minneapolis VA Hospital Backflow Testing Biloxi MS VA Hospital backflow testing
Cal Pines Community Sevices District, CA Cross Connection Management
Bureau of Land Mangement Cross Connection Control management
Texas State Parks- Forensic Plumbing Investigations on Historic Buildings

References: Biloxi Va Hospital- Biloxi, MS
Tina Harris-228-523-5066

Modoc Joint Unified Schools-Jim Lloyd
Alturas, CA 530-233-7201 Ext. 110

CalTrans District 2-John Dobson
Redding CA 530-225-2460

City of Susanville Russ Brown
Susanville CA 530-257-6321

B.E. Gibbons-Consultants
Industrial and Environmental Management
P.O. Box 207
Alturas, Ca 96101
530-640-0699 begbackflow@hotmail.com
Certified Service Disabled Veteran owned business

Request for Proposal

City of Columbia Falls
130 6th St
Columbia Falls, MT 59912

BEG Industrial and Environmental Management is pleased to offer the following business profile and proposal for your review:

Proposal Contact: Byron Gibbons 530-640-0699 begbackflow@hotmail.com

Dahlmeier Insurance Company will provide a COI naming the City of Columbia Falls as additional insured. Our current work schedule has all of June and July open to complete the initial testing. We can coordinate larger repairs and additional testing for September which coordinates with our Montana Army Reserve Facilities.

A City of Columbia Falls business license will be purchased after contract award and before commencing work.

Cost Proposal and Work performance standards:

Atmospheric Vacuum Breaker Inspections -----\$15.00/inspection
Remove cap and inspect the internal check valve for debris and proper operation, check for broken parts and inspect body for cracks and defects. Make recommendations for repair and/or replacement. Review facility for unprotected cross connections

Double Check assemblies-----\$42.50/test
Inspect unit for defects and deterioration, test and certify to Texas TCEQ standards. Ensure water service has been reestablished. Provide test results to the city in a timely manner. Make recommendations for repair and/or replacement. Review facility for unprotected cross connections

Pressure Vacuum Breakers-----\$42.50/test
Inspect unit for defects and deterioration, test and certify to Texas TCEQ standards. Ensure water service has been reestablished. Provide test results to the city in a timely manner. Make recommendations for repairs and/or replacement. Review facility for unprotected cross connections

Spill Proof Vacuum Breaker-----\$42.50/test
Inspect unit for defects and deterioration, test and certify to Texas TCEQ standards. Ensure water service has been reestablished. Provide test results to the city in a timely manner. Make recommendations for repairs and/or replacement. Review facility for unprotected cross connections

Reduced Pressure Zone Assemblies -----\$42.50/test
Inspect unit for defects and deterioration, test and certify to Texas TCEQ standards. Ensure water service has been reestablished. Provide test results to the city in a timely manner. Make recommendations for repairs and/or replacements. Review facility for unprotected cross connections



American Backflow Prevention Association



Backflow Prevention Assembly Tester

<i>Issue Date</i>	<i>Certification Number</i>	<i>Expiration Date</i>
3/27/2015	05 - 01813	3/27/2018

Rodney D. Lake
P.O. Box 787
Alturas, CA 96101

Michael C. Akles
Administrator



AMERICAN BACKFLOW PREVENTION ASSOCIATION

3/27/2013

Byron E. Gibbons
P.O. Box 207
Alturas, CA 96101

Dear Byron E.:

At the bottom is your ABPA Backflow Prevention Assembly Tester wallet card.

Please review the card for any misspelling or errors and report it to the Certification Department at ABPA Headquarters as soon as possible.

Sincerely,

Certification Administrator

Receipt of Payment

Fee Type: Tester / Tester Renewal
Amount Paid: \$85.00
Date Fee Paid: 12/26/2012, ck# 1665

**CONTACT INFORMATION:
AMERICAN BACKFLOW PREVENTION ASSOCIATION**

Post Office Box 3051
Bryan, Texas 77805-3051
(979) 846-7606
(979) 846-7607 Fax
certification@abpa.org

For information on renewal of this certification,
or for general information about certification visit
<http://www.abpa.org/tester.htm>

American Backflow Prevention Association



Backflow Prevention Assembly Tester

Issue Date	Certification Number	Expiration Date
5/31/2007	05 - 00824	5/31/2016

Byron E. Gibbons

P.O. Box 207
Alturas, CA 96101

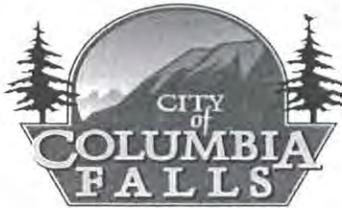
Administrator



BACKFLOW PREVENTION ASSEMBLY TESTER

Request for Qualifications and Proposals

The City of Columbia Falls, Montana is requesting proposals for providing backflow testing services within the City of Columbia Falls. Desired services include setting appointments, testing approximately 300 backflow assemblies for the residents of Columbia Falls, generating of test reports and coordinating with city staff. Please provide all of the information requested below by Monday, April 18, 2016, at 4 p.m.



