



13 0 6th STREET WEST
ROOM A
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391
FAX (406) 892-4413

AGENDA
MONDAY, JUNE 6, 2016
COUNCIL CHAMBERS CITY HALL

FINANCE COMMITTEE - 6:30 P.M.

1. Claims Review (Barnhart, Fisher, Karper)

REGULAR MEETING - 7:00 P.M.

1. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

2. APPROVAL OF AGENDA **1-3

3. CONSENT AGENDA:

- *A. Approval of Claims - \$ 293,029.80 - June 6, 2016 **4-20
- *B. Approval of Payroll Claims - \$ 63,255.30 - May 20, 2016 **21-22
Approval of Payroll Claims - \$ 87,273.17 - June 3, 2016 **23-24
- *C. Approval of Regular Meeting Minutes - May 16, 2016 **25-29
- *D. Approval of 2017 Columbia Falls Swim Team Agreement and authorize City Manager to sign. **30-32
- *E. Final Approval of Memorandum of Agreement for Continuing Transportation Planning between MDT and the City of Columbia Falls and authorize City Manager to sign. **33-42
- *F. Approval of Memorandum of Agreement for QRU Services between the Flathead County EMS Office and the City of Columbia Falls Fire Department for June 1, 2016 - Dec. 31, 2016 and authorize City Manager to sign. **43

4. EMPLOYEE RECOGNITION:

- *A. Gene Woods, WWTP Operator - 20 years, Barb Staland, City Clerk - 10 years of service and Nona Boyd, Dep. City Clerk - 5 years **44

5. **VISITORS/PUBLIC COMMENT:** (Items not on agenda)

6. **NOTICES OF HEARINGS/PUBLIC HEARINGS:** ****45**

*A. Notice of Hearings: The Columbia Falls City-County Planning Board will hold a public hearing for the following item at their regular meeting on Tuesday, June 14th at 6:30 p.m. in the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on July 18, 2016 starting at 7:00 p.m. in the same location.

Request for a Zone Change in the Columbia Falls Zoning Jurisdiction:

William T. Giddeon is requesting to amend the zoning district map on a portion of property in the Columbia Falls Zoning Jurisdiction. The applicant owns 18.21 acres of land but approximately one acre is not located in the Columbia Falls zoning Jurisdiction and is not zoned by the City or County. The zone change request only affects the 17+/- acres that are zoned. The property is currently zoned SAG-10 but is adjacent to other R-1 properties and therefore, the applicant is request R-1 zoning for his acreage. The property is described as that portion of Lot 1 of Subdivision 193 in Section 20, T30N, R20W, P.M.M., located north of the south boundary of the NE1/4 NE1/4 line. The property is addressed as 3985 Columbia Falls Stage in Columbia Falls.

Persons may testify at the hearing or submit written comments prior to the meeting. Written comment may be sent to Columbia Falls City Hall, Attention: Susan Nicosia, City Manager, 130 6th Street West, Room A, Columbia Falls, MT 59912. For more information call Eric Mulcahy, Columbia Falls City Planner at 755-6481.

*B. Notice of Hearing - ****46** June 20, 2016: The Columbia Falls City Council will hold a public hearing for the purpose of approving parking restrictions on specific city streets, at their regular meeting, Monday, June 20, 2016 at 7:00 p.m. The hearing will be held in the Council Chambers, City Hall, 130 6th ST. West, Columbia Falls, MT.

City staff reviewed parking restrictions for the following specified streets pursuant to City Codes governing narrow streets, snow removal and hazardous or congested places. The streets that were reviewed and the proposed parking restrictions for each are as follows:

1. Franlou Park Lane - allow street parking only on the north side of Franlou Park Lane
2. Diane Road - allow street parking only on the south side of Diane Road
3. Wildcat Drive - no on street parking during winter months
4. 14th and 16th Ave West (between 4th Ave and 5th Ave West) - no on street parking

The proposed parking restrictions are available for review at the office of the City Clerk, City of Columbia Falls 130 6th Street West, Columbia Falls, MT.

Written comments concerning this amendment may be addressed to the City Clerk at 130 6th Street West, Columbia Falls, MT 59912 or delivered in person to the City Council during the hearing.

7. UNFINISHED BUSINESS:

8. NEW BUSINESS:

9. ORDINANCES/RESOLUTIONS: **47-49

*A. RESOLUTION # 1724 - A Resolution of the City Council of the City of Columbia Falls, Montana, Approving the Petition of Joel Hewitt for Annexation of Property Described As Tract 1 COS 20265, SW 1/ 4 Section 9, Township 30 North, Range 20 West, P.M.M., Flathead County, Montana as Shown on file at the Flathead County Plat Room

10. REPORTS/BUSINESS FROM MAYOR & COUNCIL

11. CITY ATTORNEY REPORT

12. CITY MANAGER REPORT **50-58

*A. Manager's Update

13. MISCELLANEOUS/REPORTS:

*A. INFORMATIONAL CORRESPONDENCE - List available for Review **59

14. ADJOURN

Next Scheduled Meetings:

Council - Regular Meeting - June 20, 2016

NOTE: NO Council meeting Monday, July 4th due to holiday

Planning Board - June 14th

***Attached**

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
		*** Claim from another period (5/16) ****						
34876		2633 BIGGY'S LANDSCAPE SERVICE, LLC	915.00					
	11132	05/09/16 ARBOR DAY-3 B+B MAPLE TREES	915.00*			1000 410132	220	101000
		Total for Vendor:	915.00					
		*** Claim from another period (5/16) ****						
34849		1275 BLACK GOLD TOP SOIL	147.00					
	20160513	05/12/16 SWR-TOPSOIL (GAS LINE RELOC)	147.00*			5310 430600	220	101000
		Total for Vendor:	147.00					
		*** Claim from another period (5/16) ****						
34877		1700 BRECK LAW OFFICE, PC	5,580.83					
	051916	05/18/16 LEGAL FEES FOR JUNE 2016	1,236.88			1000 411100	350	101000
	051916	05/18/16 LEGAL FEES FOR JUNE 2016	2,773.75			1000 410365	350	101000
	051916	05/18/16 LEGAL FEES FOR JUNE 2016	494.75			5210 430500	350	101000
	051916	05/18/16 LEGAL FEES FOR JUNE 2016	494.75			5310 430600	350	101000
	051916	05/18/16 LEGAL FEES FOR JUNE 2016	247.38			1000 411000	350	101000
	051916	05/18/16 LEGAL FEES FOR JUNE 2016	100.00			1000 420100	399	101000
	051916	05/18/16 LEGAL FEES FOR JUNE 2016	22.22			5210 430500	357	101000
	051916	05/18/16 LEGAL FEES FOR JUNE 2016	33.33			5310 430600	357	101000
	051916	05/18/16 LEGAL FEES FOR JUNE 2016	44.44			2500 430200	399	101000
	051916	05/18/16 LEGAL FEES FOR JUNE 2016	133.33			1000 411100	350	101000
		Total for Vendor:	5,580.83					
		*** Claim from another period (5/16) ****						
34851		1260 CARQUEST AUTO PARTS	318.99					
	243129	05/04/16 SWR-V-BELT	9.79*			5310 430600	240	101000
	243654	05/11/16 SWR-GENERATOR BATTERIES	345.83*			5310 430600	240	101000
	243655	05/11/16 CRDT-SWR-CORE RETURN,FUSES	-57.75*			5310 430600	240	101000
	244696	05/25/16 SWR-PENTRTG CAT,HD GEL	21.12*			5310 430600	240	101000
		Total for Vendor:	318.99					
34923	E	997 CENTURYLINK	1,659.81					
	060216	05/18/16 COURT-TELEPHONES	119.85			1000 410360	345	101000
	060216	05/18/16 ADMIN/MGR	45.88*			1000 410400	345	101000
	060216	05/18/16 FINANCE	146.26			1000 410500	345	101000
	060216	05/18/16 COMP SERV	71.93			1000 410580	345	101000
	060216	05/18/16 POLICE	426.97			1000 420100	345	101000
	060216	05/18/16 FIRE	227.08			1000 420400	345	101000
	060216	05/18/16 STREETS	138.89			2500 430200	345	101000

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	060216	05/18/16 WATER	273.59			5210 430500	345	101000
	060216	05/18/16 SEWER	209.36			5310 430600	345	101000
		Total for Vendor:	1,659.81					
34921	E	2852 CHARTER COMMUNICATIONS	69.98					
	060216	05/21/16 PD-INTERNET	69.98		1000	420100	355	101000
		Total for Vendor:	69.98					
34922		14 CITY OF COLUMBIA FALLS	972.96					
	060216	05/25/16 FACILITIES-WTR/SWR	105.70			1000 411200	342	101000
	060216	05/25/16 FIRE	26.86			1000 420400	342	101000
	060216	05/25/16 PARKS	441.84*			1000 460400	342	101000
	060216	05/25/16 STREETS	82.20			2500 430200	342	101000
	060216	05/25/16 WATER	34.29			5210 430500	342	101000
	060216	05/25/16 SEWER	282.07*			5310 430600	342	101000
		Total for Vendor:	972.96					
34924		1145 CITY OF WHITEFISH BUILDING	3,878.55					
	060216	05/31/16 BUILDING PERMITS	3,187.60			2394 420500	398	101000
	060216	05/31/16 ELECTRICAL PERMITS	614.25			2394 420500	398	101000
	060216	05/31/16 MECHANICAL PERMITS	76.70			2394 420500	398	101000
		Total for Vendor:	3,878.55					
		*** Claim from another period (5/16) ****						
34882		1459 COLUMBIA CONSTRUCTION, INC.	105.00					
		05/17/16 BOOM TRUCK BILLING	105.00			5310 430600	390	101000
		Total for Vendor:	105.00					
		*** Claim from another period (5/16) ****						
34852		1646 CONSOLIDATED ELECTRICAL	114.68					
	3510638804	05/09/16 SWR-BALLASTS	114.68*			5310 430600	240	101000
		Total for Vendor:	114.68					
34925		75 DAILY INTERLAKE THE	87.83					
	2749577	05/25/16 PLNG-FLOODPLAIN DEV. NOTICE	87.83			1000 411000	331	101000
		Total for Vendor:	87.83					

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34926		2877 DE NORA WATER TECHNOLOGIES, INC.	538.04					
	1681575	05/26/16 SWR-VERTICAL HARNESS`	538.04*		20566	5310 430600	240	101000
		Total for Vendor:	538.04					
		*** Claim from another period (5/16) ****						
34850		1797 DEPARTMENT OF ADMINISTRATION	336.04					
	20160430PD	05/12/16 PD-NETWORK SVCS/EMAIL	336.04			1000 420100	363	101000
		Total for Vendor:	336.04					
		*** Claim from another period (5/16) ****						
34853		2834 ERIC HUMMEL	245.00					
	051916	05/02/16 SUBSTITUTE JUDGE 5/1-5/14/2016	245.00			1000 410360	399	101000
		*** Claim from another period (5/16) ****						
34915		2834 ERIC HUMMEL	52.50					
	5/24/16	05/24/16 CRT-SUBSTITUE JUDGE	52.50			1000 410360	110	101000
		Total for Vendor:	297.50					
34927		1879 EVERGREEN WASTE CONNECTIONS	494.68					
	06216	05/31/16 FACILITIES-GARBAGE	122.59			1000 411200	340	101000
	06216	05/31/16 STREET	176.98			2500 430200	340	101000
	06216	05/31/16 WATER	87.04			5210 430500	340	101000
	06216	05/31/16 SEWER	61.90			5310 430600	340	101000
	06216	05/31/16 PARKS	46.17			1000 460400	340	101000
		Total for Vendor:	494.68					
		*** Claim from another period (5/16) ****						
34854		438 FERGUSON ENTERPRISES, INC.	2,519.42					
	0632420	05/06/16 WTR-HYD WRENCH	32.36			5210 430500	220	101000
	0631046-1	05/16/16 WTR-HYD 6'6	2,023.75			5210 430500	230	101000
	0633536	05/20/16 WTR-PEX CTTR,PLUG,LED HDLP	115.68			5210 430500	220	101000
	4945051	05/23/16 POOL-REP KITS	347.63*			1000 460445	240	101000
		Total for Vendor:	2,519.42					
34937		1216 FIRST BANKCARD	2,061.01					
	2691424	04/20/16 COUNCIL-CHAIR CART	169.45			1000 410100	212	101000
	5654607	04/20/16 FD-CHAIR CART	169.45			1000 420400	212	101000
	100013863	04/27/16 STRS-HANGING FLDRS,CART	33.61			2500 430200	210	101000
	100013863	04/27/16 WTR-HANGING FLDRS,CART	33.61*			5210 430500	210	101000
	100013863	04/27/16 SWR-HANGING FLDRS,CART	33.62			5310 430600	210	101000