City of Columbia Falls
Request for Qualifications and Proposals
Certified Backflow Assembly Tester

Planned project includes but may not be limited to:

1. Setting appointments with residents for testing of backflow assembly.
2. Properly testing backflow assembly.
3. Generating accurate assembly reports.

Responses to this RFP should include:

1. The businesses' legal name addresses and telephone number and principal contact email address.
2. The businesses' experience and qualifications.
3. A description of the businesses' prior experience and copy of attached state certification.
4. A description of the businesses' current work activities and how this would be coordinated with the project.
5. A list of three professional references.

Respondents will be evaluated according to the following factors:

1. Qualifications of the personnel assigned to complete the required tasks.
2. Businesses' capability to meet time and project requirements and availability of personnel to complete project.
3. Certification and experience.
4. Cost of proposal.

Respondents please provide the following information and include with proposal:

1. Certificate Number as provided by the State Of Montana _____
2. Proof of workers' compensation and \$1.5 million liability insurance, and the ability to name the City as an additional insured.
3. Ability to complete all work by July 15, 2016 two weeks before the August 1, 2016 compliance period Yes__ No__

Respondent Requirement:

Certified tester required to report the following to the City, by address/resident/owner name:

1. Cross connection description
2. Type of backflow device
3. Serial number
4. Passed or failed
 - a. If failed, report repair or replacement actions taken to bring into compliance, dates, etc.

5. Also required to note if residence has any additional cross connections without backflow (i.e., they are testing device on irrigation but discover house also has a plumbed backyard pond)

6. Tests must be turned into the City within 48 hours of completing.

Proposals may include by the job (approx. 300 residential customers), specified number of tests, and by individual (cost/each) please include a fee proposal page as follows or a modification of the same:

Fee Proposal:

_____ Residential Tests – Block pricing per ____/tests completed i.e., 100 tests for \$5,000

_____ Residential Tests – Block pricing per all required tests completed i.e., 300 tests for \$14,000

_____ Residential tests – each additional test, individual price (cost/each)

7. Must have city business license

Summary and Invoicing:

Proposals will be evaluated based on meeting all of the above requirements, during the set time period provided, schedule, and price.

Contract fees to be paid by claim upon completion with minimum pay frequency of monthly after each council meeting if invoice received on time. Service providers will not be paid for tests not yet completed. Invoices must include list of names/addresses for which payment is being requested.

Liquidated Damages

Testers must guarantee completion of testing awarded or will be subject to a penalty of \$100.00 per test not completed.

Proposal Deadline

In order to be considered all proposals must be submitted no later than 4:00pm Monday, April 18, 2016. Please indicate "CITY BACKFLOW SERVICES PROPOSAL" on the outside of the response package, attention City Clerk, 130 6th Street West, Room A, Columbia Falls, MT 59912.

Direct Questions to:

Grady Jenkins
 Public Works Director
 (406) 892-4430
 jenkinsg@cityofcolumbiafalls.com

ORDINANCE NO. 763

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, AMENDING CHAPTER 15.08 BUILDING CODES OF THE COLUMBIA FALLS MUNICIPAL CODE.

WHEREAS, the City Council desires to amend Chapter 15.08 to adopt the International Wildland-Urban Interface Code (IWUIC), 2012 edition as adopted by the Montana Department of Labor & Industry Building Codes Bureau,

WHEREAS, the Columbia Falls City Council has adopted Ordinance 684 in 2007 providing for the adopting of future editions by Administrative Order;

WHEREAS, the City Council has determined, upon conducting a hearing on April 18, 2016, that said amendments to the Columbia Falls Municipal Code are in the best interests of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA AS FOLLOWS:

Section One. Section Amended: Chapter 15.08.016 Columbia Falls Municipal Code is hereby added as shown on Exhibit "A" attached hereto.

Section Two. Inconsistent Provisions: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section Three. Severability: The provisions of this Ordinance are severable. If any provision of this Ordinance is held invalid, such invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision.

Section Four. Effective Date: This Ordinance shall become effective thirty (30) days after its final passage and approval by the City Council of the City of Columbia Falls, Montana.

PASSED AND APPROVED BY THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA THIS 2nd DAY OF MAY, 2016, THE COUNCIL VOTING AS FOLLOWS:

AYES:

NOES:

ABSENT:

City Clerk

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA, THIS ____ DAY OF
MAY, 2016.

Mayor

ATTEST:

City Clerk

EXHIBIT A

15.08.016 INTERNATIONAL WILDLAND-URBAN INTERFACE CODE (IWUIC)

The city adopts by reference the 2012 Edition of the International Wildland-Urban Interface Code published by the International Code Council, as and for the rules, regulations and conditions governing the standards for construction, alteration, repair, addition, change-of-use or remodeling of any building, structure, or premises within the designated wildland-urban interface as adopted by the MT Department of Labor & Industry.

RESOLUTION NO. 1722

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA ADOPTING A REVISED FEE SCHEDULE FOR PLANNING AND ZONING.

WHEREAS, the City of Columbia Falls has the authority to regulate land use within its jurisdiction;

WHEREAS, the City of Columbia Falls has the authority to establish fees in connection with said regulation of land use;

WHEREAS, following a discussion the City Council determined that the planning fee schedule attached hereto as Exhibit "A" was reasonable and in the best interests of the residents of Columbia Falls; and

WHEREAS, this Resolution is adopted to effect said planning fee schedule.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA AS FOLLOWS:

Section One: The planning fee schedule set forth on Exhibit "A" attached hereto is hereby adopted.

Section Two: That this Resolution shall become effective July 1, 2016 upon its passage and approval by the City Council.

PASSED AND ADOPTED BY THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA THIS 2nd DAY OF May, 2016, THE COUNCIL VOTING AS FOLLOWS:

AYES:

NOES:

ABSENT:

City Clerk

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA THIS
____ DAY OF May, 2016.

Mayor

ATTEST:

City Clerk

Resolution #1722 - Exhibit A

Planning & Zoning Fees

Rates Effective 7/1/2016

PRELIMINARY PLAT REVIEW

Major Subdivision (6 or more lots)	
Base Fee	\$1,000
First 20 lots	\$80/lot
Each lot over 20	\$40/lot
Minor Subdivision (5 or fewer lots)	\$540 + \$80lot
Mobile Home Parks & Campgrounds (land is not subdivided)	
(6 or more spaces)	\$1,000 + \$80/space
(5 or fewer spaces)	\$600 + \$80/space
Subdivision Variance	\$200/variance
If notice to adjoining owners required	
Certified Owners List	to be reimbursed by applicant
Per each address on the list	\$10/address for certified letters \$5/address for regular mail

REVISED PRELIMINARY PLAT

Amended Preliminary Plat	
	\$400 - no change
Amendment to Conditions Only re-configured proposed lots	cost of hearing notice/letters see above
Add additional lots or sublots	see above
Mobile Home Parks, Campgrounds, and (minor subdivision)	\$400 + \$30/unit
Mobile Home Parks, Campgrounds, and (major subdivision)	\$500 + \$30/unit

FINAL PLAT REVIEW

For minor subdivisions with approved preliminary plat	\$500 + \$80/lot
For major subdivisions with approved preliminary plat	\$650 + \$80/lot
For subdivisions with waiver of preliminary plat	\$500 + \$80/lot
Subdivision Improvements Agreement	\$150

GROWTH POLICY

Amendment to Plan	\$1,500 + \$100/acre (no change)
Developers Neighborhood Plan	\$1,500 + \$100/acre
Other Neighborhood Plan	cost of public hearing notice, letters
Text amendment	

Examination of exemption from Subdivision regulation

\$50 or \$150/req surveyor - no change

Annexation

Petition to Annex

Residential (1 ac or less) no fee

Waiver of Right to Protest Annexation

Over 1 ac. - \$100 + \$10/ac

FLOODPLAIN

Floodplain Development Permit

\$350

“After-the-Fact” Permit

\$700

Letter of Map Amendment

\$100

Letter of Map Revision

\$100

Floodplain Appeals and Variances

(goes to the Board of Adjustment)

\$500

Floodplain Determinations (Written)

\$25 minimum

Hourly Rate

\$85/hour

ZONING

Zone Change:

Base Fee

\$1,000

For first 50 acres

\$25/acre first 80

For each additional acre over 50

\$10/acre 81+

Amendment to Zoning Text

\$500

PUD Zoning Review:

Residential

\$750 + 25/acre

Commercial

\$1,000 + \$25/acre

Mixed Use

\$1,000 + \$25/acre

Deduct \$250 if prelim plat app sub concurrently

Variance:

Residential (Single Family / Duplex)

\$300

Multi-Family / Commercial / Industrial

\$600

Sign Variance:

Residential

Churches/schools/nonprofit

Commercial/industrial

Conditional Use Permit:

Single-family (10 or fewer trips/day)

\$300

Minor Residential (2-4 units or 11-49 trips day)

\$350

Major residential (5 or more units or 50+ trips/day)	\$350 + \$50/unit or every 10 trips
Churches, schools, public and quasi-public uses	\$450
Commercial, industrial, medical, golf courses, etc.	\$400 + \$50/acre or unit or \$.05/sq ft of leased space over 5,000 sq ft, whichever is greatest
Renewal of CUP exp last 24 mos	
Administrative Conditional Use Permit:	
Residential	\$75
Commercial/Industrial	\$125
Zoning Appeals	\$300
Zoning and Access Sign-offs for FHA Mobile Home Certification	\$50
Adjacent neighbor notification	
Certified Owners List	to be reimbursed by applicant
Per each address on the list	\$10/address for certified letters \$5/address for regular mail

**CITY OF COLUMBIA FALLS
CORRESPONDENCE LIST
COUNCIL MEETING
May 2, 2016**

Regular Correspondence:

04/19/16 Flathead County Solid Waste District Board Agenda

04/29/16 CFAC project update