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	100013863	04/27/16 PRKS-HANGING FLDRS,CART	33.62*			1000 460400	210	101000
	100013863	04/27/16 FAC-HANGING FLDRS,CART	33.62*			1000 411200	210	101000
	K66F-9	04/28/16 BACKSLOPE BREWNG-MGR LUNCH	37.00			1000 410400	380	101000
	65181715	04/28/16 CROWNE PLZ-CRT-S.GORDON	388.92			1000 410360	380	101000
	65186517	04/29/16 CROWNE PLZ-CRT-S.GORDON	97.23			1000 410360	380	101000
	1230622	05/05/16 AMAZON-FD-GLOVE BOX	59.93*			1000 420400	220	101000
	1101143938	05/05/16 READY STORE-FD-MRE MEALS	290.28*			1000 420400	220	101000
	25264	05/11/16 OXFORD STE-PD-S.MURPHY	291.63			1000 420100	380	101000
	25265	05/11/16 OXFORD STE-PD-C.MCCONNELL	291.63			1000 420100	380	101000
	060316	05/16/16 VERIZON-PD-ACCESSORIES	97.41			1000 420100	220	101000
		Total for Vendor:	2,061.01					
34929		869 FLATHEAD CITY-COUNTY HEALTH	382.00					
	060216	05/02/16 PRKS-PRE-EMPL PHYSICAL,H.REIKO	160.00		6	1000 460400	399	101000
	060216	05/03/16 SWR-PRE-EMP & CDG,J.FREEMAN	222.00			5310 430600	399	101000
		Total for Vendor:	382.00					
		*** Claim from another period (5/16) ****						
34883		663 FLATHEAD COUNTY SOLID WASTE	5.90					
	716643	05/12/16 SWR-WT CONSTRUCTION RUBBLE	5.90			5310 430600	399	101000
		Total for Vendor:	5.90					
34928		1140 FLATHEAD PUBLISHING GROUP	397.00					
	2747873	05/25/16 POOL-EMPL ADVERT	397.00*			1000 410500	331	101000
		Total for Vendor:	397.00					
		*** Claim from another period (5/16) ****						
34855		2447 GALLS, AN ARAMARK COMPANY	660.79					
	005349018	05/06/16 FD-QUIKCLOT	317.17*		20567	1000 420730	220	101000
	005411614	05/18/16 FD-TOURNIQUET	343.62*		20567	1000 420730	220	101000
		Total for Vendor:	660.79					
		*** Claim from another period (5/16) ****						
34908		2263 GCR COLUMBIA FALLS TIRE CENTER	160.00					
	25620	05/19/16 PRKS-TRLR TIRE	140.00*			1000 460400	232	101000
	25540	05/12/16 Parks - flat repair - trailer	10.00			1000 460400	361	101000
	25620	05/19/16 Parks-flat repair mower	10.00			1000 460400	361	101000
		Total for Vendor:	160.00					

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		*** Claim from another period (5/16) ****						
34858		2730 HADDENHAM, JARED	209.00					
		SCHOOL RESOURCE OFFICER TRAINING - JUNE 19-24, 2016 - YAKIMA, WA						
	051916	05/02/16 PD-MEALS	209.00			1000 420100	380	101000
		Total for Vendor:	209.00					
		*** Claim from another period (5/16) ****						
34856		2806 HANSON'S HARDWARE	197.34					
	580796	05/02/16 STRS-STRIP PAINT	11.98		5	2500 430200	242	101000
	580846	05/05/16 SWR-WET/DRY VAC	79.99			5310 430600	212	101000
	580908	05/11/16 STRS-DISH SOAP,FLOUR BULBS	23.27			2500 430200	220	101000
	580931	05/12/16 PRKS-WASP/HORNT SPRAY	45.48			1000 460400	221	101000
	580957	05/14/16 SWR-WASP/HORNT SPRAY	3.79*			5310 430600	220	101000
	580960	05/14/16 SWR-BUG KLLR,NIPPLES,MAG GLASS	25.25*			5310 430600	220	101000
	580924	05/12/16 PRKS-WASP/HORNT SPRAY	7.58			1000 460400	221	101000
		*** Claim from another period (5/16) ****						
34884		2806 HANSON'S HARDWARE	165.00					
	580965	05/16/16 SWR-IRRIG renterd trencher	165.00			5310 430600	390	101000
		*** Claim from another period (5/16) ****						
34885		2806 HANSON'S HARDWARE	47.12					
	580912	05/11/16 SWR POLY COUPLING	3.96*			5310 430600	220	101000
	581026	05/20/16 Parks SCREWS, POLY BRUSH	13.94			1000 460400	240	101000
	580976	05/16/16 SWR BRS NIPPLE, COUPLING, ELBO	29.22*			5310 430600	220	101000
		Total for Vendor:	409.46					
		*** Claim from another period (5/16) ****						
34857		1411 HD SUPPLY WATERWORKS LTD	2,021.99					
	F493427	05/09/16 WTR-SUPPLIES	138.10			5210 430500	230	101000
	F495453	05/09/16 POOL-NEW METER	1,883.89*			1000 460445	240	101000
		Total for Vendor:	2,021.99					
34930		1659 HIGH COUNTRY LINEN SUPPLY	175.78					
	0216517	05/30/16 FAC-MATS (CITY HALL)	148.25			1000 411200	224	101000
	0216518	05/30/16 FD-MATS	27.53			1000 411200	224	101000
		Total for Vendor:	175.78					

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34938		2876 HIGHPOINT CONTRACTING, LLC	13,860.00					
	51	06/01/16 SWR STRUCTURE-PYMT #2	13,860.00			5310 430600	934	101000
		Total for Vendor:	13,860.00					
		*** Claim from another period (5/16) ****						
34889		2714 INTERSTATE POWER SYSTEMS	982.54					
	R007037126	04/25/16 GENERATOR BATTERIES AND FU	982.54			5310 430600	360	101000
		Total for Vendor:	982.54					
		*** Claim from another period (5/16) ****						
34859		2849 J2 BUSINESS PRODUCTS	384.13					
	645499	05/09/16 PRKS-GARBAGE LINERS	37.28*			1000 460400	224	101000
	644549-1	05/09/16 SWR-GLASS CLNR	21.69			5310 430600	224	101000
	646336-1	05/10/16 POOL-RECPT BOOKS	21.00			1000 460445	210	101000
	646618	05/11/16 CRT-LTR FLDR,PENS,POST-ITS,CRD	97.18			1000 410360	210	101000
	647180	05/16/16 FIN-HNG FOLDERS, covers	33.14			1000 410500	210	101000
	647180	05/16/16 WTR-HNG FOLDERS,covers	13.25*			5210 430500	210	101000
	647180	05/16/16 SWR-HNG FOLDERS,covers	13.25			5310 430600	210	101000
	647180	05/16/16 BLDG-HNG FOLDERS, covers	3.31			2394 420500	210	101000
	647180	05/16/16 PLNG-HNG FOLDERS, covers	3.31			1000 411000	210	101000
	647181	05/16/16 PD-PENS	42.72			1000 420100	210	101000
	84205	04/28/16 FIN-COPIER STAPLES	49.00			1000 410500	210	101000
	84205	04/28/16 WTR-COPIER STAPLES	19.60*			5210 430500	210	101000
	84205	04/28/16 SWR-COPIER STAPLES	19.60			5310 430600	210	101000
	84205	04/28/16 BLDG-COPIER STAPLES	4.90			2394 420500	210	101000
	84205	04/28/16 PLNG-COPIER STAPLES	4.90			1000 411000	210	101000
		*** Claim from another period (5/16) ****						
34888		2849 J2 BUSINESS PRODUCTS	615.52					
	648031-0	05/23/16 PD-LABEL, MAIL, WHT	28.29*			1000 420100	200	101000
	647945-0	05/25/16 FIN-BOOK,MIN,LTR,250PG,BLK	195.06			1000 410500	210	101000
	647936	05/20/16 PD-CHAIR	332.95*			1000 420100	212	101000
	648775	05/31/16 FD-INK CRTDGS	25.94*			1000 420400	210	101000
	648776	05/31/16 FIN-MOUSE PADS	33.28			1000 410500	210	101000
		Total for Vendor:	999.65					

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		*** Claim from another period (5/16) ****						
34887		2842 JC SEALCOATING	3,585.00					
	388 05/17/16	CRACK REPAIR, 4TH AVE W & TALB	3,585.00			2820 430200	399	101000
		Total for Vendor:	3,585.00					
		*** Claim from another period (5/16) ****						
34860		2571 JIFFY LUBE	85.48					
	12024813 05/16/16	PD-2013 INTRCPTR SRVCD	42.74*			1000 420100	361	101000
	12024814 05/16/16	PD-2015 INTRCPTR SRVCD	42.74*			1000 420100	361	101000
		Total for Vendor:	85.48					
		*** Claim from another period (5/16) ****						
34911		2881 KACIE NOONAN	450.00					
	05/23/16	POOL-CPO CLASS	450.00*			1000 460445	380	101000
		Total for Vendor:	450.00					
		*** Claim from another period (5/16) ****						
34861		1504 KALISPELL COPY CENTER	76.82					
	146421 05/06/16	Wtr-BLACKLINE (RIVERWOOD)	1.45*		0	5210 430500	390	101000
	146482 05/09/16	SWR-SAFETY EQUIP (J.FREEMAN)	49.94			5310 430600	226	101000
	146482 05/09/16	SWR-CAUTION TAPE	23.98*			5310 430600	220	101000
	146421 05/06/16	Swr-blackline Riverwood	1.45			5310 430600	390	101000
		Total for Vendor:	76.82					
34931		2707 KENCO SECURITY AND TECHNOLOGY	36.00					
	1306740 06/01/16	FD-MONITORING/TEST FOR JUNE	36.00			1000 420400	366	101000
		Total for Vendor:	36.00					
		*** Claim from another period (5/16) ****						
34890		1632 LAMPMAN, MARK	35.50					
	05/22/16 05/22/16	CERTIFIED POOL OPERATOR,TRAV	35.50*			1000 460445	380	101000
		Total for Vendor:	35.50					
		*** Claim from another period (5/16) ****						
34862		1634 METC	465.00					
	051916 05/11/16	WTR-COURSE/EXAM FEE,M.LAMPMAN	465.00			5210 430500	380	101000
		Total for Vendor:	465.00					

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period (5/16) ****								
34893		370 MIRACLE RECREATION EQUIPMENT CO.	6,045.00					
	775003	05/20/16 Parks - play equip (swing/ten	4,260.00		2016-0	4010 460400	930	101000
	775003	05/20/16 Parks - small equip	1,785.00*		2016-0	1000 460400	212	101000
		Total for Vendor:	6,045.00					
34939		707 MONTANA DEPT. OF REVENUE	140.00					
	060316	06/02/16 HIGHPOINT, PAYMT #2	140.00			5310 430600	931	101000
		Total for Vendor:	140.00					
*** Claim from another period (5/16) ****								
34892		999999 MONTANA LAND PROJECT	18.94					
		05/19/16 REIMBUSE	18.94			5210 214010		101000
		Total for Vendor:	18.94					
*** Claim from another period (5/16) ****								
34863		1247 MURDOCH'S RANCH & HOME KALISPELL	227.82					
	632/34	05/09/16 PRKS-UPOST GRN,COWHIDE,SEED,WI	67.87			1000 460400	220	101000
	659/34	05/20/16 PRKS-CLOTHING	39.98			1000 460400	220	101000
	666/I	05/23/16 STRS-LOPPER	14.99			2500 430200	212	101000
	666/I	05/23/16 STRS-RAIN BIBS,PVC COAT	104.98*			2500 430200	226	101000
		Total for Vendor:	227.82					
*** Claim from another period (5/16) ****								
34864		52 NAPA AUTO PARTS	104.15					
	764721	05/12/16 FD-FASTENE,CAR WASH	35.47*			1000 420400	220	101000
	764552	05/11/16 SWR-LINCH PIN	4.99			5310 430600	232	101000
	764747	05/12/16 PRKS-TAIL LAMP LENS	45.44*			1000 460400	232	101000
	765179	05/15/16 PD-ROCKER RED,SCREW	5.11*			1000 420100	232	101000
	766131	05/23/16 PRKS-QT 15W40	13.14			1000 460400	231	101000
		Total for Vendor:	104.15					
*** Claim from another period (5/16) ****								
34894		52 NAPA AUTO PARTS	238.65					
	765578	05/18/16 SWR-HEX NUT, SLIDE HAMM	67.57			5310 430600	212	101000
	765281	05/16/16 SWR-GASKET MATERIAL, HAMMER	95.68*			5310 430600	220	101000
	766563	05/26/16 FD - bulbs, connectors	75.40*			1000 420400	220	101000
		Total for Vendor:	342.80					

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
		*** Claim from another period (5/16) ****						
34866		908 NEWMAN TRAFFIC SIGNS	357.76					
	TI-0297829	05/13/16 STRS-PED XNG,PORT BASE SIG	357.76		20565	2500 430200	242	101000
		Total for Vendor:	357.76					
34932		2168 NORTH CENTRAL LABORATORIES	135.52					
	373188	05/23/16 SWR-EVAPRTNG DISH,PHOS STNDRD	135.52			5310 430600	222	101000
		Total for Vendor:	135.52					
		*** Claim from another period (5/16) ****						
34865		56 NORTHWEST PIPE FITTINGS INC	53.19					
	4636581	05/13/16 POOL-NIPPLE,FLANGE	53.19*			1000 460445	240	101000
		*** Claim from another period (5/16) ****						
34895		56 NORTHWEST PIPE FITTINGS INC	54.27					
	4639456	05/19/16 SWR- STEEL, BLADE	25.47*			5310 430600	240	101000
	4642235	05/25/16 SWR-brass plugs	28.80*			5310 430600	240	101000
		Total for Vendor:	107.46					
34933		1437 NORTHWESTERN ENERGY	539.79					
	060216	05/26/16 FACILITIES-NATURAL GAS	169.19			1000 411200	344	101000
	060216	05/26/16 POLICE	23.02*			1000 420100	344	101000
	060216	05/26/16 FIRE	161.01			1000 420400	344	101000
	060216	05/26/16 STREET	46.21			2500 430200	344	101000
	060216	05/26/16 WATER	28.20			5210 430500	344	101000
	060216	05/26/16 SEWER	112.16			5310 430600	344	101000
		Total for Vendor:	539.79					
		*** Claim from another period (5/16) ****						
34896		2816 O'REILLY AUTO PARTS	9.49					
	4774-15761	05/11/16 DRAIN PAN	9.49			2500 430200	240	101000
		Total for Vendor:	9.49					
		*** Claim from another period (5/16) ****						
34867		857 PEE-WEE'S INC.	300.00					
	403828	04/30/16 PRKS-RIVER'S EDGE	75.00			1000 460400	399	101000
	403829	04/30/16 PRKS-TALBOT BIKE PATH	75.00			1000 460400	399	101000
	403827	04/30/16 PRKS-HORINE FIELD	75.00			1000 460400	399	101000
	403964	04/30/16 PRKS-RIVER'S EDGE #2	75.00			1000 460400	399	101000
		Total for Vendor:	300.00					

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
		*** Claim from another period (5/16) ****						
34868		1495 PLATT ELECTRIC SUPPLY	129.96					
	J324278	04/29/16 FAC-LIBRARY LIGHTS	129.96			1000 411200	240	101000
		*** Claim from another period (5/16) ****						
34899		1495 PLATT ELECTRIC SUPPLY	248.33					
	J391631	05/09/16 WTR-BUTT CONN, GRAY UV RATED	141.36			5210 430500	220	101000
	4237	05/21/16 PD-REPLACE LAMPS IN JAIL CELL	106.97			1000 420100	360	101000
		Total for Vendor:	378.29					
		*** Claim from another period (5/16) ****						
34897		2723 PLAYPOWER LT FARMINGTON, INC	12,000.00					
	1400200337	05/17/16 Horine Play structure	12,000.00		2016-0	4010 460400	930	101000
		*** Claim from another period (5/16) ****						
34898		2723 PLAYPOWER LT FARMINGTON, INC	8,898.00					
	1400200316	05/17/16 Pinewood Play Structure	7,500.00		2016-0	4010 460400	930	101000
	1400200316	05/17/16 2 Toddler swings (horine/c	1,398.00*		2016-0	1000 460400	212	101000
		Total for Vendor:	20,898.00					
34934		2769 RESPONSE EQUIPMENT SPECIALISTS	994.89					
	1665	05/25/16 FD-SERVICED #485	512.08*			1000 420400	361	101000
	1666	05/25/16 FD-SERVICED #481	482.81*			1000 420400	361	101000
		Total for Vendor:	994.89					
		*** Claim from another period (5/16) ****						
34916		2620 ROBERT PECCIA AND ASSOCIATES	12,985.84					
	Note: Ruis invoice to be reimbursed							
	14104.009	05/12/16 Inv 1 - 8th ST/1st Ave impr	6,335.23*			2500 430200	931	101000
	14104.007	05/12/16 Inv 5 - 2nd Ave W reconstru	4,544.43*			4040 430200	931	101000
	14104.007	05/12/16 Inv 5 - 2nd Ave W water	1,208.02*			5210 430500	931	101000
	14104.008	05/11/16 Inv 1 Ruis Holdings water	486.14			5210 430500	354	101000
	14104.001	05/12/16 Inv 12 - LP Well flow meter	412.02			5210 430500	354	101000
		Total for Vendor:	12,985.84					
34935		1042 SANDS SURVEYING, INC.	2,954.75					
	28063	05/26/16 PLNG/MILEAGE	2,954.75*			1000 411000	399	101000
		Total for Vendor:	2,954.75					

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period (5/16) ****								
34870		1623 THE UPS STORE #4515	49.58					
	888389	04/22/16 PD-PACKAGE	9.43			1000 420100	310	101000
	888850	05/09/16 PD-GROUND COMMERCIAL	8.57			1000 420100	310	101000
	888208	05/20/16 PD Ground Commercial	23.01			1000 420100	310	101000
	888854	05/31/16 PD-PACKAGE	8.57			1000 420100	310	101000
		Total for Vendor:	49.58					
*** Claim from another period (5/16) ****								
34909		2453 TONERPORT, INCORPORATED	317.00					
	80446	05/24/16 FIN-YELLOW, MAGENTA TONER	105.67			1000 410500	210	101000
	80446	05/24/16 WTR - Yellow, magenta toner	105.67*			5210 430500	210	101000
	80446	05/24/16 Swr - yellow, magenta toner	105.66			5310 430600	210	101000
		Total for Vendor:	317.00					
*** Claim from another period (5/16) ****								
34917		293 U.S. BANK	60,847.50					
Account 50564360								
	288194	05/09/16 1999 GO POOL Bond Principal	55,000.00			3010 490100	610	101000
	288194	05/09/16 1999 GO Pool Bond Interest	5,847.50			3010 490100	620	101000
		Total for Vendor:	60,847.50					
*** Claim from another period (5/16) ****								
34918		1295 U.S. BANK - SPA LOCKBOX CM9695	125,057.50					
	9CTLPQ6	05/03/16 2005 Water Principal	13,000.00			5210 490210	610	101000
	9CTLPQ6	05/03/16 2005 Water Interest	2,992.50			5210 490210	620	101000
	6106NZ9	05/11/16 2000 Sewer Principal	78,000.00			5310 490200	610	101000
	6106NZ9	05/11/16 2000 Sewer Interest	7,260.00			5310 490200	620	101000
	9CTLKQ1	05/03/16 2009 Sewer B Principal	9,000.00			5310 490215	610	101000
	9CTLKQ1	05/03/16 2009 Sewer B Interest	930.00			5310 490215	620	101000
	99CTTW7	05/03/16 2009 Sewer C Principal	9,000.00			5310 490215	610	101000
	99CTTW7	05/03/16 2009 Sewer C Interest	4,875.00			5310 490215	620	101000
		Total for Vendor:	125,057.50					
*** Claim from another period (5/16) ****								
34904		523 USA BLUE BOOK	1,537.04					
	958301	05/19/16 PUMP FOR THE POOL	1,537.04*			1000 460445	240	101000
		Total for Vendor:	1,537.04					

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period (5/16) ****								
34902		1218 VERIZON WIRELESS	768.30					
	05/12/16	ADMIN	10.00*			1000 410400	345	101000
	05/12/16	FINANCE	10.00			1000 410500	345	101000
	05/12/16	FIRE	103.21			1000 420400	345	101000
	05/12/16	POLICE	625.08			1000 420100	345	101000
	05/12/16	WATER	10.01			5210 430500	345	101000
	05/12/16	SEWER	10.00			5310 430600	345	101000
Total for Vendor:			768.30					
*** Claim from another period (5/16) ****								
34873		84 WESTERN BUILDING CENTER	202.27					
	4438001 05/02/16	STRS-HIGHWAY PAINT	21.96			2500 430200	220	101000
	4438001 05/02/16	STRS-RECIP SAW	117.99			2500 430200	212	101000
	4438868 05/08/16	SWR-BROOM	14.99*			5310 430600	220	101000
	4438919 05/09/16	SWR-SHOVEL	25.98*			5310 430600	220	101000
	4439353 05/11/16	SWR-FUSES	7.58*			5310 430600	240	101000
	4439436 05/12/16	FD-RIVET,BACK PLATE,FLAT	13.77*			1000 420400	220	101000
*** Claim from another period (5/16) ****								
34905		84 WESTERN BUILDING CENTER	466.65					
	4438752 05/07/16	SWR-FASTNERS, BIT DRILL	18.04*			5310 430600	240	101000
	4440589 05/19/16	SWR-FLAT BLACK, SPRAY, BRUSH	17.94*			5310 430600	240	101000
	4437686 04/29/16	SWR-BALL VALVE, ADPT PVC	8.48*			5310 430600	240	101000
	4438847 05/08/16	SWR-SCREW,FASTENERS,BIT	13.27*			5310 430600	240	101000
	4441452 05/26/16	SWR-TEFLON,PTFE TAPE	9.92*			5310 430600	240	101000
	4441567 05/26/16	SWR-PLYWOOD	50.48*			5310 430600	220	101000
	4440162 05/17/16	SWR-SPRINKLER,CPLG	20.15*			5310 430600	220	101000
	4440173 05/17/16	STRS-PRO PAK	62.24			2500 430200	220	101000
	4440443 05/18/16	STRS-NIPPLE	1.79			2500 430200	220	101000
	4440560 05/19/16	WTR-KEY,NOZZLE,HOSE	23.47			5210 430500	220	101000
	4440729 05/20/16	SWR-CPLG,PIPE	43.79*			5310 430600	220	101000
	4441123 05/24/16	PRKS-SCREWDRVR,BITS	18.87			1000 460400	240	101000
	4441363 05/25/16	SWR-SUB PUMP	119.99*			5310 430600	220	101000
	4441364 05/25/16	SWR-SPRINKLER	17.79*			5310 430600	220	101000
	4441505 05/26/16	STRS-PLYWOOD	93.00			2500 430200	240	101000
	4441532 05/26/16	POOL-SEALANT,DCK BRSH,HANDLE	23.07*			1000 460445	240	101000
	credit mem 02/01/16	2/16 sewer credit	-75.64*			5310 430600	240	101000
Total for Vendor:			668.92					

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
34920		2716 XYLEM DEWATERING SOLUTIONS, INC	404.19					
	400608575	05/20/16 SWR-WEAR RING	404.19*			5310 430600	240	101000
		Total for Vendor:	404.19					
		# of Claims	84	Total:				293,029.80
		Total Electronic Claims						1,729.79
		Total Non-Electronic Claims						291300.01

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CITY OF COLUMBIA FALLS
Claim Approval Signature Page
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Council Meeting Date: June 6, 2016

Claims Submitted to Council: \$ 293,029.80

Claims Denied/Withheld by Council Finance Committee: \$ _____ Claim #'s: _____

Prepared By: Todd Watkins, City Treasurer

Approved by Susan M. Nicosia, City Manager

Susan M. Nicosia

City Council to Approve by motion on consent agenda

Mayor & Council:

Current Claims include the following:

Revenue Bond Principal and Interest payments for Water (\$15,992.50) and Sewer (\$109,065.00)

GO Pool Bond Principal and Interest payment for \$60,847.50

May Building permits remained brisk - payment for services is \$3,878.55

Tennis Court repair - \$1,850.00

Sewer UV steel building - pay app #2 - \$14,000

Playground equipment has arrived - Miracle - \$6,045.00 and Playpower - \$20,898.00

Please let me know if you have any questions on these claims.

Total for Payroll Checks

	Employee	Employer	Amount
	-----	-----	-----
ADDL HOURS (Additional)	0.00		1,571.23
COMA HOURS (Comp Time Accumulated)	31.13		0.00
COMP HOURS (Comp Time Used)	8.25		137.60
OVER HOURS (Overtime)	83.00		2,727.88
PERS HOURS (Personal Time Used)	16.00		582.99
REG HOURS (Regular Time)	2,211.36		47,975.73
SHF1 HOURS (Shift Diff B)	189.00		66.16
SHF2 HOURS (Shift diff C)	164.50		115.16
SHFB HOURS (OVT "B" Shift Diff @ 1.5x)	21.50		11.29
SHFC HOURS (OVT "C" Shift Diff @ 1.5x)	19.50		20.48
SICK HOURS (Sick Time)	69.00		1,644.12
VACA HOURS (Vacation Time Used)	26.75		684.71
VOLN HOURS (Volunteer Fireman)	24.00		1,200.00
GROSS PAY	55,537.35	0.00	
NET PAY	36,870.15	0.00	
NET PAY (CHECKS)	2,237.97		
NET PAY (DIRECT DEPOSIT)	34,632.18		
*CHILD SUPPORT	439.06	0.00	
AFLAC-POSTTAX	92.73	0.00	
AFLAC-PRETAX	163.59	0.00	
CHILD SUPPORT	107.57	0.00	
CITY OF COLUMBI	15.00	0.00	
FIT	4,575.80	0.00	
FLEX ALLEGIANCE	689.00	24.75	
HEALTHINS/PRE	1,987.06	12,535.37	
MEDICARE	777.74	777.74	
MPEA DUES	95.50	0.00	
MT ST FIRE ASSO	24.24	0.00	
NATIONWIDE/CITY	0.00	939.37	
NATIONWIDE/EMP	760.00	0.00	
P.E.R.S.	2,569.79	2,690.14	
PERS/FURS	259.36	348.07	
PERS/POLICE	1,506.94	2,412.77	
SIT	2,138.00	0.00	
SOCIAL SECURITY	2,072.59	2,072.59	
TEAMSTERS DUES	214.00	0.00	
TEAMSTERS INIT	50.00	0.00	
UNEMPL. INSUR.	0.00	243.60	
UNUM LIFE INS.	104.23	0.00	
WHITEFISH CREDI	25.00	0.00	
WORKERS' COMP	0.00	2,490.41	
FIRST CITIZENS	806.25	0.00	
FIRST INTERSTAT	456.02	0.00	
FREEDOM BANK	1,144.40	0.00	
GLACIER BANK/CF	11,890.74	0.00	
GLACIER BANK/WF	2,811.13	0.00	
PARKSIDE CR U	8,093.56	0.00	
US BANK-	1,157.45	0.00	

Payroll
5/20/16
\$63,255.30
Bob Steadman

WELLS FARGO	4,132.00	0.00
WFISH CR UNION	4,140.63	0.00
FIT/SIT BASE	47,601.61	0.00
MEDICARE BASE	53,637.07	0.00
PERS BASE	51,696.31	0.00
SOC SEC BASE	33,428.82	0.00
UN BASE	54,137.35	0.00
WC BASE	55,825.78	0.00

Total 24,534.81
 Total Payroll Expense (Gross Pay + Employer Contributions): 80,072.16
 Payroll Register + Volunteer Payroll Register = Payroll Summary

Check Summary

Payroll Checks Prev. Out.	\$32,824.33
Payroll Checks Issued	\$5,707.84
Payroll Checks Redeemed	\$34,731.50
Payroll Checks Outstanding	\$3,800.67
Electronic Checks	\$57,547.46

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security	4145.18	4145.18		212260
Medicare	1555.48	1555.48		212260
P.E.R.S.	5259.93	5259.93		212270
Unempl. Insur.	243.60	918.67	1162.27	212210
Workers' Comp	2490.41	9204.53	11694.94	212220
FIT	4575.80	4575.80		212260
SIT	2138.00	2138.00		212260
AFLAC-PRETAX	163.59	327.18		212230
NATIONWIDE/EMP	760.00	760.00		212280
Teamsters dues	214.00	406.00		212310
MPEA Dues	95.50	191.00		212320
Whitefish credi	25.00	25.00		212350
PERS/Police	3919.71	3919.71		212240
TEAMSTERS INIT	50.00	50.00		212310
NATIONWIDE/CITY	939.37	939.37		212280
AFLAC-POSTTAX	92.73	185.45		212230
PERS/FURS	607.43	607.43		212275
MT ST FIRE ASSO	24.24	24.24		212315
HEALTHINS/PRE	14522.43	14522.43	29044.86	212400
CITY OF COLUMBI	15.00	15.00		212450
UNUM LIFE INS.	104.23	104.23	208.46	212400
FLEX ALLEGIANCE	713.75	713.75		212285
CHILD SUPPORT	107.57	107.57		212330
*CHILD SUPPORT	439.06	439.06		212300
Total Ded.	43202.01	25293.67	26385.15	42110.53

**** Carried Forward column only correct if report run for current period.

Total for Payroll Checks

	Employee	Employer	Amount
	-----	-----	-----
ADDL HOURS (Additional)	0.00		150.36
COMA HOURS (Comp Time Accumulated)	3.75		0.00
COMP HOURS (Comp Time Used)	2.50		46.07
OVER HOURS (Overtime)	64.00		1,951.43
PERS HOURS (Personal Time Used)	9.00		230.29
REG HOURS (Regular Time)	2,144.37		45,747.06
SHF1 HOURS (Shift Diff B)	167.50		58.63
SHF2 HOURS (Shift diff C)	160.00		112.01
SHFB HOURS (OVT "B" Shift Diff @ 1.5x)	13.50		7.09
SHFC HOURS (OVT "C" Shift Diff @ 1.5x)	16.50		17.33
SICK HOURS (Sick Time)	82.88		1,476.46
VACA HOURS (Vacation Time Used)	113.00		2,182.89
GROSS PAY	51,979.62	0.00	
NET PAY	34,057.42	0.00	
NET PAY (CHECKS)	2,385.70		
NET PAY (DIRECT DEPOSIT)	31,671.72		
*CHILD SUPPORT	439.06	0.00	
AFLAC-POSTTAX	92.72	0.00	
AFLAC-PRETAX	163.60	0.00	
CHILD SUPPORT	107.57	0.00	
CITY OF COLUMBI	15.00	0.00	
FIT	4,543.92	0.00	
FLEX ALLEGIANCE	689.00	24.75	
HEALTHINS/PRE	1,747.68	10,267.37	
MEDICARE	729.62	729.62	
MPEA DUES	95.50	0.00	
MT ST FIRE ASSO	24.24	0.00	
NATIONWIDE/CITY	0.00	939.37	
NATIONWIDE/EMP	760.00	0.00	
P.E.R.S.	2,470.89	2,586.64	
PERS/FURS	259.36	348.07	
PERS/POLICE	1,471.11	2,355.39	
SIT	2,035.00	0.00	
SOCIAL SECURITY	1,884.75	1,884.75	
TEAMSTERS DUES	214.00	0.00	
TEAMSTERS INIT	50.00	0.00	
UNEMPL. INSUR.	0.00	233.87	
UNUM LIFE INS.	104.18	0.00	
WHITEFISH CREDI	25.00	0.00	
WORKERS' COMP	0.00	2,345.36	
FIRST CITIZENS	806.29	0.00	
FIRST INTERSTAT	760.60	0.00	
FREEDOM BANK	1,144.41	0.00	
GLACIER BANK/CF	9,672.12	0.00	
GLACIER BANK/WF	2,217.40	0.00	
PARKSIDE CR U	7,668.91	0.00	
US BANK-	1,139.84	0.00	
WELLS FARGO	4,627.29	0.00	

6/3/16
Payroll
\$87,273.17
Raul Saaland

WFISH CR UNION	3,634.86	0.00
FIT/SIT BASE	44,417.98	0.00
MEDICARE BASE	50,318.71	0.00
PERS BASE	50,046.40	0.00
SOC SEC BASE	30,399.35	0.00
UN BASE	51,979.62	0.00
WC BASE	51,328.88	0.00

Total 21,715.19
Total Payroll Expense (Gross Pay + Employer Contributions): 73,694.81

Check Summary

Payroll Checks Prev. Out.	\$786.80
Payroll Checks Issued	\$33,588.58
Payroll Checks Redeemed	\$0.00
Payroll Checks Outstanding	\$34,375.38
Electronic Checks	\$53,684.59

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security		3769.50		212260
Medicare		1459.24		212260
P.E.R.S.		5057.53		212270
Unempl. Insur.	1152.54		1386.41	212210
Workers' Comp	11549.89		13895.25	212220
FIT		4543.92		212260
SIT		2035.00		212260
AFLAC-PRETAX	163.60		327.20	212230
NATIONWIDE/EMP		760.00		212280
Teamsters dues	214.00		428.00	212310
MPEA Dues	95.50		191.00	212320
Whitefish credi		25.00		212350
PERS/Police		3826.50		212240
TEAMSTERS INIT	50.00		100.00	212310
NATIONWIDE/CITY		939.37		212280
AFLAC-POSTTAX	92.72		185.44	212230
PERS/FURS		607.43		212275
MT ST FIRE ASSO		24.24		212315
HEALTHINS/PRE	14522.43	28684.24	-2146.76	212400
CITY OF COLUMBI		15.00		212450
UNUM LIFE INS.	104.23	208.40	0.01	212400
FLEX ALLEGIANCE		713.75		212285
CHILD SUPPORT		107.57		212330
*CHILD SUPPORT		439.06		212300
Total Ded.	39637.39	27944.91	53215.75	14366.55

**** Carried Forward column only correct if report run for current period.

**CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
HELD MAY 16, 2016**

Regular Meeting - Transact Routine Business

Mayor Barnhart called the meeting to order at 7:00 p.m. with roll call as follows:

PRESENT: Mayor Barnhart

COUNCIL: Karper, Petersen, Shepard, Fisher, Lovering and Piper

ABSENT: None

ROLL CALL

Also present were City Manager Nicosia, City Clerk Staland, City Attorney Breck and Police Chief Perry.

Pledge of Allegiance

PLEDGE

APPROVAL OF AGENDA:

Mayor Barnhart requested a motion to approve the agenda. Councilman Piper moved to approve the agenda, second by Councilman Shepard, and the motion carried unanimously.

**AGENDA
APPROVAL**

CONSENT AGENDA:

Councilman Piper moved to approve the consent agenda noting that all claims appeared to be in order, second by Councilman Shepard. Motion carried with Council voting as follows: YES: Karper, Lovering, Petersen, Piper, Shepard, Fisher and Barnhart NOES: None. ABSENT: None.

**CONSENT
AGENDA
APPROVAL**

- A. Approval of Claims - \$ 194,617.58 - May 16, 2016
- B. Approval of Payroll Claims - \$82,721.52 - May 6, 2016,
- C. Approval of Regular Meeting Minutes - May 2, 2016
- D. Approval of Change Order #2 - 2nd Ave West Reconstruction Project, Sandry Construction Company, Inc. and authorize City Manager to sign.

VISITORS/PUBLIC COMMENTS

A. Cliff Boyd, Calbag - CFAC Demolition Update

Mr. Boyd said his company is about 90% complete with asbestos removal that they can reach. There is concern the landfill cannot take all of the asbestos material but he will continue to search for a solution. Calbag had two crews working 7 days a week on two different shifts. At this point they are 8 months behind because they do not have a final permit. They have had a temporary reduction of staff but intend to be in full production next week after receiving the final DEQ permit. Mr. Boyd believes the work will be completed by Jan 2018 by working 7 days a week with two crews. Currently his employee count is 42 and it will be up to 70 as production increases. Mr. Boyd thanked Councilman Shepard for the letter to

**PUBLIC/VISITOR
COMMENTS**

**CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
HELD MAY 16, 2016**

the editor and the news article in the Hungry Horse News expressing concern in the DEQ delay. Mayor Barnhart said the council was under the impression that the DEQ delay resulted in significant layoffs and work stoppages. Mayor Barnhart asked Mr. Boyd if he needed anything from Council at this point. Mr. Boyd said not at this time, things are moving along and DEQ indicated that he would have the final permit the next week.

Councilman Petersen asked Mr. Boyd if he got a sense of where Congressman Zinke stood on the project on the cleanup project during his visit to the site last week. Mr. Boyd said in his experience with similar sites, every private project has gone quicker and the longer a cleanup project takes, the more expensive it becomes.

APPOINTMENTS :

A. Police Commission – Rick Skyberg, 3 year term ending May 2019.

Mr. Skyberg indicated he would serve another 3 year term.

Councilman Fisher motioned to appoint Rick Skyberg for another three year term for Police Commission, second by Councilman Lovering. Motion carried.

**APPOINTMENTS-
Police Commission**

UNFINISHED BUSINESS:

A. CFAC Demolition Letter of Support

Council considered Mr. Boyd’s testimony and decided to not write a letter to the Governor and DEQ Director at this time. Councilman Petersen suggested sending a positive thank you letter in place of a negative one.

**UNFINISHED
BUSINESS-**

NEW BUSINESS:

A. Grant Park Use Fee Waiver – Community Garden Fun Run Fundraiser
Nicosia said she does not have the authority to waive such fees. This is a Park Use Application for a Fun Run at River’s Edge Park on June 11, 2016; they have planned for their own cleanup, volunteers and extra garbage cans during the event. Mayor Barnhart asked what the park fee would be. Nicosia said it is based on the amount of people attending the event but it would be \$75 plus cleaning deposit. Nicosia recommends a fee waiver for the Fun Run community event similar to fee waivers for Lion’s concerts, Heritage Days and formerly the Farmer’s Market at Pinewood Park.

**NEW BUSINESS-
Grant Park Use Fee
Waiver**

Councilman Karper moved to waive the Park Use Fee, for the Community Garden Fun Run, second by Councilman Petersen. Councilman Lovering recused herself from voting as she is the Board President of the Community Garden. The motion carried unanimously.

ORDINANCES/RESOLUTIONS:

A. Resolution # 1723 – A Resolution of the City Council of Columbia Falls, Montana Approving the Final Plat of Vista North Subdivision, a

**RESOLUTION-1723
Final Plat of Vista
North Subdivision**

**CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
HELD MAY 16, 2016**

Three Lot Minor Subdivision, Described as Tract 4B, in the Southeast Quarter of the Southeast Quarter of Section 11, Township 30 North, Range 21 West, P.M.M., Flathead County, Montana.

City Manager Nicosia said the 3 lot minor commercial subdivision is located adjacent to Murdoch's. This resolution adopts the findings of facts as prepared by Eric Mulcahy, on Staff Report CFP-16-01 and grants final plat approval.

Councilman Lovering motioned to approve Resolution #1723, second by Councilman Piper with council voting as follows. AYES: Lovering, Petersen, Piper, Shepard, Fisher, Karper and Barnhart. NOES: None. ABSENT: None.

REPORTS/BUSINESS FROM MAYOR & COUNCIL:

Councilman Lovering said the new fence at the Community Garden is up and looks nice.

Councilman Shepard reminded council the American Legion Post is doing a Vietnam remembrance walk on Memorial Day morning 10:45-1:00 from Super One to the bridge then back to the to the Memorial wall at Marantette Park.

Councilman Petersen said the exterior of Xanterra is looking good but the eastern border along 1st Avenue needs to be addressed. Nicosia said they are supposed to be addressing it now plus putting up a fence around the garbage area.

Councilman Karper said the annual Arbor Day Celebration was a success thanks to the city staff and the 75-80 kids that attended. Karper reported that Mayor Barnhart was there to give his welcome speech; Tree Board member Ellis Hagen helped during the entire event; Libby Jenkins played Sprig and the Fish Wildlife and Parks and DNRC departments also participated.

Councilman Piper said T-Bend construction is doing the parking lot construction at the Circle Plaza.

Mayor Barnhart said he was disappointed in the attempt of directing traffic at the intersection at the Blue Moon during construction. Mayor Barnhart said he has a new understanding in the trial system after attending during the Kent case; the City's lawyers, Todd Hammer and Marcel Quinn were great and well prepared to defend the city. Mayor Barnhart mentioned that Rick Lawrence from the street department was helpful down at the River's Edge Park getting a path cut in to the meadow.

Council Goal Setting - 2016-17 FY

Goals:

Council discussed setting goals for the upcoming FY 2016-2017 including:

Intersection at Hwy 2 and Nucleus control/ownership resolved

Arch Project

**REPORTS FROM
MAYOR AND
COUNCIL**

**CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
HELD MAY 16, 2016**

City logo change
Foot path from Columbus Park to River's Edge Park
Fishing pond at River's Edge Park
Capital planning- Fire trucks
Paving the North Fork Road to Camas Creek
Recycling - Columbia Falls active leader
Outdoor parks and recreation: wave park, bike paths
Economic Growth - ensure amenities maintained; support community, parks/gathering places (gazebos)
CB-4 alleys maintained/cleaned up
East Side - path/Railroad St sidewalk completed
Maintain City facilities/evaluate staffing levels
East side of City sidewalks/paths
Baseball field maintenance
Evaluate Trust Funds

REPORTS/BUSINESS FROM CITY ATTORNEY:

City Attorney Breck said the Kent trial could be appealed within the next 30 days. Breck noted that the attorneys were masterful and did an excellent job during the entire trial. Breck noted that it was a very important case due to the precedence it may have set.

**REPORT FROM
CITY ATTORNEY**

CITY MANAGER:

Nicosia reported that City officials will be meeting on May 18, 2015 at 3:15 p.m. at the Columbia Falls Industrial Park with the MDOC Director and the Lieut. Governor for a public presentation of the Stampede Packing Big Sky Trust Grant presentation and then to the baseball fields for the Youth Recreation grant presentation. Nicosia also noted that May 25th is the CFAC site visitation open to the public.

Shepard asked if a decision had been made on the 911 review. Nicosia said the committee has identified the scope of the project and is in the process of hiring a consultant. The 911 Board approved a preliminary budget that sets the 2017 FY contributions from each entity at the same level contributed in the 2016 FY; for Columbia Falls that amount is \$115,183.

The push-button lights for the Nucleus/6th St West intersection should arrive in the next week. Public Works Director ordered double beacons at the cost of \$7,518.46. Also, North Fork Pizza is planning a wall sign addition with lights that will also help light up that intersection.

Applied Water Consulting completed their summary of our existing water rights and are currently working on updating the pre-1973 claims.

**CITY MANAGER
REPORT**

**CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
HELD MAY 16, 2016**

A. INFORMATIONAL CORRESPONDENCE - List available for Review

CORRESPONDENCE

B. Reports:

a. Finance - April 2016

b. Police - April 2016 activity

ADJOURN: Upon motion duly made by Councilman Shepard and seconded by Councilman Piper the meeting adjourned at 8:55 p.m.

ADJOURN

Mayor

ATTEST:

City Clerk

APPROVED BY COUNCIL ACTION: June 6, 2016.

MEMORANDUM OF AGREEMENT

This agreement is made and entered into by and between the Columbia Falls Swim Team (hereinafter, the Swim Team) and the City of Columbia Falls (hereinafter, the City).

For the sum of \$10.00 and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follow:

- (1) The purpose of this agreement is to allow the Swim Team the use of the Pinewood Family Aquatic Center.
- (2) Term. This agreement will be in effect for the period of June 13, 2016, through August 5, 2016, unless terminated by either party under the terms of Section 6 hereof.
- (3) Obligations of Parties.

THE CITY:

- (a) The City shall provide the use of six lanes and locker room facilities in the Pinewood Family Aquatic Center Monday through Friday, from 6:00 am to 9:45 am, or as otherwise established by the Pool Manager.
- (b) The City Manager may allow access to the facility outside the term dates if the facility is ready for seasonal use provided the Swim Team pays the costs reasonably attributable to such early or late season use.
- (c) The City shall provide keys to the swimming pool, which shall not be duplicated and shall be returned at the termination of this agreement.
- (d) The City may allow the use of the Pinewood Family Aquatic Center for swim meets scheduled with the City Manager at City Hall. Swim team must request the facility and park as soon as possible as the City cannot guarantee facility availability. Swim team must also meet with the Pool Manager not less than 20 days prior to the event. Access for the purpose of meet-set-up will be determined by the Pool Manager. Such use will be governed by the policies and procedures of the City as administered by the City Manager.
- (e) The City Manager may allow overnight use of Pinewood Park during swim meets scheduled per paragraph (d). Such use will be governed by the policies and procedures of the City.
- (f) The City shall require each family/individual to purchase a Season Pass before use of the facility in accordance with City procedures for pool passes.
- (g) At its sole discretion, the City shall determine that the operating conditions of the pool are adequate to allow use of the facility.

THE SWIM TEAM:

- (a) The Swim Team shall provide all lifeguard and supervision of swim team members at all times during any use of the facility. Any time there are members in the facility; swim team will provide the necessary supervisor and guards. At no time will swim team member be left unsupervised in the pool or on deck. Lifeguards shall be in number and Certified as required by the State of Montana DPHHS ARM 37.115.1601 – 1604. Documentation of Lifeguard certification needs to be on file with the City prior to the start of the swim team practices. The Swim Team shall pay all costs of providing the service.
- (b) The Swim Team shall provide a list of all the team members prior to using the facility.
- (c) The Swim Team shall control access to the pool area only to listed team members during practice sessions. Member access is limited to public areas (pool and locker rooms)
- (d) The Swim Team shall check out keys from the City Public Works Director and shall not make copies of the keys. Should the keys not be returned at the end of the season, the Swim Team shall be responsible for the cost of rekeying the facility.
- (e) The Swim Team shall use the pool only under the direct supervision of the Swim Team Coach (es).
- (f) The Swim Team shall be responsible for securing, setting up, and dismantling structures used during the practices and swim meets.
- (g) The Swim Team shall be responsible for the clean-up of litter and general housekeeping for the pool, dressing area and restroom areas associated with the daily practices and swim meets.

MEMORANDUM OF AGREEMENT

- (h) The Swim Team shall apply for a Concession Permit through the Flathead County Health Department if intending to operate concessions during pool operation and the swim meet.
 - (i) The Swim Team may store equipment in a neat and orderly manner at the pool at the discretion of the Pool Manager.
 - (j) The Swim Team shall comply with all facility rules and regulations. Swim Team coaches shall meet with the Pool Manager before the first use of the facility to review the rules and regulations.
 - (k) The Swim Team shall notify the City immediately concerning any problems, incidents, accidents, or injuries occurring in relation to said activities; and will cooperate fully with the City concerning the handling of any concerns/problems that arise.
 - (l) The Swim Team shall provide the City with an Event Plan 20 days prior to each swim meet. This Plan shall include, but not be limited to: parking, seating, communications, list of supervisors, crowd management, first aid, and emergency plan.
 - (m) During the regular season, the Swim Team shall maintain in effect a policy of liability insurance with limits of \$1,500,000 per occurrence and \$750,000 per individual. Such liability insurance must name the City as an additional insured.
 - (n) The Swim Team shall provide the City with a copy of the liability insurance policies prior to use of the swimming pool.
 - (o) During each local swim meet competition, the Sponsoring Organization shall maintain in effect a policy of liability insurance with limits of \$1,500,000 per occurrence and \$750,000 per individual. Such liability insurance must name the City as an additional insured.
 - (p) The Sponsoring Organization shall provide the City with a copy of the liability insurance policies prior to use of the swimming pool.
 - (q) If the swim meet is being sponsored by another organization, the Swim Team will provide the City with a letter from the sponsoring organization, indicating their affiliation and shall provide proof of liability insurance coverage maintained in full force in the amount of \$750,000 per individual and \$1,500,000 total per occurrence. Such liability insurance must name the City as an additional insured.
- (4) The Swim Team will donate the concession/storage building to the City of Columbia Falls. The building becomes part of the overall pool complex and will be subject to the regular hours and use of the facility. The Swim Team will be responsible for providing insurance on the contents of the building. The City will insure and maintain the building upon acceptance of the donation. The concession stand will be operated in accordance with the Flathead County Health Department regulations and any subscribed by the City's insurer, MMIA.
- (5) The Swim Team is responsible for the supervision and control of the volunteer concession workers. The Swim Team must provide Workers' Compensation coverage on their volunteer or paid workers. Should the City provide pool staff in the concession stand, the City and Swim Team will negotiate the terms and requirements of staffing and add as an addendum to this agreement if applicable.
- (6) The Swim Team agrees to indemnify and hold harmless the City and its agents and employees from any and all claims, damages, losses and expenses, including: attorney's fees, arising out of the performance of this agreement or the use of the swimming pool.
- (7) Should either party to this contract commence litigation or arbitration proceedings relating to this contract or to enforce or interpret any provision of this contract, the prevailing party shall be entitled to recover all reasonable litigation or arbitration expenses, including attorney fees, witness and expert fees and court costs.
- (8) Termination. Either party may terminate this Agreement at any time and for any reason, by giving the other party written notice at least 15 day's prior to the date of termination. Unsafe or improper use of the facility by the swim team may result in immediate termination of this agreement by the City Manager.

MEMORANDUM OF AGREEMENT

CITY

Columbia Falls Swim Team

(Signature) City Manager
City of Columbia Falls
130 6th Street West
Columbia Falls, Mt. 59912

(signature)
President

(Name)
PO Box 156

ATTEST:

Columbia Falls, MT 59912
(Address)
DATE:

City Clerk



May 20, 2016

Susan Nicosia
City Manager/Planning and Zoning Administrator
City of Columbia Falls
City Hall
130 6th St. West
Columbia Falls, MT 59912

RECEIVED
MAY 23 2016
CITY OF COLUMBIA FALLS

Subject: Request for Signature-Memorandum of Agreement for Continuing Transportation Planning in the Columbia Falls Urban Area

Dear Ms. Nicosia,

Enclosed are two originals of the Memorandum of Agreement between the City of Columbia Falls and the Montana Department of Transportation (MDT) for Continuing Transportation Planning.

The agreement has been reviewed and signed by MDT for legal content. Please review the agreement and if acceptable, have the appropriate parties sign and date them where indicated. Return the signed agreements (2 originals) to the Statewide and Urban Planning Section for final signature. A fully executed original and a notice will be provided for your records once the signature process is final.

Should you have any questions, please contact me at 406.444.7653 or vcnich@mt.gov.

Sincerely,

Vicki Crnich
Statewide & Urban Planning Section

cc: File

MEMORANDUM OF AGREEMENT
for
CONTINUING TRANSPORTATION PLANNING
in the
COLUMBIA FALLS URBAN AREA

This memorandum of Agreement is entered into this _____ day of _____, 2016, by and between the State of Montana, Department of Transportation (MDT), hereinafter called the State, the City of Columbia Falls, hereinafter called the City, and Flathead County, hereinafter called the County.

WITNESSETH:

WHEREAS, it is the desire of the signatory agencies to have future transportation projects for the Columbia Falls Urban Area be based on a continuing, comprehensive transportation planning process carried on cooperatively by the State and Local Community; and

WHEREAS, the parties to this Agreement desire to cooperate in transportation planning now in progress and in the comprehensive planning program of the Columbia Falls area and further desire to ensure that transportation planning is an integral part of continuing comprehensive planning; and

WHEREAS, the Columbia Falls City-County Planning Board is a legally constituted agency and is authorized to carry on comprehensive planning programs; and

WHEREAS, the State, City, and County recognize the aforementioned Planning Organizations as the officially designated agency for comprehensive planning in the Columbia Falls area, pursuant to the Interlocal Agreement entered into by the City and the County on January 12, 2005.

NOW, THEREFORE, BE IT RESOLVED that the parties hereto do mutually agree as follows:

- I. Establishment of Transportation Coordinating Committee – A Transportation Coordinating Committee is hereby established to guide the development of transportation plans and programs in the Columbia Falls Urban Area. The Transportation Coordinating Committee shall consist of the following officials:

Representative – Columbia Falls Mayor

Representative – Board of County Commissioners District 1

Representative– City-County Planning Board

City Manager – City of Columbia Falls

Division Administrator – Federal Highway Administration (non-voting)

City Planner – Columbia Falls Planning Department

Director – Columbia Falls Department of Public Works

Roads Superintendent – Flathead County

Supervisor – Statewide and Urban Planning Section, MDT

District Administrator – Missoula, MDT

District Preconstruction Engineer – Missoula, MDT

Maintenance Chief – Missoula, MDT (non-voting)

Additional members of this committee may be appointed by a majority of the membership if the need arises.

- II. Planning Area – As a minimum, continuing, comprehensive transportation planning will be conducted in that portion of the Columbia Falls area that is expected to become urban in character during a twenty year period.
- III. Scope of Services – The transportation planning process shall be:
 - A. Cooperative in that the State, Planning Board, the City, and the County shall cooperatively accomplish the transportation planning process.
 - B. Comprehensive in that all elements affecting regional development and transportation shall be considered. Those elements are described in various documents published by the Federal Highway Administration and Federal Transit Administration.
 - C. Continuing in that the planning process is intended to continue indefinitely and shall be maintained as long as this Agreement is in force. The operational scope of the transportation planning process will involve performing the following functions:
 1. Collection, maintenance, analysis and dissemination of basic planning and engineering data.

2. Service to public and private sectors, especially by provisions of current information concerning plans, program recommendations, design data and their implementation.
3. Preparation, updating and revision of long- and short-range plans for the physical and social development of the urban area and translation of these plans into program recommendations for implementation.
4. Production and distribution of reports, maps, etc., for documentation and information purposes, participating in meetings, seminars, etc., necessary to coordinate the planning and planning implementation activities at the various levels of government; and conducting public information programs.
5. Research and development of estimating, forecasting and other planning procedures.

In addition, such other transportation planning services shall be carried out as consistent with the stated purpose of the Transportation Coordinating Committee in its bylaws.

- IV. Citizen Participation – The Transportation Coordinating Committee will provide for public involvement and input in the local transportation planning process by inviting comments from local citizens' groups on major transportation planning issues, programs and projects. In addition, the Committee will cooperate with these groups to conduct special public information and participation programs as necessary in dealing with transportation planning.
- V. Changes in Agreement – Any alteration, extension or supplement to the terms of this Agreement, as detailed herein, shall be agreed to in writing by the signatory parties.
- VI. Termination of Agreement – A signatory party may terminate its interest and obligations under this Agreement by giving at least sixty (60) days' notice, in writing, to other parties.
- VII. Nondiscrimination - The LOCAL GOVERNING AUTHORITIES will require during the performance of any work arising out of this agreement, that the agreement, for itself, its assignees and successors shall comply with all the nondiscrimination regulations shown on Exhibit "A". All agreements entered into by MDT must contain a Title VI clause and the attachment, Exhibit "A" (see attached).
- VIII. Governing Law - This agreement shall be governed by laws of the State of Montana. Venue for any litigation will be in Lewis and Clark County, State of Montana. In case of conflict between the obligation imposed by the agreement and Montana law, then Montana law will control.

IN WITNESS where of, the parties hereto have set their hands and affixed their seals.

DATED THIS _____ DAY OF _____, 2016

APPROVED FOR CITY OF COLUMBIA FALLS:

By: _____

ATTEST FOR CITY OF COLUMBIA FALLS:

By: _____

APPROVED FOR FLATHEAD COUNTY:

By: _____
Chairman Board of County Commissioners

ATTEST FOR FLATHEAD COUNTY:

By: _____

APPROVED FOR CITY OF COLUMBIA FALLS PLANNING BOARD:

By: _____
President

ATTEST FOR CITY OF COLUMBIA FALLS PLANNING BOARD:

By: _____

APPROVED FOR STATE OF MONTANA DEPARTMENT OF TRANSPORTATION:

By: _____
Director

APPROVED:

By:  _____
Administrator, Legal Division

Exhibit A

MDT NONDISCRIMINATION AND DISABILITY ACCOMMODATION NOTICE

Montana Department of Transportation ("MDT") is committed to conducting all of its business in an environment free from discrimination, harassment, and retaliation. In accordance with State and Federal law MDT prohibits any and all discrimination and protections are all inclusive (hereafter "protected classes") by its employees or anyone with whom MDT does business:

Federal protected classes

Race, color, national origin, sex, sexual orientation, gender identity, age, disability, & Limited English Proficiency

State protected classes

Race, color, national origin, parental/marital status, pregnancy, childbirth, or medical conditions related to pregnancy or childbirth, religion/creed, social origin or condition, genetic information, sex, sexual orientation, gender identification or expression, national origin, ancestry, age, disability mental or physical, political or religious affiliations or ideas, military service or veteran status

For the duration of this contract/agreement, the PARTY agrees as follows:

(1) Compliance with Regulations: The PARTY (hereinafter includes consultant) will comply with all Acts and Regulations of the United States and the State of Montana relative to Non-Discrimination in Federally and State-assisted programs of the U.S. Department of Transportation and the State of Montana, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

(2) Non-discrimination:

- a. The PARTY, with regard to the work performed by it during the contract, will not discriminate, directly or indirectly, on the grounds of any of the protected classes in the selection and retention of subcontractors, including procurements of materials and leases of equipment, employment, and all other activities being performed under this contract/agreement.
- b. PARTY will provide notice to its employees and the members of the public that it serves that will include the following:
 - i. Statement that PARTY does not discriminate on the grounds of any protected classes.
 - ii. Statement that PARTY will provide employees and members of the public that it serves with reasonable accommodations for any known disability, upon request, pursuant to the Americans with Disabilities Act as Amended (ADA).
 - iii. Contact information for PARTY's representative tasked with handling non-discrimination complaints and providing reasonable accommodations under the ADA.
 - iv. Information on how to request information in alternative accessible formats.

- c. In accordance with Mont. Code Ann. § 49-3-207, PARTY will include a provision, in all of its hiring/subcontracting notices, that all hiring/subcontracting will be on the basis of merit and qualifications and that PARTY does not discriminate on the grounds of any protected class.

(3) Participation by Disadvantaged Business Enterprises (DBEs):

- a. If the PARTY receives federal financial assistance as part of this contract/agreement, the PARTY will make all reasonable efforts to utilize DBE firms certified by MDT for its subcontracting services. The list of all currently certified DBE firms is located on the MDT website at mdt.mt.gov/business/contracting/civil/dbe.shtml
- b. By signing this agreement the PARTY assures that:

The contractor, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

- c. PARTY must include the above assurance in each contract/agreement the PARTY enters.

(4) Solicitation for Subcontracts, Including Procurement of Materials and Equipment: In all solicitations, either by competitive bidding, or negotiation, made by the PARTY for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the PARTY of the PARTY's obligation under this contract/agreement and all Acts and Regulations of the United States and the State of Montana related to Non-Discrimination.

(5) Information and Reports: The PARTY will provide all information and reports required by the Acts, Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information and its facilities as may be determined by MDT or relevant US DOT Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the PARTY will so certify to MDT or relevant US DOT Administration, as appropriate, and will set forth what efforts it has made to obtain the information.

(6) Sanctions for Noncompliance: In the event of a PARTY's noncompliance with the Non-discrimination provisions of this contract/agreement, MDT will impose such sanctions as it or the relevant US DOT Administration may determine to be appropriate, including, but not limited to:

- a. Withholding payments to the PARTY under the contract/agreement until the PARTY complies; and/or
- b. Cancelling, terminating, or suspending the contract/agreement, in whole or in part.

(7) Pertinent Non-Discrimination Authorities:

During the performance of this contract/agreement, the PARTY, for itself, its assignees, and successor in interest, agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Federal

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21;
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 *et seq.*), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airways Improvement Act of 1982, (49 U.S.C. § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (broadened the scope, coverage, and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients, and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 CFR parts 37 and 38;
- The Federal Aviation Administration's Non-Discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;

- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of Limited English Proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. § 1681 *et seq.*).
- Executive Order 13672 prohibits discrimination in the civilian federal workforce on the basis of gender identity and in hiring by federal contractors on the basis of both sexual orientation and gender identity.

State

- Mont. Code Ann. § 49-3-205 Governmental services;
- Mont. Code Ann. § 49-3-206 Distribution of governmental funds;
- Mont. Code Ann. § 49-3-207 Nondiscrimination provision in all public contracts.

Incorporation of Provisions: The PARTY will include the provisions of paragraph one through seven in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and/or directives issued pursuant thereto. The PARTY will take action with respect to any subcontract or procurement as MDT or the relevant US DOT Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the PARTY becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the PARTY may request MDT to enter into any litigation to protect the interests of MDT. In addition, the PARTY may request the United States to enter into the litigation to protect the interests of the United States.

Memorandum of Understanding

QRU

Agency Name Columbia Falls Fire Department Date 5-25-2016

It is understood that the Flathead County EMS levy funds are to be distributed to EMS agencies in Flathead County. The intended uses of these funds are for Quick Response Unit operations and/or staff training. Your agency will be allotted **\$2,635.00** to be issued in June of 2016. Acceptance of this funding is agreeing to the standards of the Flathead County EMS Administrative Board and Flathead County Office of Emergency Services.

- Dates of Memorandum of Understanding: June 1, 2016 to December 31, 2016
- Your agency is a licensed Non-Transport response agency with the State of Montana.
- You are agreeing that you have personnel equipped and ready for dispatch to render medical aid at least 95% of the time.
- You are agreeing that the Flathead County Medical Director will be the Medical Director of your unit.
- You are agreeing that your personnel will be available for mutual aid dispatch to the county in the event neighboring services are out of resources. (Pursuant to Montana Code Section 7-33-4112)
- You agree to provide information needed to provide System Management, Quality Control and Medical Oversight when requested to the EMS Office.

Failure to meet the conditions of this agreement can result in a financial consequence in your future allotment.

*Staffed is to be interpreted as staffed with paid on site personnel, or available personnel that are equipped with communication devices that alert them to respond.

Return signed form to the Flathead County EMS Office by June 10, 2016

Signature _____ Date _____

Printed Name _____

Title _____

County EMS Manager _____ Date _____

Dick Sine, EMS Manager

Make Checks Payable to: _____

Agreement Expires December 31, 2016

MEMO

TO: Susan
FROM: Barb Staaland
SUBJECT: Employee Incentive Program
DATE: 05/23/16

Gene Woods (hire date 05/16/96) is eligible to receive his **20 years** of service pin. Please add him to the June 6, 2016 agenda for formal presentation of his City Logo Pin. I will include his incentive stipend of \$200.00 on his 06/03/16 paycheck.

Barb Staaland (hire date 05/23/06) is eligible to receive her **10 years** of service pin. Please add her to the June 6, 2016 agenda for formal presentation of her City Logo Pin. I will include her incentive stipend of \$100.00 on her 06/03/16 paycheck.

Nona Boyd (hire date 05/23/2011) is eligible to receive her **5 years** of service pin. Please add her to the June 6, 2016 agenda for formal presentation of her City Logo Pin. I will include her incentive stipend of \$50.00 on her 06/03/16 paycheck.

Thank you,
Barb Staaland



130 6TH STREET WEST
ROOM A
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391

FAX (406) 892-4413

**CITY OF COLUMBIA FALLS
NOTICE OF PUBLIC HEARING**

The Columbia Falls City-County Planning Board will hold a public hearing for the following item at their regular meeting on Tuesday, June 14th at 6:30 p.m. in the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on July 18, 2016 starting at 7:00 p.m. in the same location.

Request for a Zone Change in the Columbia Falls Zoning Jurisdiction:

William T. Gideon is requesting to amend the zoning district map on a portion of property in the Columbia Falls Zoning Jurisdiction. The applicant owns 18.21 acres of land but approximately one acre is not located in the Columbia Falls zoning Jurisdiction and is not zoned by the City or County. The zone change request only affects the 17+/- acres that are zoned. The property is currently zoned SAG-10 but is adjacent to other R-1 properties and therefore, the applicant is request R-1 zoning for his acreage. The property is described as that portion of Lot 1 of Subdivision 193 in Section 20, T30N, R20W, P.M.M., located north of the south boundary of the NE1/4 NE1/4 line. The property is addressed as 3985 Columbia Falls Stage in Columbia Falls.

Persons may testify at the hearing or submit written comments prior to the meeting. Written comment may be sent to Columbia Falls City Hall, Attention: Susan Nicosia, City Manager, 130 6th Street West, Room A, Columbia Falls, MT 59912. For more information call Eric Mulcahy, Columbia Falls City Planner at 755-6481.

DATED this 20th day of May, 2016.

Susan Nicosia

Susan Nicosia, City Manager/Zoning Administrator



130 6TH STREET WEST
ROOM A
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391

FAX (406) 892-4413

CITY OF COLUMBIA FALLS NOTICE OF PUBLIC HEARING

The Columbia Falls City Council will hold a public hearing for the purpose of approving parking restrictions on specific city streets, at their regular meeting, Monday, June 20, 2016 at 7:00 p.m. The hearing will be held in the Council Chambers, City Hall, 130 6th ST. West, Columbia Falls, MT.

City staff reviewed parking restrictions for the following specified streets pursuant to City Codes governing narrow streets, snow removal and hazardous or congested places. The streets that were reviewed and the proposed parking restrictions for each are as follows:

1. Franlou Park Lane – allow street parking only on the north side of Franlou Park Lane
2. Diane Road – allow street parking only on the south side of Diane Road
3. Wildcat Drive – no on street parking during winter months
4. 14th and 16th Ave West (between 4th Ave and 5th Ave West) – no on street parking

The proposed parking restrictions are available for review at the office of the City Clerk, City of Columbia Falls 130 6th Street West, Columbia Falls, MT.

Written comments concerning this amendment may be addressed to the City Clerk at 130 6th Street West, Columbia Falls, MT 59912 or delivered in person to the City Council during the hearing.

Dated this 6th Day of June, 2016

Barb Staland
City Clerk

Publish: Daily Interlake Sunday June 12th

Return to:
City of Columbia Falls
130 6th Street West
Columbia Falls

RESOLUTION NO. 1724

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, APPROVING THE PETITION OF JOEL HEWITT FOR ANNEXATION OF PROPERTY DESCRIBED AS TRACT 1 COS 20265, SW 1/ 4 SECTION 9, TOWNSHIP 30 NORTH, RANGE 20 WEST, P.M.M., FLATHEAD COUNTY, MONTANA AS SHOWN ON FILE AT THE FLATHEAD COUNTY PLAT ROOM

WHEREAS, a written Petition by the owner of the real property, Joel Hewitt, has been filed with the City requesting the annexation of the property to the City of Columbia Falls, Montana described on the attached Exhibit "A."

WHEREAS, Joel Hewitt is the purported owner of all of the territory proposed to be annexed; and

WHEREAS, the annexation is requested as the owner wishes to connect to City Water and Sewer pursuant to a Columbia Falls Board of Adjustment variance approval on August 25, 2015 allowing a lot smaller than 1 acre to be created as Tract 1, COS 20265; and

WHEREAS, said proposed annexation was considered by the City Council of the City of Columbia Falls, Montana during the Council's regularly scheduled meeting on June 6, 2016.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA AS FOLLOWS:

Section One: That the annexation of the aforementioned real property is in the best interests of the City of Columbia Falls.

Section Two: That the Petition of Joel Hewitt for annexation of the aforementioned real property is hereby approved.

Section Three: That the boundaries of the City of Columbia Falls, Montana are hereby extended to include the above-described territory.

Section Four: That this Resolution shall become effective immediately upon its passage and approval by the City Council.

PASSED AND ADOPTED BY THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA THIS 6th DAY OF JUNE, 2016, THE COUNCIL VOTING AS FOLLOWS:

AYES:

NOES:

ABSENT:

City Clerk

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA THIS ____ DAY OF JUNE, 2016.

Mayor

ATTEST:

City Clerk

EXHIBIT "A"

LEGAL DESCRIPTION: TRACT 1, COS 20265

A tract of land situated in the Southwest Quarter of Section 9, Township 30 North, Range 20 West, P.M.M., Flathead County further described as follows:

Beginning at the southwest corner of said Section 9, thence along the west line of said Section 9 North 00°13'15" West 158.13 feet to a set iron pin; thence North 89°46'45" East 128.84 feet to a set iron pin; thence South 00°13'15" East 94.17 feet to a set iron pin; thence South 89°46'45" West 68.84 feet to a set iron pin; thence South 00°13'15" East 63.77 feet to the south line of said Section 9; thence along said south line South 89° 35'18" West 60.00 feet to the point of beginning containing 0.37 acres of land, more or less, as shown on Certificate of Survey 20265 as shown of file at the Flathead County Plat Room.

CITY OF COLUMBIA FALLS, MONTANA
PETITION TO ANNEX

As the owner of the property(ies) listed below, being a portion of the property to be annexed, herein described, I hereby petition the City Council of the City of Columbia Falls to annex the property to the City of Columbia Falls.

Property owned by the Petitioner:

Assessor Number: _____

Legal Description: (attach legal description if metes and bounds)

Tract 1 Lot 1 Block 1 Subdivision LOS ANGELES

Section-Township-Range _____

Proposed land use: Single family residence

Current zoning: SAG-10

Owner's Legal Name as recorded on deed: Joel Heist

Mailing Address: 30 Council Bluffs Dr Columbia Falls, MT 59912

Phone Number: 406-249-7430

Owner's signature: Joel Heist Date 5-31-16

Owner's signature: _____ Date _____

Owner's signature: _____ Date _____

Attach:

- 1.) Deed
- 2.) Map
- 3.) Completed Waiver of Protest to Creation of Special Improvement District



130 6TH STREET WEST
ROOM A
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391

FAX (406) 892-4413

June 3, 2016

To: Mayor & Council

From: City Manager Nicosia

RE: Manager's Update

1. Hearing June 20th – parking restrictions on city streets. Public notice will be made in the newspaper, city website, city bulletin board and notices will be delivered to each affected household.

City staff completed a review of the following streets in accordance with city code:

Franlou Park Lane – paved to a width of 28'; with vehicles parked on both sides of the street there is only a 12' driving width, restricting emergency vehicle access

Pursuant to 10.57.110, On Narrow Streets. A. The city traffic engineer is authorized to erect signs indicating no parking upon any street when the width of the roadway does not exceed twenty feet, or upon one side of a street as indicated by such signs when the width of the roadway does not exceed thirty feet.

City staff recommendation is to sign “no parking” on the south side of Franlou Park Lane (lots 5A – 12B, and adjacent to Lots 13A and 20 B). Historically, the City has had no parking signs during the winter months to accommodate snow removal. Recently, increased parking and traffic revealed the lack of emergency vehicle access through Franlou Park Lane.

Diane Road – paved to a width of 32'; with vehicles parked on both sides of the street there is only a 16' driving width, restricting emergency vehicle access and severely limiting snow removal

Pursuant to 10.57.140, Hazardous or congested places. A. The city traffic engineer is authorized to determine and designate by proper signs places not exceeding one hundred feet in length in which the stopping, standing, or parking of vehicles would create an especially hazardous condition or would cause unusual delay to traffic.

City staff recommends parking on one side of the street only for the entire length of Diane Road. Based on the location of the fire hydrants on the north side of the street, staff recommended designating the north side as no parking.

Wildcat Drive – paved to a width of 34'; with vehicles parked on both sides of the street there is an 18' driving width, emergency vehicle access limited in winter as well as difficult snow removal

Pursuant to 10.57.330 Designated unlawful. It is unlawful for any person to store, park, or leave on any street or alley in the city any automobile, truck, motorcycle, trailer, boat, snowmobile, or vehicle of any sort so that the same shall prevent or interfere with the plowing or the removal of snow.

City staff recommends signing Wildcat Drive as no parking on the street throughout the winter season to ensure proper snow removal and emergency vehicle access.

14th and 16th St West (between 4th Ave and 5th Ave West) – paved to a width of approx. 21'; when vehicles are parked on roadway there is no emergency vehicle access or regular vehicle passage, limited residential area but vehicles parking for High School softball access

Pursuant to 10.57.110, On Narrow Streets. A. The city traffic engineer is authorized to erect signs indicating no parking upon any street when the width of the roadway does not exceed twenty feet, or upon one side of a street as indicated by such signs when the width of the roadway does not exceed thirty feet.

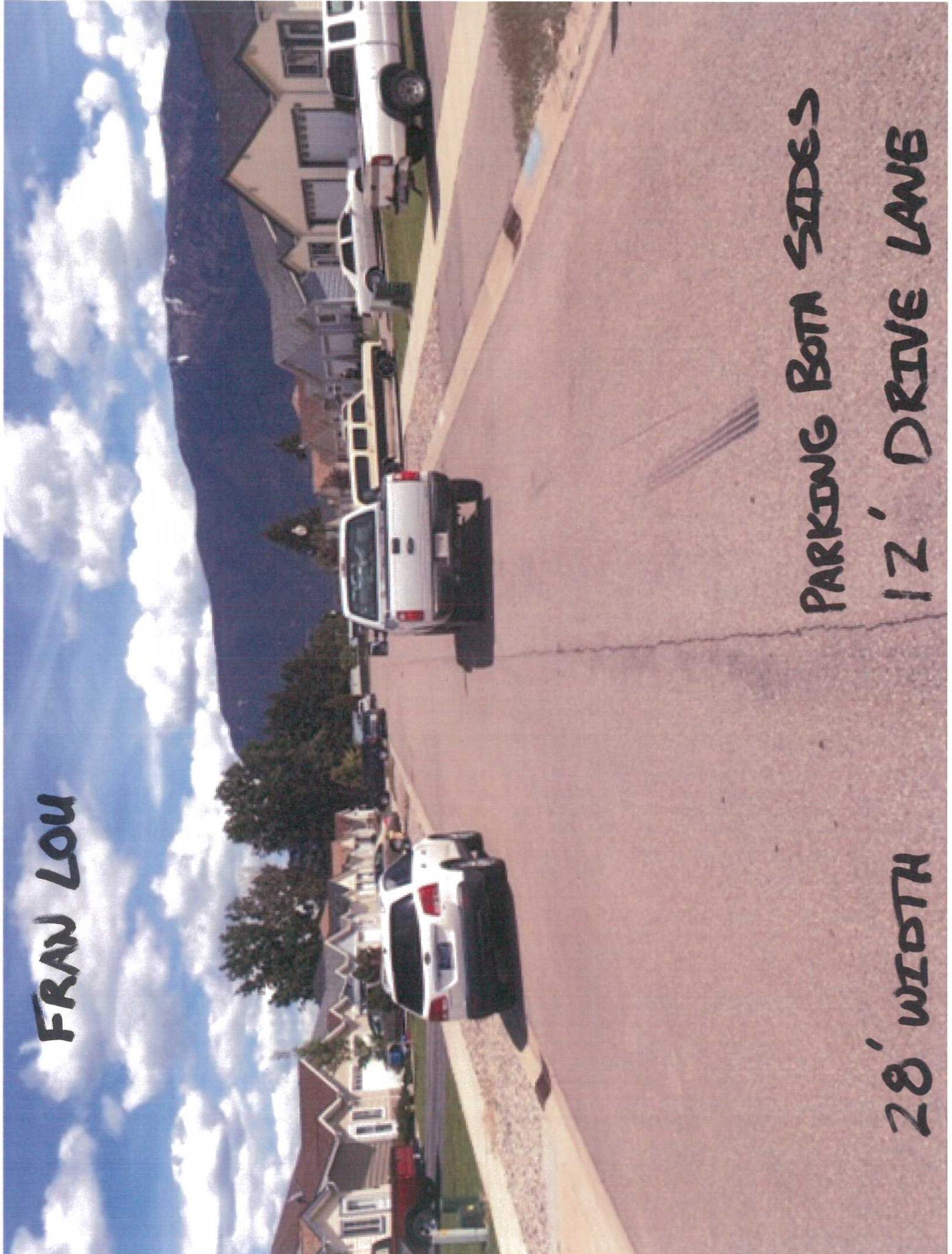
City staff recommends posting no parking signs on 14th and 16th St West between 4th Ave and 5th Ave West.

2. MMIA Regional Training – August 30th, Fire Hall, Columbia Falls 9 am – 4 pm
3. MLCT 2016 Legislative Lunch – Kalispell June 14th

FRAN LOU

PARKING BOTH SIDES
12' DRIVE LANE

28' WIDTH





[GIS Home](#)

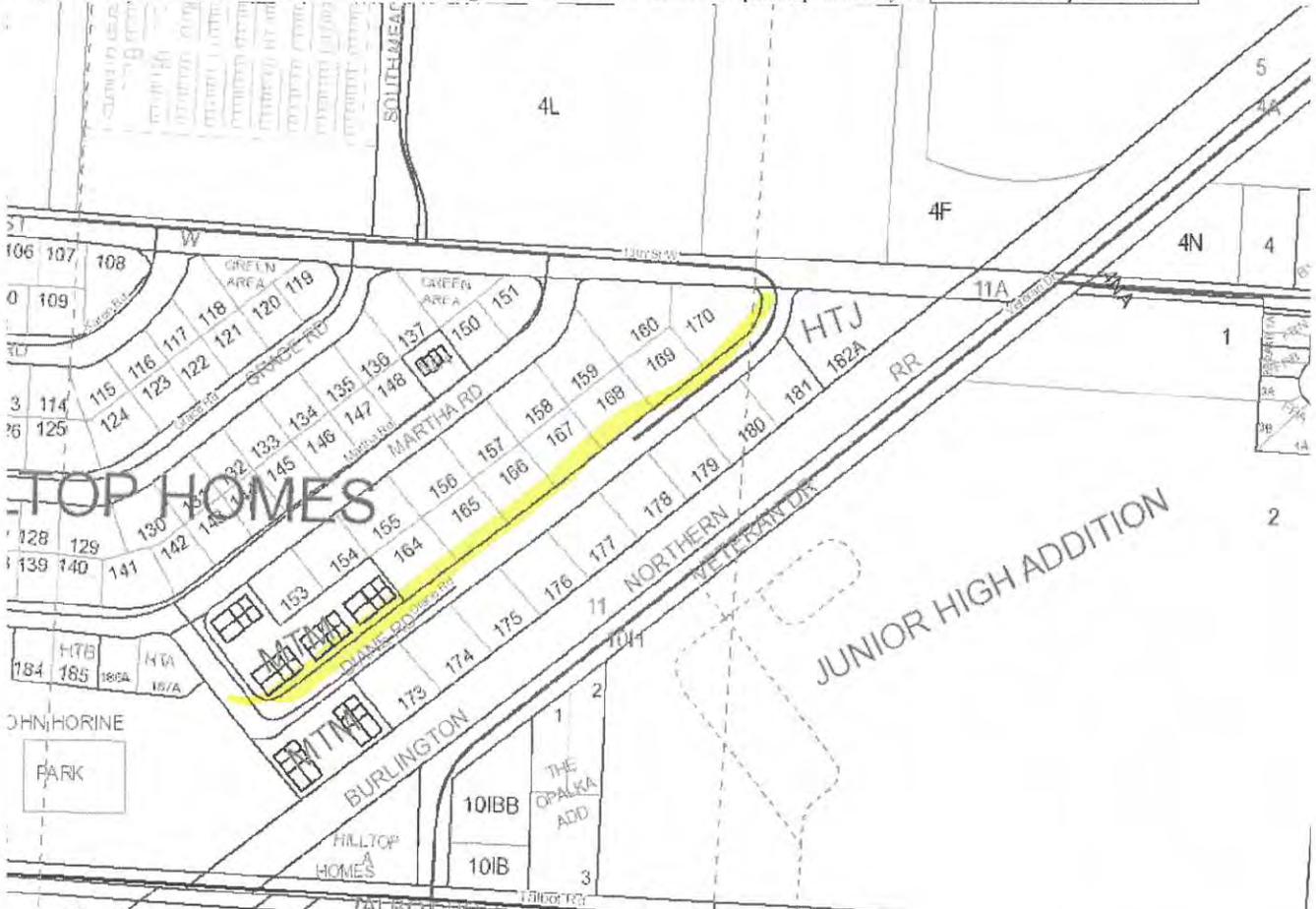
[Downloadable Data](#)

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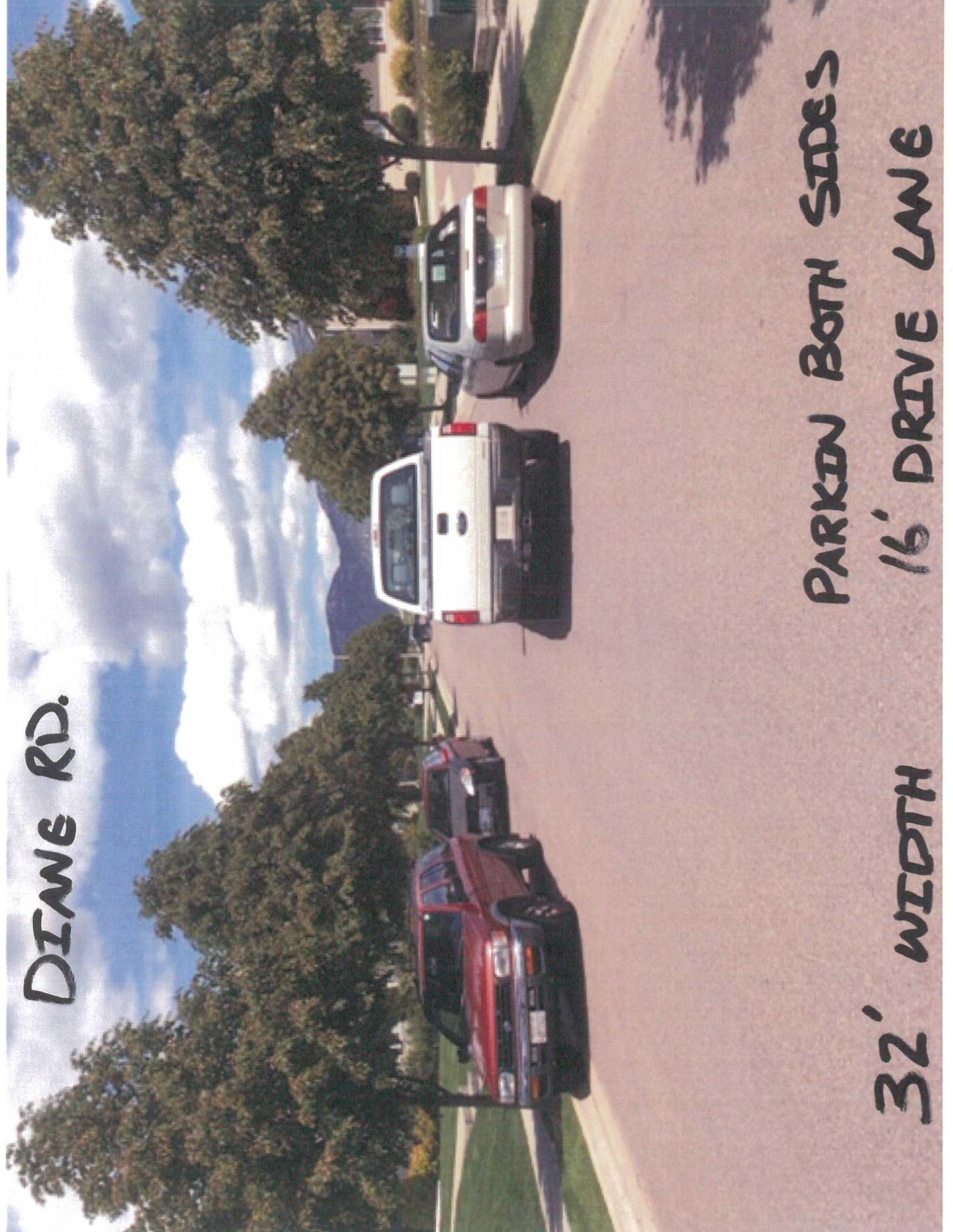
map scale: 1:2,702 map center: latitude 48° 21' 57.45 longitude -114° 12' 23.51 active tool: pan map active layer: Parcel Owners Physical Address



- tools
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= no parking

DIANE RD.

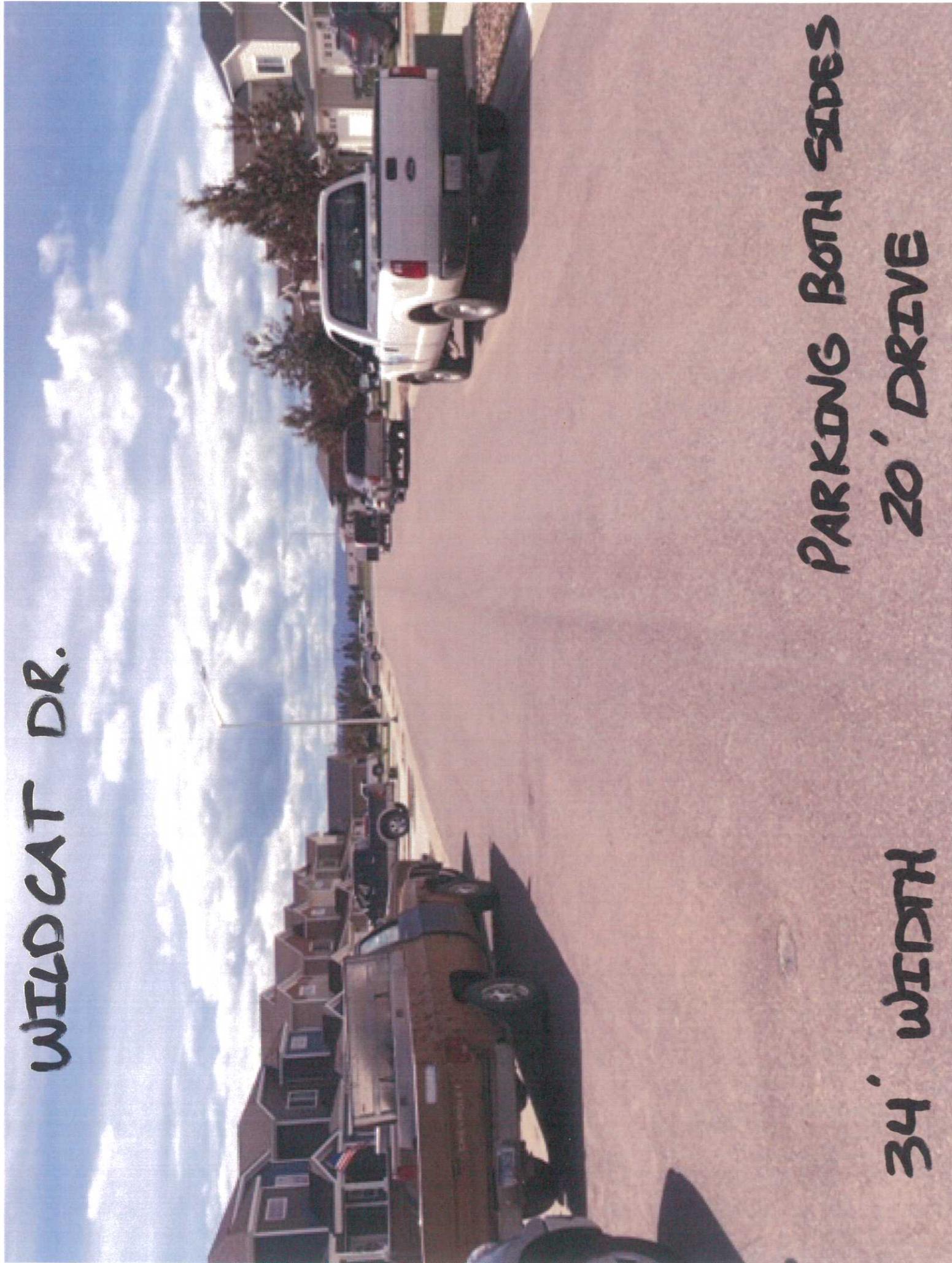


32' WIDTH

PARKIN BOTH SIDES

16' DRIVE LANE

WILDCAT DR.



34' WIDTH

PARKING BOTH SIDES
20' DRIVE



FLATHEAD COUNTY GIS

KALISPELL, MONTANA

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map scale: 1:2,059 map center: latitude 48° 21' 56.10 longitude -114° 11' 2.19 active tool: pan map active layer: Parcel Owners Physical Address



tools



**CITY OF COLUMBIA FALLS
CORRESPONDENCE LIST
COUNCIL MEETING
June 6, 2016**

Regular Correspondence:

05/26/16 Letter from City Manager to Rural Development/U.S. Department of Agriculture

05/28/16 Letter from MDT

05/22/16 Letter from MDT on 4th Ave. West project

05/20/16 Flathead County Solid Waste District Agenda